

02/28/2017

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. February 28, 2017, pursuant to adjournment on February 21, 2017. Commissioners present were: Bender, Beninga, and Karsky. Commissioners Barth and Heiberger were absent. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Commissioner Beninga announced a farewell reception will be held after the meeting for Robert Wilson, Assistant Commission Administrative Officer, who will be leaving the County for a new job in North Dakota.

MOTION by Bender, seconded by Karsky, to approve the agenda. 3 ayes.

MINUTES APPROVAL

MOTION by Karsky, seconded by Bender, to approve the February 21, 2017, Commission Minutes. 3 ayes.

VOUCHERS TO BE PAID

MOTION by Bender, seconded by Karsky, to approve the following bills totaling \$550,495.89. 3 ayes.

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|----------------------|---------------|-----------|----------------------|---------------|-----------|
| A & B Business Solut | Maintenance | 257.04 | A To Z World Languag | Interpreters | 1,560.00 |
| Advanced Pest Soluti | Maintenance | 70.00 | Ahrens, Iris | Welfare Rent | 330.00 |
| Aire Serv Heating | Maintenance | 500.00 | Airway Service Inc | Automotive/Sm | 1,689.82 |
| Airway Service Inc | Gas,Oil,Diese | 82.86 | Allied Oil & Tire Co | Truck Repair | 39.50 |
| Applied Concepts Inc | Vehicle Equip | 13,272.00 | Arena Motel | Motels | 250.00 |
| AT&T | Safety & Resc | 42.41 | Avera McKennan Hospi | Hospitals | 10,927.00 |
| Avera McKennan Hospi | Physicians | 794.54 | Avera Medical Group | Clinics Aux | 141.08 |
| Avera Specialty Clin | Physicians | 20.62 | Axis Forensic Toxic | Lab Costs | 1,800.00 |
| Bierschbach Equipmen | Heavy Eq Rep | 256.00 | Bowes Construction | Contracted Co | 58,566.80 |
| Boyce Law Firm, LLP | Attorney Fees | 1,125.65 | Boyer Trucks Sioux F | Automotive/Sm | 89.11 |
| Brentwood Apartments | Welfare Rent | 242.00 | Brown & Saenger | Furniture & O | 283.66 |
| Bureau Of Informatio | Telephone | 270.00 | Butler Machinery Co | Truck Repair | 251.26 |
| C&R Supply Inc | Automotive/Sm | 31.67 | Canda Properties LLC | Welfare Rent | 268.50 |
| Center For Family Me | Other Profess | 308.00 | Century Business Pro | Maintenance C | 974.90 |
| Century Business Pro | Office Suppli | 240.00 | Centurylink QC | Telephone | 52.56 |
| Certified Languages | Interpreters | 31.90 | Chagolla, Albert | Interpreters | 51.67 |
| Change Healthcare So | Data Processi | 49.00 | Childrens Inn | Other Miscell | 89,250.00 |
| Christopherson Ander | Attorney Fees | 676.80 | Clites Consulting In | Hospital Prep | 7,000.00 |
| Compass Center | Other Miscell | 17,500.00 | Constellation New En | Natural Gas | 7,636.50 |
| Counseling Resources | Attorney Fees | 750.00 | Culligan Water | Data Processi | 35.00 |
| DAC Investment Group | Welfare Rent | 320.00 | Data Spec LLC Vetra | Data Processi | 399.00 |
| Deans Bulk Svc | Parts Invento | 122.85 | Deans Bulk Svc | Small Tools | 366.00 |
| Diamond Field Common | Welfare Rent | 1,100.00 | Dover, Sena S | Bd Evaluation | 1,080.00 |
| Downtown Sioux Falls | Memberships | 150.00 | Ensenbach, Roger | Welfare Rent | 800.00 |
| Environmental Energy | Bldg/Yard Rep | 155.00 | Equity Homes Inc | Welfare Rent | 500.00 |
| Falls Community Heal | Clinics Aux | 560.86 | Fastenal Co | Sign Supply/I | 10.14 |
| First Dakota Nationa | 2016 Homeland | 7,229.50 | First Premier Bank | Investigators | 171.23 |
| Frantzen Reporting | Depositions | 396.75 | Fremont Water Soluti | Janitorial/Ch | 105.70 |
| Goebel Printing, Inc | Printing/Form | 204.92 | Golden Creek Investo | Welfare Rent | 365.00 |
| Grainger | Small Tools | 29.70 | Guzman, Sandra V | Interpreters | 83.33 |
| Haffner, Marvin | Welfare Rent | 500.00 | Hall, Vien V | Interpreters | 50.00 |
| Hammer, Ralph | Education & T | 50.00 | Harmelink Fox & Ravn | Attorney Fees | 666.50 |
| Hartford's Best Pain | Automotive/Sm | 68.20 | Hasseler, Kenneth D | Other Profess | 3,130.00 |
| Hayes, Lina | Interpreters | 25.00 | Heartland Funeral Ho | Burials | 2,000.00 |
| Heartland Paper Co | Building Repa | 129.92 | Heritage Funeral Hom | Burials | 2,000.00 |
| Hickey Funeral Chape | Burials | 2,000.00 | HyVee Accounts Recei | Pharmacies | 93.62 |
| Interstate Office Pr | Office Suppli | 520.42 | Jaydee Inc/Jaymar | Printing/Form | 70.98 |
| JDS House Of Trophie | Office Suppli | 15.00 | Jefferson Lines | Transportatio | 1,603.50 |
| Johnson, Richard L | Attorney Fees | 423.15 | Kading, Kunstle & Go | Child Defense | 1,090.80 |
| Katterhagen, Mark | Bd Exp Fees | 45.00 | Kavanaugh, Antoinett | Attorney Fees | 10,334.57 |
| Kolbe, Robert | Welfare Rent | 600.00 | Konda, Yousif | Interpreters | 50.00 |
| Kraayenhof, Nancy | Welfare Rent | 1,200.00 | Kyra Enterprises LLC | Motels | 800.00 |

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| Language Line Servic | Interpreters | 236.06 | Language Line Servic | Telephone | 672.90 |
| Laughlin, Nicole | Attorney Fees | 511.60 | Leggett, Joseph R | Welfare Rent | 600.00 |
| Lewno Law Office | Bd Exp Fees | 449.88 | Luther, Jeff | Medical Direc | 2,500.00 |
| Lutheran Social Svcs | Bd Evaluation | 862.50 | Lutheran Social Svcs | Interpreters | 50.00 |
| Lyon County MN Sheri | Return Of Ser | 70.00 | Madison Apartments L | Welfare Rent | 140.00 |
| Matthew Olson Law | Child Defense | 3,929.03 | McGowan, Aaron F | Business Trav | 189.00 |
| Mckesson Medical-Sur | Clinics Aux | 226.63 | Meadowland Apts | Welfare Rent | 954.00 |
| Medstar Paramedic In | Transportatio | 1,400.00 | Metro Communications | Other Miscel | 181,718.15 |
| MHS Properties LLC | Welfare Rent | 700.00 | Midco | Data Communic | 248.00 |
| Minndev LLC | Welfare Rent | 435.00 | Minnehaha County Fam | Memberships | 20.00 |
| Morphotrak LLC | Lease-Rental | 3,325.00 | Morse Correctional | Contract Serv | 800.00 |
| Multicultural Center | Interpreters | 962.50 | Natl Assoc Of County | Memberships | 30.00 |
| Nelson, Adam D | Program Activ | 638.59 | Neve's Uniforms | Uniform Allow | 981.11 |
| Nguyen, Lam | Interpreters | 50.00 | North Central Intl S | Truck Repair | 49.50 |
| Northeast Investment | Welfare Rent | 700.00 | Novak Sanitary Servi | Trash Removal | 233.74 |
| Nyberg's Ace Hardwar | Furniture & O | 3.88 | Omnicare | Clinics Aux | 295.24 |
| Oreilly/First Call A | Automotive/Sm | 9.99 | Oscars Mini-Storage | Program Activ | 69.00 |
| P&G Townhomes LLC | Welfare Rent | 1,300.00 | Pheasantland Industr | Printing/Form | 95.77 |
| Phoenix Supply LLC | Child Care It | 187.49 | Push-Pedal-Pull | Other Miscell | 1,280.00 |
| Qualified Presort Se | Postage | 8,169.26 | RED Oak Propertie | Welfare Rent | 500.00 |
| Red Rock Inn | Motels | 400.00 | Sanford Laboratories | Lab Costs | 199.50 |
| Sanford Occupational | Professional | 620.15 | SD Dept Of Revenue | Books | 440.00 |
| SD Dept Of Revenue | Lab Costs | 280.00 | SD Div Of Criminal I | Professional | 86.50 |
| SD Public Assurance | Property & Li | 615.44 | SDSU Extension | Office Suppli | 30.00 |
| Sehr, Francis J | Welfare Rent | 675.00 | Sentinel Offender Sv | Alternatives | 2,328.37 |
| Servall Towel & Line | Janitorial/Ch | 2.50 | Servall Towel & Line | Program Activ | 46.33 |
| Signature Properties | Welfare Rent | 500.00 | Sioux Falls City Fin | Blood/Chemica | 3,430.00 |
| Sioux Falls Two Way | Communication | 150.00 | Sioux Falls Utilitie | Electricity | 10,846.14 |
| Sioux Falls Utilitie | Water Sewer | 8,863.86 | Sioux Falls Utilitie | Welfare Utili | 445.71 |
| Sioux Valley Energy | Welfare Utili | 202.80 | Skadsen, Nathan | Work Mileage | 115.08 |
| Southeastern Behavio | Crisis Interv | 6,621.15 | Spring Centre Apts L | Welfare Rent | 700.00 |
| Storhaug, Adrean | Welfare Rent | 777.00 | Swanda, Karen | Bd Exp Fees | 45.00 |
| Szameit, Alexandra | Interpreters | 333.33 | T&K Enterprises Db | Investigators | 286.78 |
| Tenth Street Inc | Automotive/Sm | 207.44 | Test Point Paramedic | Blood Withdra | 4,560.00 |
| Thomson Reuters We | Books | 240.68 | Thomson Reuters We | Legal Researc | 4,587.96 |
| Tires Tires Tires In | Automotive/Sm | 534.15 | Tires Tires Tires In | Gas,Oil,Diese | 64.66 |
| Tower Of David Senio | Welfare Rent | 456.00 | Triangle Properties | Welfare Rent | 350.00 |
| Ultramax Ammunition | Ammunition | 1,656.00 | Variety Foods LLC | Other Profess | 550.90 |
| Vogel Motors LLC | Gas,Oil,Diese | 36.00 | Walden Carpets Inc | Museum Renova | 15,000.00 |
| Walgreen Co | Pharmacies | 1,040.93 | Walmart | Pharmacies | 192.51 |
| Waltner Kolbeck Scha | Child Defense | 2,369.27 | Weerheim Law Office | Attorney Fees | 128.80 |
| Welker, Donald J | Welfare Rent | 475.00 | Wheelco Brake & Supp | Truck Repair | 501.98 |
| White, Ben | Welfare Rent | 500.00 | Wilka & Welter LLP | Child Defense | 1,059.50 |
| Willow Wood Apts | Welfare Rent | 109.16 | Yankton County Sheri | Return Of Ser | 250.00 |
| 121 Benefits | Cobra Insuran | 1,338.00 | 46Th St Partners Ltd | Welfare Rent | 318.00 |

REPORTS

The January 2017 Juvenile Detention Center Report, the 2016 Annual Report for the Public Advocate's Office, and the January 2017 Coroner Report were received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Karsky, seconded by Bender, to approve the following personnel changes. 3 ayes.

1. To accept the resignation of Robert Wilson as Assistant Commission Administrative Officer for the Commission effective 3/3/17.
2. To accept the retirement of Roger Stansell as Road Maintenance Supervisor for the Highway effective 2/8/17.

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Step Increases

1. Michael Mayer – Senior Road Maintenance Team Member – Highway – 14/18 – 2/15/17 - \$27.77/hour
2. Shannon Hemenway – Safe Home Program Assistant – Safe Home – 9/15 – 12/27/16 - \$20.15/hour
3. Randy Dobberpuhl – Caseworker – Safe Home – 16/12 – 12/27/16 - \$26.44/hour
4. Brett Johnson – Supportive Services Manager – Human Services – 17/11 – 2/3/17 - \$27.10/hour
5. Cyndi Jensen – Legal Office Assistant – State’s Attorney’s Office – 10/5 – 2/2/17 - \$16.53/hour
6. Kristi Jones – Deputy Public Advocate – Public Advocate’s Office – 21/9 – 3/2/17 - \$2,514.40/bi-weekly
7. Joel Mueller – Correctional Officer – Jail – 13/16 – 1/10/17 - \$25.16/hour
8. Leah Bouw – Corrections System Operator – Jail – 9/6 – 1/27/17 - \$16.14/hour

SPECIAL EVENT LIQUOR LICENSE

A public hearing was held for a Special Event On-Sale Liquor License Application submitted by Prairie Pasta Inc. dba Johnny Carino’s. The license would allow the sale and consumption of liquor at a wedding to be held on June 24, 2017, at the Blue Haven Barn. The licensed property is legally described as Tract 3 (Ex #1) Krell’s Addition SE ¼ 36-101-51 Wall Lake Township, located at 46594 268th St. No one spoke in opposition. MOTION by Karsky, seconded by Bender, to approve a Special Event On-Sale Liquor License for Prairie Pasta Inc. dba Johnny Carino’s for a wedding on June 24, 2017, at Blue Haven Barn. 3 ayes.

PLANNING & ZONING

Scott Anderson, Planning Director, gave a briefing on Preliminary Plan #17-01 submitted by Rebecca Eggers. The proposed subdivision is located approximately 4 miles north of Sioux Falls near the intersection of 478th Ave and 256th Street. The property is legally described as Tract 3, 4, 5, and 6 of Sittig’s 3rd Addition, W ½ of S31-T103N-R48W of the 5th Principal Meridian, Minnehaha County, South Dakota; and Tract 2 of Sittig’s 2nd Addition, N ½ of the NW ¼ of S6-T102N-R48W of the 5th Principal Meridian, Minnehaha County, South Dakota; and Tract 2 and 3 of Sittig’s Addition in the N ½ of S1-T102N-R49W of the 5th Principal Meridian, Minnehaha County, South Dakota. Preliminary Plan #17-01 contains eight (8) lots on approximately 800 acres. The property is currently zoned A1 Agriculture. The subdivision is being proposed in order to do estate liquidation and the lots will continue to be farmed. The Planning Commission voted unanimously to approve Preliminary Plan #17-01 with three conditions to be met prior to County Commission approval. The applicant has met all conditions, and the Planning & Zoning Staff recommends approval of the Preliminary Plan. MOTION by Karsky, seconded by Bender, to approve Preliminary Plan #17-01. 3 ayes.

AGREEMENTS

Jeff Gromer, Jail Warden, presented a three year lease agreement with Satellite Tracking of People LLC (STOP) for an inmate electronic monitoring system. Six proposals were received and opened on December 14, 2016, from the following companies: ADAPT Inc., STOP, Buddi US LLC, 3M Electronic Monitoring Inc., BI Inc., and Scram Systems. After reviewing the proposals and attending three onsite product demonstrations by the top three vendors, it was determined that STOP’s proposal best met the needs of the County. Costs of the equipment include a GPS Device (BLUtag) at a cost of \$3.25/day/unit, an option for a mobile charger at \$75, and an option for a multi-charger at \$275. MOTION by Bender, seconded by Karsky, to award the bid to Satellite Tracking of

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People LLC and authorize the Chair to sign the Lease Agreement with Satellite Tracking of People LLC for an inmate electronic monitoring system beginning upon execution and ending in 2020. 3 ayes.

Monte Watembach, Information Technology Director, presented a license and services agreement with Tyler Technologies, Inc. for enterprise resource planning (ERP) software. The software will include financial, human resources (HR), payroll, and tax functionalities with modules being implemented in phases. The tentative go live dates are April 2018 for the financial module, May 2018 for the tax module, and January 2019 for the HR/payroll modules. Tyler Technologies will provide the software, data conversion, interfaces, and training at a total cost of \$759,996. After the first year of the agreement, an approximate maintenance cost of \$74,000 will be paid annually by the County with increase caps between 3% and 6% for ten years. MOTION by Karsky, seconded by Bender, to authorize the Chair to sign the License and Services Agreement with Tyler Technologies, Inc. for ERP software at a cost of \$759,996 beginning March 2017 and a target end date of January 2019. 3 ayes.

LEGISLATIVE UPDATE

Robert Wilson, Assistant Commission Administrative Officer, gave an update and status report of the 2017 Legislative Session on bills that impact Minnehaha County.

NEW BUSINESS

Commissioner Beninga stated he had a conversation with a Johnny Carino's representative who was concerned about Minnehaha County's limit of six special event alcohol beverage licenses per applicant per year. He noted this is a discussion that may come forward in the future and would involve the Sheriff's Department and State's Attorney's Office.

OLD BUSINESS

Commissioner Beninga thanked Robert Wilson, Assistant Commission Administrative Officer, for his service to the County and congratulated him on his new position in North Dakota.

MOTION by Bender, seconded by Karsky, to adjourn. 3 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday March 7, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor