

12/05/2017

THE MINNEHAHA COUNTY BUILDING COMMITTEE CONVENED AT 7:30 A.M. December 5, 2017. Committee Members present were: Barth, Bender, Beninga, Heiberger, Karsky, Kriens, Litz, and Muller.

MOTION by Bender, seconded by Barth, to approve the November 7, 2017, Building Committee Meeting Minutes. 8 ayes.

#### JAIL EXPANSION

Carol Muller, Commission Administrative Officer, presented three draft renderings of the jail expansion provided by the architects. The schematic designs will be available for review at the January 9, 2017, Building Committee Meeting. The diagonal parking shown on the designs is not a guarantee at this time and still needs to be worked out with the City of Sioux Falls. Sheriff Mike Milstead and Jail Warden Jeff Gromer expressed concerns regarding the amount of glass used on the front of the building noting safety and damage concerns. Committee members agreed these concerns should be communicated to the architects.

#### BUILDING FUND

Bob Litz, Auditor, gave a briefing on the status of the Minnehaha County Building Fund. The Capital Improvements Schedule was provided to the Committee Members. Kim Adamson, Finance and Budget Officer, spoke on the Building Fund appropriations projected for 2017 and stated a supplement request will be coming to the County Commission due to the museum storage facility being approved after the budget was approved. Ms. Adamson also stated the debt service is lower than what was budgeted for due to the refunding. Ms. Adamson stated the City of Sioux Falls will be contributing \$1,155,000 for the museum storage facility in 2018.

#### FACILITIES

Mark Kriens, Facilities Director, reported on the current and upcoming Facilities Department projects throughout the County such as improvements/repairs at the W.H. Lyon Fairgrounds, the replacement of the Juvenile Detention Center boiler, the Health and Human Services fire alarm panel, and a rubber roof for the Museum. A list of priorities has been created for future needs of County facilities. Sheriff Mike Milstead thanked Mr. Kriens and Jail Warden Jeff Gromer for their work on the jail.

#### COUNTY CAMPUS

##### Master Plan:

Craig Dewey, Assistant Commission Administrative Officer, gave a briefing on the timeline for the contract with TSP for the County Master Plan work.

##### Parking Study:

Craig Dewey, Assistant Commission Administrative Officer, reported Dr. Dan Tracy and Tom Martin, both of the University of South Dakota, believes they will be able to utilize one of their classes for a parking study of the Minnehaha County Campus.

#### WARMING HEART PROJECT

Lori Montis, Human Services Assistant Director, introduced Denise Patton, City of Sioux Falls Health Program Coordinator, who presented on the Sioux Falls Warming Heats Project. The project is based on a nationwide initiative, and would be a pilot project for the Sioux Falls Health Department and the Sioux Falls Multi-Cultural Center. The project would allow for the hanging of hats, gloves/mittens, scarves, and socks on a tree to provide warm winter items for the homeless community or those with limited resources. Committee Members inquired about logistics and background of the project, and expressed interest in seeing the progress of the pilot.

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## MUSEUM

Bill Hoskins, Museum Director, gave an update on the construction of the new museum storage facility. Three-fourths of the roof decking is on the structure and wall sheeting has begun on the south wall. High winds have been an issue on the construction site. A donation was received from Bob and Kari Hall to purchase furniture for the building. Progress photos were provided to committee members. The City of Sioux Falls staff is working on a possible amendment to the agreement to allow for a more efficient change order approval process. In response to a question posed by Kim Adamson, Finance and Budget Officer, Carol Muller, Commission Administrative Officer, and Commissioner Heiberger indicated the plan is to set a dollar limit for approval on each individual change order to funnel minor items to a smaller committee/group with the larger items still being approved by both the City Council and the County Commission.

## TAOPI CEMETERY

Craig Dewey, Assistant Commission Administrative Officer, gave a briefing on a concern regarding access to the Taopi Cemetery. Margaret Novak, an Abandoned Cemetery Board member, informed the Commission Office of the land surrounding the cemetery being farmed by a local farmer leaving no access available for maintenance and upkeep of the cemetery. Bill Hoskins, Museum Director, and Julie Risty, Register of Deeds, spoke on the boundary of the cemetery being adjoined with the county highway. Commissioner Barth reported the Highway Department has done a survey of the property. Committee Members expressed interest in having the State's Attorney's Office look into the matter to help determine the rights of the property, draft a letter to be sent to the local farmer informing him of any concerns, and advise on how to proceed.

MOTION by Heiberger, seconded by Barth, to adjourn. 8 ayes.

## APPROVED BY THE BUILDING COMMITTEE:

Gerald Beninga  
Building Committee Chair

## ATTEST:

Olivia Larson  
Deputy Auditor

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