

1/03/2017

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. January 3, 2017, pursuant to adjournment on December 27, 2016. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Kersten Kappmeyer, Chief Civil Deputy State's Attorney.

Judge Larry Long administered the Oath of Office to Commissioners Dean Karsky and Jean Bender, State's Attorney Aaron McGowan, and Treasurer Pam Nelson.

MOTION by Bender, seconded by Barth, to approve the agenda. 5 ayes.

ELECTION OF 2017 CHAIRPERSON AND VICE-CHAIRPERSON

Chairperson Heiberger called for nominations for the 2017 Commission Chairperson. MOTION by Bender, seconded by Barth, to nominate Gerald Beninga as Commission Chairperson for 2017. VOTE to elect Gerald Beninga as the 2017 Commission Chairperson, 4 ayes. Beninga abstained.

Chairperson Beninga called for nominations for the 2017 Commission Vice-Chairperson. MOTION by Heiberger, seconded by Karsky, to nominate Jean Bender as Commission Vice-Chairperson for 2017. VOTE to elect Jean Bender as the 2017 Commission Vice-Chairperson, 4 ayes. Bender abstained.

DESIGNATION OF OFFICIAL NEWSPAPERS

Carol Muller, Commission Administrative Officer, reported on proposals received from Argus Leader Media, Anderson Publications, and the Garretson Gazette for designation as official county newspapers. The proposal from the Argus Leader Media included a rate for the Argus Leader of \$.49 per line, for the Dell Rapids Tribune of \$.311 per line with a 10% discount for minutes, and Brandon Valley Challenger of \$.311 per line with a 10% discount for minutes. They also offered a combo rate for publishing in both the Dell Rapids Tribune and Brandon Valley Challenger of \$.555 per line if both are chosen. Anderson Publication's proposal requested designation of the Minnehaha Messenger as an official county newspaper at a rate of \$.3042 per line for proceedings and \$.388 per line for legals. The Garretson Gazette's proposal offered a rate of \$.338 per line. Ms. Muller reported that the county spends an average of \$100,000/year for all legal publishing. Commissioner Heiberger suggested the Argus Leader, the Minnehaha Messenger, and the Dell Rapids Tribune in order to cover as many areas of the County as possible. Commissioner Bender stated she would be in favor of taking the deal provided by the Argus Leader and stated Brandon does have a large population that might receive the Brandon Valley Challenger. Mark Walker, News Reporter for the Argus Leader, spoke to clarify the Argus Leader's circulation differences between Monday-Saturday and Sunday. MOTION by Barth, seconded by Bender, to designate the Argus Leader, the Dell Rapids Tribune, and the Brandon Valley Challenger as Minnehaha County's official newspapers for 2017. 5 ayes.

RECORD OF NON-ELECTED DEPARTMENT HEADS

Carol Muller, Commission Administrative Officer, read the list of non-elected Department Heads, as of January 1, 2017.

Carol Muller	Commission Office
Monte Watembach	Information Technology
DJ Buthe	Highway
Jamie Gravett	Juvenile Court Center
Mark Kriens	Facilities
Bill Hoskins	Museum
Carey Jo Deaver	Human Resources
Scott Anderson	Planning & Zoning/Parks

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Julie Hofer	Public Advocate
Traci Smith	Public Defender
Kari Benz	Human Services
Diane Rypkema	Equalization
Lynn DeYoung	Emergency Management

The following are listed as positions of public interest and are not department head positions:

Paul Niedringhaus	Metro Communications
Ralph Hammer	Weed & Pest
Patricia Kroupa	Veteran Service Officer
Charles Martinell	4-H Advisor

MOTION by Heiberger, seconded by Karsky, to establish record of non-elected department heads. 5 ayes.

CORONER APPOINTMENT

MOTION by Barth, seconded by Heiberger, to re-appoint Dr. Kenneth Snell as Coroner for a 1 year term beginning 1/1/17 to 12/31/17. 5 ayes. Dr. Kenneth Snell stated there was an above average number of cases in 2016.

COMMISSION SALARY

Carol Muller, Commission Administrative Officer, gave a briefing on the salary history for Minnehaha County Commissioners. To accommodate the payroll system, a salary of \$27,019.20 would be a divisible number for 26 pay periods in 2017. This would be an increase of \$629.20 from 2016, and an average increase of 0.78% a year from 2013-2017. Robert Litz, Auditor, stated the market shows the average Commissioner salary is between \$29,000 and \$32,000 a year. Commissioner Bender stated she would be in favor of a salary of \$27,019.20 with an additional \$1,000 to go to the Commission Chair for the extra work the position requires. To make the Chair's salary divisible by 26 pay periods, it would need to be a total of \$28,019.42. Kersten Kappmeyer stated the salary must be established by resolution when electing a salary versus the per diem method. MOTION by Bender, seconded by Karsky, to elect a salary and to approve Resolution MC17-1. 4 ayes. Beninga abstained.

RESOLUTION MC17-1

A RESOLUTION TO ELECT SALARY, RATHER THAN THE PER DIEM METHOD OF PAYMENT TO COUNTY COMMISSIONERS, AND SET THE 2017 ANNUAL SALARY AT \$27,019.20 EXCEPT FOR THE SALARY OF THE COMMISSION CHAIR WHICH WILL BE SET AT \$28,019.42

WHEREAS, during the first regular business meeting of 2017 the Minnehaha County Board of Commissioners the board considered and approved the following action regarding Commission salaries;

BE IT RESOLVED BY THE MINNEHAHA COUNTY BOARD OF COMMISSIONERS, pursuant to SDCL 7-7-5 the Minnehaha County Board of Commissioners set the following 2017 annual salaries for Commissioners: the salaries for the four non-Chair Commissioners will be \$27,019.20. The 2017 annual salary for the County Commission Chair will be \$28,019.42.

Dated this 3rd Day of January, 2017

APPROVED BY BOARD OF COUNTY COMMISSIONERS
Gerald Beninga
Chairman

ATTEST: Bob Litz, Auditor

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Olivia Larson
Deputy Auditor

ELECTION PAY

Robert Litz, Auditor, presented a resolution to set the 2017 pay schedule for election workers. MOTION by Karsky, seconded by Heiberger, to approve Resolution MC17-2. 5 ayes.

RESOLUTION MC17-2

WHEREAS, it may be necessary to appoint election officials in 2017 and

WHEREAS, pursuant to SDCL 12-15-11, the fee paid to election officials shall be established annually by the board of county commissioners at its first regular meeting of the year;

NOW, THEREFORE, BE IT RESOLVED by the Minnehaha County Board of Commissioners that for the year 2017, election officials shall be paid as follows:

Precinct Superintendent	\$140.00 per day
Precinct Deputy	\$125.00 per day
Absentee Precinct, Counting Center, and Precinct Assistants	\$10.50 per hour
Precinct set up (Paid to Supt. & Deputy)	\$15.00 per session
Precinct tear down (Paid to Supt. & Deputy)	\$15.00 per session
Usage of Personal Cell phone at Precinct (One Individual)	\$10.00 flat rate
Election School attendance paid to all attendees	\$15.00 flat rate

Dated this 3rd day of January, 2017.

APPROVED BY THE COMMISSION:

Cindy Heiberger
Chair

ATTEST:
Olivia Larson
Deputy Auditor

FUNERAL LIMITS

Kari Benz, Human Services Director, requested setting funeral fee limits. The proposed limit would be a flat rate of \$2,000 for both traditional burials and cremations regardless of service level. The only exception to this limit would be in the case of funeral assistance needed for the death of an infant/child. A funeral screening form has been provided to funeral directors to assist them in determining if a family/individual should be referred to Human Services for financial assistance. The eight (8) year average for funeral expenses to the County is \$148,000 reflecting expenses from 2008-2015. Management of the County Cemetery is done by contract and is \$5,000 a year. Families have the right to choose between cremation and traditional burials. Phil Schmitz, Funeral Director for George Boom Funeral Home & Cremation Services, spoke in support of the flat rate, how the flat rate

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would affect their business, and how the screening form is utilized. MOTION by Karsky, seconded by Heiberger, to set a flat rate of \$2,000 for funeral assistance with exception for the death of an infant/child. 5 ayes.

MINUTES APPROVAL

MOTION by Heiberger, seconded by Bender, to approve the December 27, 2016, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$908,659.01. 5 ayes. Robert Litz, Auditor, spoke on how worker's compensation premiums and property insurance have affected the bills.

A & B Business Equip	Lease-Rental	83.25	A & B Business Equip	Maintenance C	1,021.80
A To Z World Languag	Interpreters	1,860.00	Action Electric Co	Sign Supply/I	204.06
Airway Service Inc	Automotive/Sm	1,500.05	Airway Service Inc	Gas,Oil,Diese	137.45
All Star Investigati	Other Profess	843.75	Amazon/Syncb	HIDTA Grant	15.99
Amazon/Syncb	Other Supplie	157.48	Amazon/Syncb	Telephone	45.99
Armor Correctional H	Contract Serv	30,973.03	Avera McKennan Hospi	Hospitals	252.50
Avera McKennan Hospi	Physicians	1,089.34	Avera Specialty Clin	Physicians	138.98
Axis Forensic Toxic	Lab Costs	400.00	Bakeberg, Ryan	Automotive/Sm	26.46
Bank Supplies Inc	Office Suppli	89.90	Belitz, Clarence H	Welfare Rent	903.00
Benco Products Inc	Small Equipme	1,370.60	Boyce Law Firm, LLP	Other Profess	140.00
Boyer Trucks Sioux F	Truck Repair	198.01	Brandner, Bud Clare	Welfare Rent	650.00
Brooks Townhomes Lp	Welfare Rent	600.00	Brown & Saenger	Office Suppli	187.74
Building Sprinkler	Building Repa	3,023.08	Butler Machinery Com	Truck Repair	45.15
CBM Managed Services	Board Of Pris	24,616.29	CBM Managed Services	Inmate Suppli	911.03
Center For Western S	Store Invento	77.40	Century Business Pro	Lease-Rental	727.15
Century Business Pro	Maintenance C	604.12	Centurylink Communic	Contract Serv	36.00
Centurylink Communic	Telephone	764.73	Chasing Willows Ltd	Welfare Rent	400.00
Christopherson, Ande	Attorney Fees	165.60	Christopherson, Ande	Child Defense	211.00
Counseling Resources	Attorney Fees	200.00	CRC Prop Syc Oak/Ba	Welfare Rent	600.00
Cummins Central Powe	Coliseum Main	735.94	Cummins Central Powe	Correction Ct	745.25
Cummins Central Powe	Jail Repairs	917.53	Cummins Central Powe	Outside Repai	1,638.70
Dakota Fluid Power	Small Tools	2,356.84	Dakota Riggers & Too	Small Tools	133.27
Dan Grigg Images Inc	Store Invento	68.17	Decisionone Corporat	Maintenance C	168.52
Donald Wylie	Welfare Rent	475.00	Dover, Sena S	Bd Evaluation	1,080.00
East River Legal Ser	Attorney Fees	10,417.00	Ekeren, Marvin R	Bd Exp Fees	45.00
Ergometrics, Inc	Recruitment	940.63	Erpenbach, John E	Recruitment	375.00
Eurographics Inc	Store Invento	82.48	Falls Overlook Cafe	Other Miscell	264.00
Fanebust, Wayne	Store Invento	82.50	Fastenal Company	Heavy Eq Rep	0.54
Fastenal Company	Small Tools	334.42	First Dakota Nationa	2015 HLS Grant	3,614.75
Fox & Youngberg, Pc	Attorney Fees	382.64	Frantzen, Paige	Depositions	61.50
Gaylord Bros Inc	Exhibit Mater	69.51	Goebel Printing, Inc	Printing/Form	121.12
Great Plains Psychol	Psych Evals	1,105.00	Gulbrandson, Derek	Gas,Oil,Diese	29.38
Guzman, Sandra V	Interpreters	100.00	Hansen, Christine	Welfare Rent	600.00
Herschberger, Tim	Education & T	506.19	Hinrichs, John	Recount Board	42.75
Hoekstra, Denise A	Court Reporte	78.20	Holiday Credit Offic	Automotive/Sm	8.50
Holiday Credit Offic	Gas,Oil,Diese	31.99	Hy-Vee Accounts Rece	Other Miscell	150.00
Hy-Vee Accounts Rece	Program Activ	37.10	I State Truck Center	Parts Invento	146.56
Interstate Office Pr	Furniture & O	702.72	Interstate Office Pr	Office Suppli	1,648.39
ISI LLC	Interpreters	160.00	Jackson Hirsh Inc	Exhibit Mater	48.97
Jansen-Simmermon, We	Sign Deposits	50.00	JCL Solutions-Janito	Janitorial/Ch	406.77
JCL Solutions-Janito	Kitchen/Clean	2,463.09	JD's House Of Trophi	Other Miscell	75.00
Joat-Jesus Only Apos	Welfare Rent	500.00	Johanson, Jerry & Li	Right Of Way	285.00
Johnson Controls, In	Building Repa	1,178.83	Kappenman, Jay	Sign Deposits	50.00
Karline, Melvin	Welfare Rent	380.00	Katterhagen, Mark	Bd Exp Fees	150.00
Kennedy, Renee S	Court Reporte	1,062.60	Kreider, William	Sign Deposits	50.00
Lacroix, Heather	Attorney Fees	171.54	Larson, Jeff	Attorney Fees	1,521.95
Laughlin, Nicole	Attorney Fees	339.20	Lewno, Lucy	Bd Exp Fees	1,287.68
Light And Siren	Truck Repair	228.00	Lincoln County SD	Out Of County	85.50
Lutheran Social Svcs	Bd Evaluation	1,068.75	Lutheran Social Svcs	Interpreters	1,187.50
Med-Star Paramedic I	Transportatio	1,200.00	Metro Communications	Clinics Aux	40.00

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Michaels Purple Petu	Building Repa	95.00	Midamerican Energy C	Natural Gas	3,115.65
Midamerican Energy C	VOA Dakotas	1,385.56	Midwest Alarm Compan	Maintenance C	914.76
Midwest Alarm Compan	Other Profess	914.76	Midwest Lift Works L	Automotive/Sm	1,865.91
Mikelson, Gary E	Attorney Fees	349.34	Minn Cnty Human Svcs	Other Supplie	135.00
Minn Cnty Museum Pet	Store Invento	8.45	Minn Cnty Planning P	Automotive/Sm	16.00
Minn Cnty Prisoner A	Prisoner/Bond	1,382.73	Minn Cnty Pub Def Pe	Other Profess	3.00
Minn Cnty Pub Def Pe	Postage	9.40	Mobile Electronic Se	Communication	40.00
Moncur, Brian	Business Trav	152.00	Multi-Cultural Cente	Interpreters	330.00
Murray Properties, L	Welfare Rent	600.00	Narem, Inc	Parts Invento	211.12
Nasppg Insurance Ser	Professional	1,974.43	Neve's Uniforms	Uniform Allow	249.55
Nguyen, Lam	Interpreters	112.50	Nielsen Ogdahl, Erin	Attorney Fees	175.00
Nyberg's Ace Hardwar	Janitorial/Ch	26.77	Olson Oil Co	Other Supplie	1,125.00
Olson, Matthew	Attorney Fees	361.84	Osborn, Roxane R	Court Reporte	38.00
Oscar's Mini-Storage	Program Activ	69.00	Peska Construction I	Fairgrounds	123,989.89
Pictometry Intl Corp	Other Profess	11,442.59	Qualified Presort Se	Postage	200.00
Red Rock Inn	Motels	175.00	Redwood Toxicology L	Testing Suppl	1,800.00
Roberts, Yvonne	Welfare Rent	1,000.00	Ronning Commercial	Welfare Rent	500.00
Rostyne, Travis	Sign Deposits	50.00	Safariland LLC	Safety & Resc	337.45
Sage, Doyle	Recount Board	42.75	Sanford Health Plan	Cobra Insuran	65.70
SD Assn County Weed	Memberships	50.00	SD Assn Of County Of	Memberships	12,387.76
SD Soc Of Prof Land	Memberships	50.00	SD State Bar	Memberships	705.00
SDAAO-SD Assoc Of As	Memberships	1,200.00	SDML Workers' Compen	Workers Com	417,629.00
Sehr, Francis J/Sehr	Welfare Rent	600.00	Servall Towel & Line	Janitorial/Ch	8.75
Servall Towel & Line	Program Activ	80.21	SF Leased Hsg Author	Welfare Rent	495.00
Sheehan Mack Sales	Parts Invento	178.14	Silverstone Group In	Hazard Insura	82,358.00
Silverstone Group In	Property & Li	28,485.00	Sioux Falls City Fin	Gas,Oil,Diese	22.63
Sioux Falls Psycholo	Other Profess	800.00	Sioux Falls Two Way	Communication	37.50
Sioux Falls Two Way	Scaap Funds	23,570.00	Sioux Falls Utilitie	Electricity	8,095.87
Skorczewski, Jena	Court Reporte	556.60	Social Security Admi	Clinics Aux	43.00
Spars Tools Service	Small Tools	135.00	Strange,Farrell,John	Attorney Fees	980.00
Swanda, Karen	Bd Exp Fees	105.00	Szameit, Alexandra	Interpreters	814.03
T Dist, Inc TC MOU	Exhibit Mater	223.79	Theeler, Tyson	Recount Board	460.00
Thompson Electric Co	Bldg/Yard Rep	168.37	Thompson Sandblastin	Building Repa	1,300.00
Thomson Reuters We	Books	102.67	Thomson Reuters We	Legal Researc	691.39
Thurman, Creighton A	Attorney Fees	602.70	Tomacelli's Pizza	Jury Fees	98.26
United Parcel Servic	Postage	19.69	US Bank Equipment Fi	Lease-Rental	136.72
US Postal Service	Postage	1,970.00	Vander Haag's, Inc	Truck Repair	146.45
Variety Foods LLC	Other Profess	448.31	Verizon Wireless	Data Processi	1,093.76
Verizon Wireless	HIDTA Grant	94.11	Verizon Wireless	Safety & Resc	123.90
Verizon Wireless	Telephone	4,824.67	VOA Dakotas Pettig	Welfare Rent	478.00
Wal-Mart Store	Pharmacies	141.00	Waldner, Ryan	Store Invento	210.00
Weerheim, Tom	Attorney Fees	1,435.20	Wells Specialty Phar	Pharmacies	153.85
Wheelco Brake & Supp	Truck Repair	3.74	White, Ben	Welfare Rent	500.00
Willow Partners LLC	Welfare Rent	500.00	Xcel Energy, Inc	Welfare Utili	218.49
Yackel, Juliet M	Attorney Fees	9,627.38	Yellow Robe, Luke	ICWA Professi	27,069.00
Zahrbock Kool, Tress	Attorney Fees	1,080.24	Zep Manufacturing Co	Janitorial/Ch	354.30
3D Specialties, Inc	Sign Supply/I	173.98			

PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 5 ayes.

1. To accept the resignation of Heather Buss as Administrative Secretary for the Highway effective 1/4/17.
2. To hire Jennifer DeJager as Juvenile Correctional Officer I (12/3) for the Juvenile Detention Center at \$17.37/ hour effective 1/9/17.
3. To hire Janelle Satterly, Damian Kardas, and Cory Winter as Correctional Officers in Training (12/3) at \$17.37/hour effective 1/9/17.
4. To hire Brittany Schultz and William Wright III as Corrections System Operators (9/3) for the Jail at

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\$14.98/hour effective 1/9/17.

5. To hire Jake Niedringhaus as variable hour Correctional Officer for the 24/7 Program at \$17.43/hour effective 12/17/16.
6. To promote Scott Dubbe from Deputy Sheriff (17/10) to Deputy Sheriff Sergeant (20/9) for the Sheriff's Office at \$29.91/hour effective 12/31/16.

Step Increases

1. Heather Irwin – Senior Election Technician – Auditor – 12/9 – 1/2/17 - \$20.15/hour
2. Julie Wingert – Senior Accounting Technician – Auditor – 12/10 – 1/5/17 - \$20.66/hour
3. Susan Broveak – Real Estate Specialist – Register of Deeds – 14/14 – 1/8/17 - \$25.16/hour
4. Kimberly Mayer, Marlin Schlenker, Martha Dargen, and Brett Dannen – Tax and License Technician – Treasurer – 10/12 – 12/27/16 - \$19.66/hour
5. Jeffery Yarbrough – Safe Home Manager – Safe Home – 19/9 – 11/30/16 - \$2,232.80/bi-weekly
6. Corey Pechous – Road Maintenance Team Member – Highway – 12/12 – 12/27/16 - \$21.70/hour
7. Duane Buthe Jr – Highway Superintendent – Highway – 25/10 – 12/12/16 - \$3,750.40/bi-weekly
8. Wade Hanson – Corporal – Jail – 16/16 – 12/6/16 - \$28.61/hour
9. Daniel Burzloff – Correctional Officer – Jail – 13/5 – 11/23/16 - \$18.80/hour
10. Jessica Sprecher – Correctional Officer – Jail – 13/6 – 12/17/16 - \$19.66/hour
11. Julie Ladwig – Correctional Officer – Jail – 13/17 – 12/27/16 - \$25.80/hour
12. Lindsey Butcher – Corrections System Operator – Jail – 9/18 - 12/27/16 - \$21.70/hour
13. Beverley Skyberg-Taylor – Court Records Officer – Jail – 13/17 – 12/27/16 - \$25.80/hour
14. Scott Dubbe – Deputy Sheriff – Sheriff's Office – 17/10 – 12/27/16 - \$26.44/hour
15. Daniel Christiansen – Deputy Sheriff – Sheriff's Office – 17/8 – 12/27/16 - \$25.16/hour

Variable Hour Increases Effective 12/17/16

1. Douglas Arntz – Correctional Officer – Jail - \$21.27/hour
2. Bojan Salihagic – Correctional Officer – Jail - \$20.50/hour
3. Jake Niedringhaus – Correctional Officer – Jail - \$17.43/hour
4. Brandon Mohr – Correctional Officer – Jail - \$18.35/hour
5. Daniel Kaiser – Correctional Officer – 24/7 Program - \$24.66/hour

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6. William Hoier, Craig Boetel, Scott Vandervelde, and Kathryn Zwak – Correctional Officer – 24/7 Program - \$23.48/hour
7. Debra Artus and Rhonda Larson – Correctional Officer – 24/7 Program - \$18.81/hour
8. Matthew Tooley – Correctional Officer – 24/7 Program - \$20.76/hour
9. Lenora Giles – Correctional Officer – 24/7 Program - \$17.48/hour
10. Allen Robbennolt – Correctional Officer – 24/7 Program - \$18.35/hour
11. James Larson – Correctional Officer – 24/7 Program - \$17.34/hour
12. Chelsea Kouf and Adam Bunger – Correctional Officer – 24/7 Program - \$19.27/hour
13. James Sondgeroth – Civil Process Server – Sheriff’s Office - \$21.27/hour
14. Patrick Murphy – Civil Process Server – Sheriff’s Office - \$24.66/hour

Special Personnel Action

To recognize the following significant employee anniversaries for January 2017: 5 years – Joy West, Michaela Gasca, Rebecca Fiegen, John Olson, Alyssa Powell, Lynne Haagenson, Timothy Ruhland, Andrew Berg, Nicholas Rebnord, Lorna McDermott, Andrea Mitchell, Chelsea Kouf, and Corrie Alexander; 10 years - Michael Newkirk and Carole James; 25 years – Bradley Farniok; 30 years – Allen Penning; 40 years – Daphna Hansen

To record volunteers in County Departments for December 2016. This list is on file at Human Resources.

PUBLIC COMMENT

Robert Kolbe, Sioux Falls, SD, spoke on the origins and the use of the Pledge of Allegiance.

MEMORANDUM OF UNDERSTANDING

Robert Wilson, Assistant Commission Administrative Officer, gave a briefing on the 2017 Memorandum of Understanding (MOU) between South Dakota State University (SDSU) Extension and Minnehaha County for the 4-H Youth Development Program. According to the terms of the MOU, Minnehaha County will pay SDSU \$18,870, an increase from \$18,320 in 2016, for partial salary support of one 4-H Advisor. SDSU provides full salary and benefit support for one full-time 4-H Youth Advisor to work 100% in Minnehaha County. The County will also provide administrative support, travel expenses, office space, and office expenses. MOTION by Barth, seconded by Heiberger, to authorize the Chairperson to sign the 2017 Memorandum of Understanding between SDSU Extension and Minnehaha County. 5 ayes.

POLICY REVIEW

Robert Wilson, Assistant Commission Administrative Officer, presented the annual review of the Minnehaha County Facility Power Outage Response Protocol that went into effect January 1, 2012. The policy has been sent to Department Heads for review and discussion with staff. MOTION by Heiberger, seconded by Barth, to approve the Minnehaha County Facility Power Outage Response Protocol. 5 ayes.

BOND ISSUE

1/03/2017

Carol Muller, Commission Administrative Officer, gave a briefing on Public Employee Blanket Bonds held by the County through Marsh and McLennan Agency and the South Dakota Public Assurance Alliance (SDPAA). The SDPAA's Enhanced Crime Coverage provides the coverage South Dakota Codified Law requires at a lower cost to the County. MOTION by Heiberger, seconded by Karsky, to not renew the Public Employee Blanket Bond with Marsh and McLennan Agency. 5 ayes.

NEW BUSINESS

Robert Litz, Auditor, stated a Museum Archives Update will be given by Bill Hoskins on January 3rd, 2017, at the Sioux Falls City Council Meeting at 4:00 p.m.

Commissioner Heiberger stated the new liaison assignments will be coming out soon for 2017.

MOTION by Barth, seconded by Heiberger, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday January 10, 2017.

APPROVED BY THE COMMISSION:

Gerald Beninga

Chair

ATTEST:

Olivia Larson

Deputy Auditor