

03/20/2018

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. March 20, 2018, pursuant to adjournment on March 13, 2018. Commissioners present were: Barth, Bender, Heiberger, and Karsky. Commissioner Beninga was absent. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State’s Attorney.

MOTION by Karsky, seconded by Barth, to approve the agenda. 4 ayes.

MINUTES APPROVAL

MOTION by Bender, seconded by Karsky, to approve the March 13, 2018, Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

Commission Bender recused herself from the following item and left the meeting.

MOTION by Barth, seconded by Karsky, to approve the following bills totaling \$449,241.38. 3 ayes. Carol Muller, Commission Administrative Officer, spoke on the Safe Home voucher and credits.

A&B Business	Lease-Rental	181.17	A To Z World Language Interpreters	80.00
Active Data Systems	Other Prof	2,405.00	Advance Auto Parts Automotive	11.99
Airgas	Lease-Rental	39.95	Airway Svc Automotive	266.11
Airway Svc	Gas,Oil,Diesel	85.40	Alcohol Monitoring Scram	52.80
Alpine Property Mgmt	Welfare Rent	600.00	Anderson, Perry Business Trav	160.39
Anderson, Scott A	Education	1,366.98	Applied Engineering Software	2,150.00
Argus Leader	Publishing	1,629.69	Avera McKennan Hospitals	6,701.24
Axis Forensic Toxico	Lab Costs	310.00	Banner Associates Architects	4,333.50
Barnes & Noble	Books	36.76	Beck Motors Automobiles	29,810.00
Bierschbach Equip	Coliseum	192.00	Bosman, Joseph Education	32.00
Bosman, Joseph	Uniform Allow	81.98	Boyer Trucks Truck Repair	508.47
Brentwood Apts	Welfare Rent	420.00	Budget Auto Repair Automotive	54.30
Bureau Of Info	Data Com	113.00	Bureau Of Info Telephone	272.25
Burns, Jason	Gas,Oil,Diesel	34.74	Bye, Rhett Business Trav	189.00
Cartridge World	Office Supplies	455.96	CBM Managed Svcs Inmate Supplies	457.85
Century Business	Maint	874.31	Centurylink Contract Svc	13.43
Centurylink	Telephone	1,721.78	Certified Languages Interpreters	60.90
Change Healthcare	Data Process	49.00	Christopherson Ander Attorney Fees	705.00
Civil Design	Architects	7,025.00	Cleveland Heights Welfare Rent	300.00
Computer Forensic	Other Prof	1,580.00	Constellation Newene Natural Gas	24,374.99
Copper Cottage	Building Repair	75.00	Culligan Water Data Process	35.00
Dakota Fluid Power	Truck Repair	461.72	Dakota Law Attorney Fees	2,214.19
Dakotaland Autoglass	Automotive	49.99	Davenport,Evans,Hurw Attorney Fees	50,834.61
Decastro Law	Attorney Fees	10,351.60	Driveline Svc Truck Repair	315.45
Duffy, Ryan	Attorney Fees	556.10	Duffy, Ryan Child Defense	470.00
Eekhoff Law	Attorney Fees	1,293.23	Eich Law Attorney Fees	122.95
Erpenbach, John E	Recruitment	725.00	Ertz, Dewy J Other Prof	150.00
Evident	Other Supplies	17.75	Family Svc Expenditures	455.00
Fastenal	Sign Supply	1.86	Fastenal Small Tools	90.18
Finberg Family	Welfare Rent	250.00	First Premier Bank Investigators	234.27
Fischer, Karla	Other Prof	18,137.50	Fully Promoted Uniform Allow	116.25
Galls Quartermaster	Uniform Allow	518.14	Garretson Fire Dept Education	200.00
Garretson School	Lease-Rental	150.00	George, Aaron Welfare Rent	500.00
Goebel Printing	Office Supplies	133.34	Golden West Telephone	39.86
Graham Tire	Automotive	532.08	Guzman, Sandra V Interpreters	100.00
Haffner, Marvin	Welfare Rent	500.00	Harris, Jolynn Gas,Oil,Diesel	10.00
Heimdahl, Marie Ann	Court Reporter	105.40	Helpline Center Program Act	55.00
Herc-U-Lift	Automotive	276.87	HOV Svcs Microfilming	222.35
Howalt McDowell	Notary Exp	50.00	HyVee Pharmacies	689.78
Ibe	Maint	295.00	Identocard Inmate Supplies	145.34
Interstate Office	Collections	39.01	Interstate Office Office Supplies	593.19
Jacks Uniforms	Uniform Allow	151.99	JCL Solutions Kitchen/Clean	8,253.36

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Jefferson Lines	Transportation	1,612.80	Jim Bork Enterprises	Printing/Form	585.00
Johnson, Richard L	Attorney Fees	1,815.14	Johnson, Richard L	Child Defense	2,939.06
JSA Consult Engineer	Architects	22,984.37	Katterhagen, Mark	Bd Exp Fees	91.50
Kone	Other Prof	61.23	Konechne, Francis	Business Trav	160.40
Krause Law	Attorney Fees	56.40	Krueger, Travis	Education	683.76
Kull, Lisa	Court Reporter	354.80	Kyra Enterprises	Welfare Rent	850.00
Larons II Power	Building Repair	176.78	Laughlin Law	Attorney Fees	1,607.40
Leggett, Joseph R	Welfare Rent	525.00	Lewno Law	Bd Exp Fees	980.60
Lockwood, Darcy	Bd Exp Fees	91.50	Lutheran Social Svcs	Interpreters	150.00
Madison Apts	Welfare Rent	1,106.00	Mailway Printers	Museum Report	1,023.00
Majestic View Apt	Welfare Rent	600.00	Medstar Paramedic	Transportation	1,000.00
Metro Communications	Clinics Aux	1,360.00	Metro Communications	Other Misc	27,750.42
Midamerican Energy	Welfare Utilitie	420.00	Midco	Data Com	248.00
Midco	Telephone	85.00	Midwest Alarm	Data Process	1,158.20
Milstead, Michael W	Education	956.49	Minnehaha Cnty Family	Memberships	120.00
Minnehaha Community	Utility Align	61,509.33	Mitchell, Linc	Automotive	20.99
Napa Auto Parts	Automotive	33.98	Natl Assoc Of County	Education	645.00
Nichole Carper	Attorney Fees	6,322.11	Nichole Carper	Child Defense	189.40
Northeast Investment	Welfare Rent	450.00	Nyberg's Ace Hardware	Automotive	2.84
Oak Street Investment	Welfare Rent	1,600.00	Pederson, Connor	Program Act	300.00
Pheasantland	Inmate Supplies	75.00	Pheasantland	Printing/Form	330.00
Prestox	Correction	137.00	Quality Efficiencies	Motels	1,050.00
Quill Corporation	Office Supplies	29.97	Record Keepers	Other Prof	203.91
Red Rock Inn	Motels	306.00	Redi Towing	Other Prof	93.00
Retail Data Systems	Office Supplies	194.00	Rods Property Mgmt	Welfare Rent	945.00
Safe Home	Notes Rec SF	-2,696.35	Safe Home	Other Misc	-897.74
Safe Home	Rent Subsidie	11,337.00	Safe N Secure	Communication	285.00
Sanford Laboratories	Lab Costs	203.00	Sanford Occupational	Expenditures	192.00
Sanford Occupational	Professional	283.21	Schoenfeldt, Jason G	Sign Deposits	50.00
Schuller, Austin	Prisoner/Bond	59.85	Schuster, Paul	Education	564.48
SD Dept Of Public	Other Misc	356.00	SD Dept Of Rev	Blood/Chem	2,423.00
SD Dept Of Rev	Truck Repair	42.40	SD Secretary Of State	Notary Exp	30.00
SDSU Dept Counseling	Education	360.00	SHI International	Other Misc	291.00
Shopko Pharmacy	Pharmacies	15.50	Sioux Falls Area	Other Misc	3,136.97
Sioux Falls City	Blood/Chem	4,865.00	Sioux Falls Psych	Other Prof	350.00
Sioux Falls Rubber	Office Supplies	63.80	Sioux Falls Two Way	2016 JAG Grant	1,611.05
Sioux Falls Utilities	Water Sewer	691.12	Sioux Falls Utilities	Welfare Utilitie	140.36
St Francis House	Other Prof	122.39	Stokes & Associates	Other Prof	1,625.00
Strange Farrell John	Attorney Fees	1,454.12	T&K Enterprises	Investigators	265.00
TCN	Telephone	41.48	Testpoint Medical	Blood Withdraw	6,720.00
Thill, Brian G	Welfare Rent	500.00	Thompson Apt	Welfare Rent	400.00
Thomson Reuters	Books	252.78	Thomson Reuters	Legal Research	6,955.84
Thyssenkrupp Elevator	Lease-Rental	3,105.58	Uline	Inmate Supplies	592.00
UNC Faculty Physician	Attorney Fees	31,016.42	University Products	Office Supplies	37.95
Vans Auto Electric	Truck Repair	150.00	Variety Foods	Other Prof	813.92
Verizon Wireless	Data Process	44.08	Verizon Wireless	Safety & Res	40.01
Verizon Wireless	Telephone	84.09	Vogel Motors	Automotive	25.00
Vogel Motors	Gas,Oil,Diesel	31.50	VOA	Other Prof	2,020.00
Walmart	Pharmacies	289.72	West Twelfth	Welfare Rent	475.00
Wet Rhino Truck Wash	Truck Repair	525.00	Whatcom Cnty	Return Of Svc	62.40
Wilka & Welter	Attorney Fees	460.60	Wilka & Welter	Child Defense	601.40
Wright Express FSC	Gas,Oil,Diesel	84.47	Xcel Energy	Welfare Utilit	1,718.39
Yackel, Juliet M	Attorney Fees	24,988.13	Zahrbock Kool Law	Attorney Fees	751.36
Zandt, James R	Welfare Rent	1,200.00	Zep Sales & Svc	Janitorial	1,435.42
605 Magazine	Program Act	350.00			

Commissioner Bender returned to the meeting.

REPORTS

The Minnehaha County Monthly Sheriff's Report for February 2018 and the February 2018 Register of Deeds Official Statement of Revenue Report were received and placed on file in the Auditor's Office.

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PERSONNEL

MOTION by Bender, seconded by Barth, to approve the following personnel changes. 4 ayes.

1. To place Michael Koch, Correctional Officer in Training (12/3) for the Jail, on Military Leave without pay effective 3/1/18 to 3/29/18.
2. To promote David Eaton from Correctional Officer in Training to Correctional Officer (13/3) for the Jail at \$18.53/hour effective 2/27/18.
3. To hire Jennifer Carlson, Jesus Chagolla Jr., Jeremy Eich, and Andre Williams Jr. as Correctional Officers in Training (12/3) for the Jail at \$17.63/hour effective 3/26/18.
4. To accept the resignation of Ryan Bakeberg as Deputy Sheriff for the Sheriff's Office effective 3/22/18.
5. To hire Connie Idecker as seasonal Election Worker for Elections at \$12.50/hour effective 3/26/18 to 6/15/18.

Step Increases

1. Joel Mueller – Correctional Officer – Jail – 13/17 – 1/10/18 - \$26.19/hour

ABATEMENTS

MOTION by Barth, seconded by Karsky, to approve the following abatements representing the elderly assessment freeze for 2017 property taxes: RDID 24339, 200 Cliff Ave, Valley Springs, in the amount of \$422.67. 4 ayes.

NOTICES

MOTION by Barth, seconded by Karsky, to authorize the Auditor to publish a Notice of Hearing on April 10, 2018, for a Retail On-Sale Liquor License Application submitted by Blue Haven Barn. 4 ayes.

Upon the request of Mark Kriens, Facilities Director, MOTION by Karsky, seconded by Barth, to authorize the Auditor to publish a Notice to Bidders for the Fairgrounds Armory Building Roof Replacement. 4 ayes.

LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 76366 in the amount of \$1,350.10 and DPNO 94918 in the amount of \$244.40. DPNO 76366 represent Public Advocate and Court Appointed Attorney services. DPNO 94918 represents Court Appointed Attorney services. \$1,089.70 of the liens were part of an involuntary commitment proceeding initiated by the applicant for her nephew. The applicant reported being unemployed and receiving social security benefits of \$1,592.70 per month. The applicant reported assets in the amount of \$13,181.00 and liabilities of \$1,052.00. There have been no payments received for either lien. Commissioners discussed where responsibility should be placed regarding the costs of involuntary commitment proceedings. Commissioner Bender noted there is no pending real estate transaction. Maggie Gillespie, Senior Deputy State's Attorney, spoke on how the law addresses responsibility of payment for involuntary commitments. MOTION by Barth, seconded by Karsky, to deny a compromise for DPNO 76366 leaving the lien in full against the applicant. 4 ayes. MOTION by Barth, seconded by Karsky to compromise DPNO 94918 in full with no payment. Ms. Gillespie, stated that if the Commission chooses to defer, she could further research the law regarding responsibility of involuntary commitment costs. SUBSTITUTE

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MOTION by Karsky, seconded by Bender, to defer action on the compromise application for DPNO 94918 and DPNO 76366 until April 3, 2018. 4 ayes.

PUBLIC COMMENT

Commissioner Barth commented on reading the proclamation on St. Patrick’s Day and noted speaking with Evan Nolte, who watches the Regular County Commission Meetings.

BUDGET HEARING

Kim Adamson, Finance and Budget Officer, was present for the scheduled budget hearing to consider 2017 carryover supplements. The carryovers from the 2017 budget cover projects not completed at the end of 2017 and carryover of the remaining 2017 balance in unspent contributions and dedicated grant budgets. MOTION by Bender, seconded by Barth, to approve Resolution MC18-15. 4 ayes.

**RESOLUTION MC18-15
FOR SUPPLEMENTAL BUDGET**

WHEREAS it is necessary to supplement the 2018 Annual Budget in order to carry on the indispensable functions of Minnehaha County; and

WHEREAS, the adoption of the proposed Supplemental Budget was duly considered by the Minnehaha County Commission on the 20th day of March, 2018, at 9:15 a.m., in the Commission Meeting Room, pursuant to due notice; now, therefore, be it

RESOLVED by the Minnehaha County Commission that the following Supplemental Budget be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

2017 Carryovers & Other 2018 Supplements		
From Fund	To Budget	Amount
General	Commission	\$21,710.00
	Facilities	\$75,000.00
	Human Services	\$199,610.58
	Information Technology	\$779,006.00
	JDC	\$4,766.20
	Jail	\$225,492.95
	Pettigrew Maintenance	\$8,179.74
	Planning	\$26,205.00
	PreTrial Services	\$51,500.00
	Safe Home	\$8,389.00
	Sheriff	\$109,335.85
Total General Fund		\$1,509,195.30
Highway	Highway	\$742,561.92
Emergency Management	Emergency Management	\$16,453.20

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JAG Grants	JAG Grants	\$46,800.20
Pass thru	Pass thru	\$139,525.12
Building	Building	\$480,000.00
Total Special Revenue Funds		\$1,425,340.44

APPROVED BY THE COUNTY COMMISSION:

Cindy Heiberger
 Chairman
 ATTEST:
 Olivia Larson
 Deputy Auditor

BRIEFINGS

Jamie Gravett, Juvenile Detention Center Director, gave a briefing on the Juvenile Detention Center including detention alternatives, challenges, opportunities, projects, and 2017 statistics of intake calls, admissions, bed days, and average daily population.

Matthew Penning, Garretson Community Ambulance Administrator, gave a briefing on the Garretson Community Ambulance highlighting the number of calls ran, nursing home transports, 2018 projects, the number of advanced life support providers, training for Emergency Medical Technicians, and the impact of the mutual aid agreement.

BID AWARD

Shannon Schultz, Assistant Highway Superintendent, reported on the March 7th, 2018, bid opening for Project Number MC16-04 for the County Highway 137 reconstruction project. Six bids were received from the following companies: R&G Construction Company, \$2,822,186.07; Runge Enterprises Inc., \$3,155,869.15; Soukup Construction, Inc., \$3,323,323; Midland Contracting Inc., \$3,389,386.98; Lidel Construction Co Inc., \$3,502,770.30; and First Rate Excavate Inc., \$4,184,967.43. The engineer’s estimate was \$3,029,412.15. A letter of recommendation was provided by Stockwell Engineers Inc. to award the bid to the low bidder, R&G Construction Company. MOTION by Karsky, seconded by Bender, to award the bid to R&G Construction Company in the amount of \$2,822,186.07, and authorize the Chair to sign the contractor contract. 4 ayes.

PURCHASES

Shannon Schultz, Assistant Highway Superintendent, requested approval for the purchase of two 2019 Freightliner, Model 114SD, Tandem Axle Trucks including cab and chassis off of Minnesota State Contract Release T-647(5), Contract 124644 from I State Truck Center, Inc., at a cost of \$117,939 each. These trucks will replace two tandem axle trucks in the current fleet. The purchase is included in the 2018 budget. MOTION by Barth, seconded by Karsky, to approve the purchase of two 2019 Freightliner, Model 114SD, Tandem Axle Trucks including cab and chassis off of Minnesota State Contract Release T-647(5), Contract 124644 from I State Truck Center, Inc., at a cost of \$117,939 each, and authorize the Chair to sign the purchase agreement. 4 ayes.

Shannon Schultz, Assistant Highway Superintendent, requested approval for the purchase of one 2018 Broce RCT350 highway sweeper broom off of Minnesota State Contract Release S-846(5), Contract 105898 from Road

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Machinery & Supplies, Inc., at a cost of \$63,627.68. Delivery and service will be through the local vendor TranSource Truck & Equipment. The sweeper will replace a Rosco sweeper that was declared as surplus in 2017. The purchase is included in the 2018 budget. MOTION by Bender, seconded by Barth, to approve the purchase of one 2018 Broce RCT350 highway sweeper broom off of Minnesota State Contract Release S-846(5), Contract 105898 from Road Machinery & Supplies, Inc., at a cost of \$63,627.68, and authorize the Chair to sign the purchase agreement. 4 ayes.

AGREEMENT

Jamie Phelps, Quality Assurance and Improvement Manager, presented a one year agreement between Minnehaha County and Lincoln County for Human Services Caseworker Services. The terms of the agreement are for Lincoln County to reimburse Minnehaha County for its services at the rate of \$6,160.05 per month. The total projected cost of the agreement is \$73,920.54. Section Four, 1. Hold Harmless has added the word "defend" to the first sentence of paragraph one. Section Six, Insurance, has been changed to reflect that Lincoln County will provide adequate insurance coverage during the contract period. MOTION by Bender, seconded by Barth, to approve the Agreement for Casework Services between Minnehaha County and Lincoln County beginning on April 1, 2018 through March 31, 2019. 4 ayes.

SURPLUS

Upon the request of Mark Kriens, Facilities Director, MOTION by Barth, seconded by Bender, to declare one 2004 John Deere X485 Garden Tractor with attachments, Asset #71790, as surplus for trade in with Kibble Equipment. 4 ayes.

LEGISLATIVE UPDATE

Craig Dewey, Assistant Commission Administrative Officer, gave an update and status report of the 2018 Legislative Session on bills that impact Minnehaha County.

LIAISON REPORT

Commissioner Bender reported on a meeting she and Commissioner Karsky attended with the Public Defender Advisory Committee on March 20, 2018, to discuss procedural guidelines for the department.

Commissioner Barth reported on contact from the Treasurer's Office regarding concerns of the new Enterprise Resource Planning software.

Commissioner Heiberger stated she would provide a report of her recent attendance at the National Association of Counties Legislative Conference at the next Regular County Commission Meeting.

NEW BUSINESS

Carol Muller, Commission Administrative Officer, reported there would be no joint meeting with the City of Sioux Falls on March 27, 2018.

MOTION by Bender, seconded by Karsky, to adjourn. 4 ayes.

The next Regular County Commission Meeting will take place at 9:00 a.m. on Tuesday, March 27, 2018.

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APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor