

01/30/2018

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. January 30, 2018, pursuant to adjournment on January 23, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Bender, to approve the agenda. 5 ayes.

#### MINUTES APPROVAL

MOTION by Beninga, seconded by Bender, to approve the January 23, 2018, Commission Minutes. 5 ayes.

MOTION by Barth, seconded by Karsky, to approve the January 23, 2018, Joint Minnehaha County/City of Sioux Falls Minutes. 5 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$1,412,731.80. 5 ayes.

A&B Business	Maint	273.03	A To Z World Language Interpreters	2,420.00	
ABN Army Surplus	Uniform Allow	600.00	Active Data Systems	Other Prof	2,405.00
Ahlers, Sue	Hospital Prep	26.75	Airgas	Small Tools	112.62
Airway Svc	Automotive	141.72	Airway Svc	Gas,Oil,Diesel	130.00
Alpine Property Mgmt	Welfare Rent	500.00	Amazon.Com	Inmate Supplies	96.34
Amazon.Com	Office Supplies	134.83	Amazon.Com	Other Supplies	29.50
Argus Leader	Subscriptions	29.10	Armor Correctional	Contract Svc	201,419.71
Astrophysics	Lease-Rental	3,875.00	AT&T	Safety & Res	40.75
Automatic Building	Jail Repairs	1,551.02	Avera McKennan	Expenditures	963.76
Avera McKennan	Hospitals	9,100.00	Avera McKennan	Other Prof	6,000.00
Avera McKennan	Physicians	992.17	Avera Medical Group	Physicians	102.52
Avera Specialty	Physicians	93.99	Axis Forensic Toxico	Lab Costs	500.00
Baeteforseth HVAC	Grounds & Par	229.33	Banner Associates	Architects	2,075.50
Bartels, Amber	Business Trav	38.64	Batteries Plus Blubs	Small Tools	70.00
Benco Products	Truck Repair	173.89	BerryDunn	Consultants	7,867.37
Blackstrap	Road Material	8,138.95	Bob Barker	Inmate Supplies	26.37
Boyer Trucks	Automotive	142.34	Brennan Hills	Welfare Rent	474.00
Brown & Saenger	Furniture	10,931.36	Brown & Saenger	Office Supplies	26.99
Bruxvoort, Jordan	Interpreters	125.00	Bureau Of Info	Data Com	113.00
Bureau Of Info	Telephone	247.50	CBM Managed Svcs	Board Of Pris	12,421.67
CBM Managed Svcs	Inmate Supplies	301.26	Century Business	Lease-Rental	832.47
Century Business	Maint	1,172.32	Centurylink	Telephone	113.03
Chapel Hill Funeral	Burials	2,000.00	Charmtex	Inmate Supplie	1,123.20
Childrens Mercy	Attorney Fees	92.33	Cleveland Heights	Welfare Rent	285.00
Climate Systems	Heat,Vent	151.00	Comtec Security	Lease-Rental	20,337.00
Confidential Invest	Other Prof	990.64	Constellation Newene	Natural Gas	52,050.76
Construction Product	Sign Supply	190.00	Correct Rx Pharmacy	Contract Svc	9.09
Dakota Data Shred	Office Supplies	48.94	Dakota Fluid Power	Parts Invent	230.01
Dakota Fluid Power	Small Tools	10.59	Dakota Law	Attorney Fees	65.80
Dakota Law	Child Defense	502.90	Dean A Schaefer	Court Reporter	1,227.00
Dells Farm & Tire	Automotive	15.00	Duffy, Ryan	Attorney Fees	1,478.30
Empire Plastics	Exhibit Mater	903.00	Equipment Blades	Heavy Eq Rep	320.00
Exhaust Pros	Truck Repair	698.88	Falls Community	Other Prof	164.82
Falls Terrace Apts	Welfare Rent	700.00	Fastenal	Small Tools	211.35
Fleetpride	Truck Repair	500.48	Fox & Youngberg	Attorney Fees	2,795.58
Fremont Industries	Building Repair	562.12	G&R Controls	Heat,Vent	1,669.00
Galls Quartermaster	Uniform Allow	70.95	George Boom Funeral	Burials	2,000.00
George, Aaron	Welfare Rent	885.00	Geions Promise	Education	1,300.00
Girard, Julie	Hospital Prep	64.20	Gobel Printing	Printing/Form	245.26
Grimms Pump	Heat,Vent	689.44	Gritware	Maint	1,701.00
Gunner, Andrea	Court Reporter	6,047.40	Gutnik, Bruce D MD	Other Prof	4,795.00
Guzman, Sandra V	Interpreters	315.66	Hardy Reynolds Law	Attorney Fees	639.80
Hardy Reynolds Law	Child Defense	658.00	Harmon, Karla	Bd Evaluation	1,147.50
Harr	Welfare Rent	595.00	Hasseler, Kenneth D	Other Prof	2,860.00

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Heartland Paper	Building Repair	200.94	Hegerfeld, Alex	Welfare Rent	700.00
Helpline Center	Other Misc	4,000.00	High Point Networks	Maint	7,675.00
Horizon Apts	Welfare Rent	368.00	HP Hewlett	Data Process	3,537.10
Hurtgen Properties	Welfare Rent	1,100.00	HyVee	Program Act	211.57
I State Truck Center	Truck Repair	443.90	International Assoc	Memberships	200.00
Interstate All Batte	Truck Repair	344.85	Interstate Office	Office Supplies	788.58
Intoximeters	Testing Sup	5,000.00	Iris Ahrens Prop	Welfare Rent	600.00
ISI	Interpreters	340.00	JCL Solutions	Janitorial	119.65
JCL Solutions	Kitchen/Clean	5,700.38	Jeff Larson Law	Child Defense	2,864.14
JLG Architects	Jail Expansio	31,571.18	JSA Consult Engineer	Architects	5,725.00
Kadi, Mark	Business Trav	207.68	Keez Property Mgmt	Welfare Rent	433.00
Kull, Lisa	Court Reporter	23.00	Kyra Enterprises	Motels	1,011.00
Laughlin Law	Child Defense	103.40	Lisa Carlson Report	Court Reporter	65.20
Lowe, Cody	Extradition	69.00	Luikens Hofer Funeral	Burials	3,000.00
Luther, Jeff	Medical Direct	2,500.00	Lutheran Social Svcs	Diversion Pro	6,273.53
Lutheran Social Svcs	Evening Report	6,369.91	Lutheran Social Svcs	Interpreters	50.00
Lutheran Social Svcs	Shelter Care	62,683.66	Massachusetts General	Other Prof	8,967.00
Matheson Trigas	Small Tools	34.72	McKesson Medical	Clinics Aux	30.45
Meadowland Apts	Welfare Rent	600.00	Menards	Bldg/Yard Rep	17.39
Menards	Sign Supply	318.44	Menards	Exhibit Mater	146.50
Metro Communications	Clinics Aux	120.00	Metro Communications	Other Misc	176,205.83
Microfilm Imaging	Maint	633.00	Midamerican Energy	Natural Gas	2,814.07
Midamerican Energy	VOA Dakotas	1,621.58	Midstates Utility	Small Tools	71.28
Midwest Oil	Small Tools	944.23	Multicultural Center	Interpreters	330.00
Murray Properties	Welfare Rent	500.00	Napa Auto Parts	Parts Invent	1,263.90
Napa Auto Parts	Small Tools	57.60	Nichole Carper	Attorney Fees	337.70
Nielson, Andrew	Business Trav	98.00	Nies Properties	Welfare Rent	500.00
Nordstroms Auto	Automotive	525.00	Northeast Investment	Welfare Rent	1,900.00
Olson Law	Attorney Fees	2,246.57	Ope Niemeyer Floor	Repair/Reno	12,850.53
Oreilly Auto Parts	Automotive	7.63	Oreilly Auto Parts	Small Tools	64.99
Oreilly Auto Parts	Truck Repair	20.28	Osborn, Roxane R	Court Reporter	715.00
Overhead Door	Jail Repairs	153.06	Parkview	Welfare Rent	1,000.00
Paul Erwin Kish	Other Prof	2,250.00	Pennington Cnty	Transportation	1,154.20
Peska Construction	Museum Colle	405,808.79	Pharmchem	Testing Sup	358.00
Pheasantland	Inmate Supplie	7,500.00	Phoenix Supply	Inmate Supplie	2,049.00
Prestox	Outside Repair	215.00	Prodata Computer Svc	Maint	540.00
Qualified Presort	Postage	130.64	Quality Efficiencies	Motels	500.00
Redwood Toxicology	Program Sup	1,080.00	Redwood Toxicology	Testing Sup	3,600.00
Risty, Maxine J	Court Reporter	255.00	Robertson, Andrew	Business Trav	10.08
Rock Mills	Welfare Rent	600.00	Ruhlman, James M	Welfare Rent	450.00
Sanford Clinic	Other Medical	94.00	Sanford Clinic	Physicians	442.25
Sanford Health Plan	Expenditures	2,962.50	Sanford Hospital	Blood Withdraw	20.00
Sanford Hospital	Clinics Aux	43.63	Sanford Hospital	Hospitals	1,838.49
Sanford Housing-Rent	Welfare Rent	600.00	Schultz, Shannon	Business Trav	26.00
SD Attorney General	Amounts Held	5,098.00	SD Dept Of Rev	Other Misc	11,740.42
SD Human Svcs	Attorney Fees	72.40	SD Secretary Of State	Notary Exp	30.00
SD Society Of Prof	Memberships	50.00	SDSU Extension	Office Supplies	105.00
Sentinel Offender	Electronic Mon	2,109.21	Sigler Fire Equip	Other Prof	52.00
Sik, Mary Beth	Hospital Prep	96.30	Sioux Council Boy	Diversion Pro	14,000.00
Sioux Falls Area	Education	150.00	Sioux Falls Area	Other Misc	3,168.15
Sioux Falls City	Gas,Oil,Diesel	484.00	Sioux Falls Rubber	Office Supplies	171.85
Sioux Falls School	Attorney Fees	20.75	Sioux Falls Two Way	Truck Repair	100.44
Sioux Falls Utilities	Electricity	11,415.53	Sioux Falls Utilities	Water Sewer	10,565.94
Sioux Falls Utilities	Welfare Utilitie	107.08	Skorczewski, Jena	Court Reporter	421.60
Smith, Tim	Welfare Rent	500.00	Solarwinds	Maint	1,334.00
Southeastern Behavior	Crisis Inter	6,198.07	Southeastern Behavior	Other Prof	837.50
St Francis House	Other Prof	79.86	Stanulis, Robert G	Other Prof	16,550.00
Sturdevants Auto	Small Tools	18.60	Sungard Public	Maint	8,437.66
Szameit, Alexandra	Interpreters	100.00	Tale A Visions	Program Act	1,250.00
Taylor Place	Welfare Rent	500.00	TCN	Telephone	37.39
Tegra Group	Jail Expansio	25,000.00	Terrace Hills Apts	Welfare Rent	600.00
Tessman Seed	Grounds & Par	4,250.00	Thomson Reuters	Legal Research	2,582.79
Trane	Coliseum Main	177.43	Trane	Heat,Vent	3,741.85
Trane	HHS Maint	2,461.81	Trane	Jail Repairs	504.44
Trane	JDC Maint	42.38	Transource Truck	Heavy Eq Rep	7,414.65

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Transource Truck	Truck Repair	719.78	Tristate Garage Door	Jail Repairs	112.50
Tufty, Geoff	Other Misc	150.00	Uline	Inmate Supplies	883.40
Ulteig Engineers	Architects	379.00	Unified Judicial	Data Process	564.00
US Bank Equipment	Lease-Rental	136.72	US Bank Supply	Furniture	41.14
US Records Midwest	Book Repair	334.81	Vandenbos, Dallas	Welfare Rent	1,000.00
Variety Foods	Other Prof	757.54	Variety Foods	Other Supplies	117.42
Vos, Austin	Business Trav	17.00	Walmart	Pharmacies	39.74
Weber Cnty UT	Return Of Svc	72.50	Wellington Park Apts	Welfare Rent	50.00
West Pointe	Welfare Rent	950.00	West Sioux	Welfare Rent	500.00
Wheelco Brake	Truck Repair	50.90	Wilka & Welter	Attorney Fees	548.70
Woods Fuller Shultz	Jail Expansion	3,045.00	Woods Fuller Shultz	Other Prof	16.50
Xcel Energy	Electricity	65,061.70	Xcel Energy	Road Maint	17.13
Yankton Cnty Sheriff	Return Of Svc	100.00	Yankton Cnty Treasure	Attorney Fees	1,239.20
121 Benefits	Cobra Ins	942.22			

January Salaries Paid

Commission	Salaries	40,642.33	Auditor	Salaries	50,183.71
Treasurer	Salaries	72,101.98	Information Technology	Salaries	70,300.65
States Attorney	Salaries	260,115.27	Public Defender	Salaries	168,039.86
Public Advocate	Salaries	56,493.20	Facilities	Salaries	50,434.20
Equalization	Salaries	80,848.13	Register Of Deeds	Salaries	45,864.31
Human Resources	Salaries	24,406.28	Sheriff	Salaries	1,044,367.82
Emergency Management	Salaries	16,481.60	Juvenile Detention	Salaries	141,607.39
Highway	Salaries	139,950.65	Human Services	Salaries	120,282.50
Museum	Salaries	65,245.29	Planning	Salaries	34,322.61
Extension	Salaries	3,272.00			

REPORT

The December 2017 Juvenile Detention Center Report was received and placed on file in the Auditor’s Office.

PERSONNEL

MOTION by Karsky, seconded by Barth, to approve the following personnel changes. 5 ayes.

1. To promote Kasey Moen from Correctional Officer in Training to Correctional Officer (13/3) for the Jail at \$18.53/hour effective 12/31/17.
2. To hire Spencer Matson as Correctional Officer in Training (12/3) for the Jail at \$17.63/hour effective 2/3/18.
3. To hire Arnold Matus, Hector Santiago-Crespo, Susan Fleischhacker, Justin Cohen, Rudy Gonzales-Sebastian, Kimberly Berry, Ryan Bates, and Gage Plueger as Correctional Officers in Training (12/3) for the Jail at \$17.63/hour effective 2/5/18.
4. To accept the resignation of Rawlett Miranda as Correctional Officer in Training for the Jail effective 1/23/18.
5. To accept the resignation of Christian Ruud as Senior Deputy Public Defender for the Public Defender’s Office effective 1/26/18.
6. To accept the resignation of Andrew Wilka as Deputy Public Defender for the Public Defender’s Office effective 1/31/18.

Step Increases

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1. Kimberly Colwill – Paralegal – State’s Attorney’s Office – 16/18 – 12/16/17 - \$31.12/hour
2. Thomas Rabb – Investigator – State’s Attorney’s Office – 16/15 – 12/24/17 - \$28.90/hour
3. Gregory McNamara – Investigator – State’s Attorney’s Office – 16/13 – 12/27/17 - \$27.51/hour
4. Carol James – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/11 – 1/2/18 - \$3,108.80/bi-weekly
5. Krista Leidholt – Deputy Sheriff Sergeant – Jail – 20/13 – 1/9/18 - \$33.52/hour
6. Craig Olson – Corporal – Jail – 17/16 – 1/27/18 - \$31.12/hour
7. Ellen Boesel – Tax and License Technician – Treasurer – 10/7 – 1/21/18 - \$17.63/hour

#### PLANNING AND ZONING NOTICE

Kevin Hoekman, Planner, gave the first reading and requested authorization for the Auditor to publish a Notice of Hearing for an amendment to the 1990 Revised Zoning Ordinance for Minnehaha County to rezone from the A-1 Agricultural District to Hope Harbor Planned Development District legally described as Beginning in the SE corner of Section 9-102-50 Thence W 716’, Thence N 510’, Then Northeasterly 864’, Thence E53’ Thence South 1060’ to the point of the beginning. Unplatted Property SE ¼ SE ¼ Section 09-120-50 Benton Township, Minnehaha County, South Dakota., located approximately ½ mile southwest of the City of Crooks. MOTION by Karsky, seconded by Beninga, to authorize the Auditor to publish a Notice of Hearing on February 20, 2018, to consider the rezoning amendment. 5 ayes.

#### LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 61587 in the amount of \$764.40. The lien was incorrectly placed against the applicant for Court Appointed Attorney services for a minor child. The applicant has no relation to the child. The same charge was also placed against relatives of the child, making DPNO 61587 a duplication. The applicant discovered the lien while attempting to refinance his home, and has requested a compromise and release of the lien in full. MOTION by Karsky, seconded by Barth, to approve resolution MC18-6. 5 ayes.

#### RESOLUTION MC18-6

WHEREAS, a County Aid Lien in the amount of \$764.40, purports to exist in favor of Minnehaha County and against DPNO 61587 as Lienee, and

WHEREAS, said lienee has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full with no payment.

Dated at Sioux Falls, South Dakota, this 30<sup>th</sup> day of January, 2018.

APPROVED BY THE COMMISSION:

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Cindy Heiberger  
Chair  
ATTEST:  
Olivia Larson  
Deputy Auditor

#### PUBLIC COMMENT

Pam Nelson, Treasurer, spoke on an article written for Sioux Falls City Councilor Stehly's newsletter regarding the elderly and disabled tax freeze.

#### SPECIAL EVENT LICENSE

A public hearing was held for a Special Event On-Sale Liquor License Application submitted by TNT Entertainment LLC. The license would allow the sale and consumption of liquor at an engagement party to be held on March 2, 2018, taking place at the Blue Haven Barn. The licensed property is legally described as Track 3 (Ex #1) Krell's Addition SE ¼ 36-101-51 Wall Lake Township, located at 46594 268<sup>th</sup> St. No one spoke in opposition. MOTION by Barth, seconded by Bender, to approve the Special Event On-Sale Liquor License for TNT Entertainment LLC for an engagement party to be held on March 2, 2018, at Blue Haven Barn. 5 ayes.

#### AGREEMENT

Joe Bosman, Deputy Sheriff Lieutenant, presented an annual agreement to participate in the Federal Equitable Sharing Program. The program allows for participants to receive a share of federally forfeited proceeds that may be used for law enforcement purposes. MOTION by Beninga, seconded by Bender, to authorize the Chair to sign the Federal Equitable Sharing Agreement and Certification. 5 ayes.

#### SURPLUS

Joe Bosman, Deputy Sheriff Lieutenant, reported on a request from the Sanborn County Sheriff's Department for a metal detector that Minnehaha County is no longer using and has in storage. MOTION by Barth, seconded by Beninga, to declare one 2004 Rapiscan Meteor 250 metal detector, serial #OM614867, as surplus for the purpose of donation to the Sanborn County Sheriff's Department. 5 ayes.

#### TAX DEED PROPERTIES

On the request of Bob Litz, Auditor, the following action was taken related to the disposition of a tax deed property: MOTION by Bender, seconded by Barth, to declare RDID #79945 as surplus for the transfer to the City of Sioux Falls and approve Resolution MC18-7. 5 ayes.

#### RESOLUTION MC18-7

**WHEREAS**, Minnehaha County holds under Tax Deed proceedings the following property:

Deed #2555, RDID #79945, Lot 2 in Block 2 of Westwood Valley Addition to the City of Sioux Falls, Minnehaha County, South Dakota, according to the recorded plat thereof

**WHEREAS**, this property serves as a drainage pond, is not suitable for other purposes, and is unbuildable,

**WHEREAS**, the City of Sioux Falls has agreed to the transfer of this property; now therefore, be it

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**RESOLVED**, by the Minnehaha County Commission, that the above described property is hereby declared surplus for transfer to the City of Sioux Falls; and be it further

**RESOLVED**, that the County Treasurer is here by authorized to issue a Quit Claim Deed thereto, and the County Auditor is hereby authorized to abate all outstanding taxes, interest, and penalties levied against this property.

Approved this 30<sup>th</sup> day of January, 2018.

**APPROVED BY THE COMMISSION:**

Cindy Heiberger  
Chair

**ATTEST:**

Olivia Larson  
Deputy Auditor

**SAFETY COMMITTEE**

Doug Blomker, Emergency Management Assistant Director, presented the 2017 Annual Report of the Minnehaha County Safety Committee summarizing their activities during 2017. The Safety Committee reviews workman's compensation claims, reviews liability claims, provides prevention and safety trainings, and conducts routine building inspections.

**AGREEMENTS**

Jamie Gravett, Juvenile Detention Center Director, gave a briefing on a Memorandum of Understanding between the Minnehaha County Regional Juvenile Detention Center and the Compass Center to collaborate and provide service to victims of sexual abuse and sexual harassment as defined by the Prison Rape Elimination Act (PREA). Training will be provided by the Compass Center. There is no budget impact for the services provided by the Compass Center. MOTION by Beninga, seconded by Karsky, to authorize the Chair to sign the Memorandum of Understanding between Minnehaha County Regional Juvenile Detention Center and the Compass Center to collaborate and provide services to victims of sexual abuse and sexual harassment as defined by the Prison Rape Elimination Act (PREA). 5 ayes.

**PURCHASE**

DJ Buthe, Highway Superintendent, requested approval for the purchase of two PCMS-1500LB Changeable Message Boards off of Minnesota State Contract Release A-210(5), Contract 124548 from Street Smart Rental, at a cost of \$20,781 each. The message boards will replace previous ones declared as surplus in the fall of 2017. The purchase is included in the 2018 budget. MOTION by Barth, seconded by Karsky, to approve the purchase of two PCMS-1500LB Changeable Message Boards off of Minnesota State Contract Release A-210(5), Contract 124548 from Street Smart Rental, at a total cost of \$41,562. 5 ayes.

**AGREEMENT**

Carol Muller, Commission Administrative Officer, presented an agreement between Minnehaha County and the South Eastern Council of Governments for the partial funding of the metropolitan planning area study activities. The agreement allows the County to be reimbursed for time spent on planning related to transportation. Funds will be channeled through the Highway and Planning & Zoning Departments. The agreement begins January 1, 2018, and ends December 30, 2018. MOTION by Bender, seconded by Karsky, to authorize the Chair to sign the 2018 Sub-Recipient Agreement between Minnehaha County and the South Eastern Council of Governments for the Sioux Falls Metropolitan Transportation Planning Process. 5 ayes.

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#### LEGISLATIVE UPDATE

Craig Dewey, Assistant Commission Administrative Officer, gave an update and status report of the 2018 Legislative Session on bills that impact Minnehaha County.

#### LIAISON REPORT

Commissioner Karsky reported on touring a local contractor facility for the purposes of researching layout options and best practices for a new Highway facility.

Commissioners Barth and Heiberger reported on attending the recent Fire Chief's Annual Dinner held at the Old Courthouse Museum noting discussion around the collaboration with the County's Emergency Management Department.

Commissioner Heiberger spoke on an invitation from the Department of Justice and the Bureau of Justice Statistics, in conjunction with the National Association of Counties (NACo), to attend a roundtable regarding the sixth amendment and defense representation. This will take place in Washington, D.C. prior to the March 2018 NACo Legislative Conference. The additional hotel space and airfare will have no cost to the County.

#### NEW BUSINESS

Bob Litz, Auditor, reported on touring two Seachange facilities with Jason Toering, Computer Support Technician, and an ES&S representative to discuss ballot printing and programing of electionware and election software.

Carol Muller, Commission Administrative Officer, stated City Link Channel 16 has started re-broadcasting the County's Planning Commission Meetings at no cost to the County.

Carol Muller, Commission Administrative Officer, stated the Construction Manager At-Risk contract for the jail expansion project will be brought forward next week.

Commissioner Barth spoke on gaining sponsors for bills in Pierre to raise taxes on alcohol.

MOTION by Bender, seconded by Beninga, to move into executive session pursuant to SDCL 1-25-2(1) and (3).  
5 ayes.

The next Regular County Commission Meeting will take place at 9:00 a.m. on Tuesday February 6, 2018.

#### APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor