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THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. October 9, 2018, pursuant to adjournment on October 2, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Barth, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Barth, to approve the October 2, 2018, Commission Minutes. 5 ayes.

Commissioner Bender recused herself from the following item and left the meeting.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$322,562.14. 4 ayes.

A Rifkin	Printing/Forms	571.40
A&B Business	Lease-Rental Agreement	370.68
A&B Business	Maint Contracts	36.95
ABN Army Surplus	Uniform Allowance	905.00
Ahlers, Sue	Hospital Preparedness Grant	27.50
Airway Svc	Automotive/Small Equip	1,300.09
Airway Svc	Gas Oil & Diesel	79.35
Allied Oil & Tire	Truck Repairs & Maint	39.50
Amazon.Com	Education & Training	519.80
Amazon.Com	Inmate Supplies	27.54
Amazon.Com	Office Supplies	5.99
Amazon.Com	Other Supplies	156.48
Angel, Edward P	Attorney Fees	141.00
Appeara	Program Activities	143.30
Avera Health Plans	Insurance Admin Fee	2,549.10
Avera McKennan	Hospitals	18,554.34
Axis Forensic Toxicology	Lab Costs	1,165.00
Axon Enterprise	Safety & Rescue Equip	75.00
B&B Rentals	Welfare Rent	700.00
Barth, Jeff	Business Travel	217.56
Bender Midwest	Welfare Rent	700.00
Bierschbach Equip	Automotive/Small Equip	100.70
Bierschbach Equip	Road Maint & Material	78.00
Billion Empire Motor	Automotive/Small Equip	79.50
Billion Empire Motor	Gas Oil & Diesel	39.80
Blomker, Douglas	Business Travel	26.00
Blue Haven Barn	Misc Expense	100.00
Bob Barker Company	Inmate Supplies	558.00
Bob Barker Company	Kitchen/Cleaning Supplies	97.92
Breuer, Steve	Extradition & Evidence	59.00
Brookings CO Auditor	Board of Prisoners-meals	130.00
Brookings Health Sys	Hospital Preparedness Grant	1,035.57
Budget Auto Repair	Automobiles	77.90
Builders Supply	JDC Maint	96.00
Butler Law	Attorney Fees	1,925.75
Butler Machinery	Heavy Equip Repairs & Maint	297.50
Carriage Villa Mobile	Welfare Rent	335.00
Catholic Family	Education & Training	250.00
CBM Managed Svcs	Board of Prisoners-meals	29,375.21
CBM Managed Svcs	Inmate Supplies	391.08
Century Business	Maint Contracts	228.97
Centurylink	Data Coms	1,319.55
Childrens Home	Misc Expense	9,177.45
Christensen, Denise	Business Travel	642.72
Cole Papers	Janitorial Chemical Supplies	91.17

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Compass Center	Misc Expense	4,588.72
Dakota Auto Parts	Truck Repairs & Maint	31.00
Dakota Fluid Power	Automotive/Small Equip	1,057.53
Dakota Fluid Power	Truck Repairs & Maint	271.53
Dakota Law	Attorney Fees	2,209.49
Dalsin	Building Repairs & Maint	508.00
Dalsin	Correction Ctr Repairs & Maint	9,618.50
Dalsin	JDC Maint	656.75
Davenport Evans	Attorney Fees	12,953.76
Deer Hollow	Welfare Rent	500.00
Dell Rapids Com	Ambulance Svcs	12,500.00
Denise Hoekstra	Court Reporters	190.00
Diamond Mowers	Automotive/Small Equip	34.32
Easy Badges	Inmate Supplies	450.00
EH Hospitality	Motels	525.00
Erpenbach, John E	Recruitment	1,200.00
Etterman Enterprises	Parts Inventory	144.00
Etterman Enterprises	Small Tools & Shop Supplies	193.03
Exhaust Pros	Truck Repairs & Maint	891.91
Family Visitation	Misc Expense	9,177.45
Fastenal	Truck Repairs & Maint	3.42
Fleetpride	Truck Repairs & Maint	399.99
Fully Promoted	Uniform Allowance	203.96
Galls Quartermaster	Uniform Allowance	614.73
Gary Cones Amoco	Transportation	18.65
Geotek Engineering	Parking	3,800.00
Girard, Julie	Hospital Preparedness Grant	68.20
Goebel Printing	Office Supplies	136.07
Golden West	Telephone	181.66
Great Western Bank	Welfare Rent	250.00
Hansen, Kathy	Hospital Preparedness Grant	59.40
Hardy Reynolds Law	Attorney Fees	798.60
Heart Hosp Of SD	Safety & Rescue Equip	69.00
Heirigs, Mary Ellen	Bd Exp Fees (Minnehaha)	312.00
Hisel, Lori	Hospital Preparedness Grant	44.00
Holiday Credit	Road Maint & Material	10.98
Hurtgen, Timothy	Welfare Rent	1,000.00
Ideal Yardware	Building Repairs & Maint	107.68
Innovative Office	Furniture & Office Equip	1,399.98
Institutions Svc	Jail Repairs & Maint	659.83
Interstate Office	Office Supplies	1,834.22
JCL Solutions	Inmate Supplies	830.90
JCL Solutions	Kitchen/Cleaning Supplies	1,462.66
JCL Solutions	Motor/Machine/Equip Repair	56.87
Jeff Larson Law	Attorney Fees	5,235.90
Karl'S TV	Program Activities	3,634.96
Keith Millage	Sign Deposits	50.00
Kennedy Pier & Loftu	Attorney Fees	754.80
LG Everist	Sign Deposits	50.00
Larons II Power Equip	Building Repairs & Maint	69.95
Lassegaard, Samuel C	Welfare Rent	450.00
Laughlin Law	Attorney Fees	5,795.20
Laughlin Law	Child Defense Attorney	2,082.80
Lawson Products	Small Tools & Shop Supplies	360.57
Leaf Capital Funding	Office Supplies	129.80
Lexisnexis Matthew B	Subscriptions	500.00
Loving, Philip	Bd Evals (Minnehaha)	2,092.50
Luverne Supermarket	Welfare Food	147.85
Marsh & McLennan	Notary Exp	50.00
Matheson Trigas	Small Tools & Shop Supplies	37.20
Menard	Bridge Repair & Maint	299.25
Menard	HHS Maint	20.81
Menard	Janitorial Chemical Supplies	14.07
Mercer County Sheriff	Return Of Svc	32.75
Metro Com	Clinics Auxiliary Svcs	480.00

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Microfilm Imaging	Contract Svcs	2,538.00
Microfilm Imaging	Furniture & Office Equip	265.00
Microfilm Imaging	Lease-Rental Agreement	405.00
Midamerican Energy	Natural Gas	539.90
Midstates Utility	Parts Inventory	88.32
Midwest Alarm	Security Alarm	250.00
Minnehaha Community	Tea-Ellis Range	35.00
Minnehaha Community	Water Sewer	35.00
Minnehaha County	Automotive/Small Equip	6.61
Minnehaha County	Investigators Expenses	54.77
Minnehaha County	Postage	12.49
Minnehaha County His	Store Inventory	263.33
Mtg Locating & Util	Jail Expansion Construction	123.20
Murray Properties	Welfare Rent	500.00
Napa Auto Parts	Automotive/Small Equip	134.83
Napa Auto Parts	Truck Repairs & Maint	60.51
Nerud, David	Hospital Preparedness Grant	110.00
Novak	Tea-Ellis Range	105.53
Novak	Trash Removal	3,072.13
Nybergs Ace Hardware	Other Supplies	91.10
Olson, Robert	Extradition & Evidence	59.00
Orchard Apts	Welfare Rent	790.00
Oreilly Auto Parts	Truck Repairs & Maint	44.94
Parkview	Welfare Rent	500.00
Penbrooke Place Apt	Welfare Rent	300.00
Pennington County	Extradition & Evidence	9,832.40
Peoplefacts	Recruitment	160.38
Performance System	Small Equip Purchases	4,620.00
Pfeifer Implement	Lease-Rental Agreement	360.00
Pharmchem	Testing Supplies	1,211.00
Phoenix Supply	Inmate Supplies	3,636.95
Pomps Tire Svc	Automotive/Small Equip	860.00
Precise Mrm	Truck Repairs & Maint	1,652.13
Pride Neon	Vehicle Equip	115.00
Prov 16:3	Automotive/Small Equip	183.69
Qualified Presort	Postage	10,163.08
Redwood Toxicology	Testing Supplies	870.00
Risty, Maxine J	Court Reporters	1,128.60
Ryan Duffy Law	Attorney Fees	4,525.80
Sabers, Troy	Welfare Rent	695.00
Safe N Secure	Com Equip Repair	170.00
Safe N Secure	SCAAP Funds	927.02
Sanford	Hospitals	490.77
Sanford	Lab Costs	88.00
Sanford Clinic	Misc Expense	58.00
Sanford Health Plan	Insurance Admin Fee	2,862.50
Schoeneman Bros	Program Activities	5,150.90
SDN Coms	Data Coms	482.56
SDN Coms	Telephone	1,511.12
Sigler Fire Equip	Bldg/Yard Repair & Maint	997.50
Sioux Falls Area	Misc Expense	3,404.93
Sioux Falls River	Welfare Rent	700.00
Sioux Falls Rubber	Other Supplies	43.00
Sioux Falls Two Way	Com Equip Repair	4,940.65
Sioux Valley Energy	Electricity	322.83
Sioux Valley Energy	Road Maint & Material	141.16
Sioux Valley Energy	Tea-Ellis Range	71.11
Southeastern Behavior	Misc Expense	42,367.00
Southeastern Electric	Welfare Utilities	264.00
State of SD	Amts Held-Daily Scram	3,553.00
State of SD	Bulletin Board Svc	118.71
State of SD	Coroner Fee/Tax	0.61
State of SD	Education & Training	540.00
State of SD	Fingerprint/Tax	234.98
State of SD	Misc Revenue	137.02

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State of SD	Misc Expense	87.00
State of SD	Mug Shots	2.93
State of SD	Professional Svcs	216.25
Strange Farrell John	Attorney Fees	4,702.85
Strange Farrell John	Child Defense Attorney	1,002.71
Streichers	Uniform Allowance	800.00
Sturdavants Cliff	Truck Repairs & Maint	59.12
Sturdevants Auto	Small Tools & Shop Supplies	22.25
Swaney, Dawn	County Cemetery	200.00
Szameit, Alexandra	Interpreters	25.00
Tires Tires Tires	Automotive/Small Equip	247.24
Tires Tires Tires	Gas Oil & Diesel	49.39
Transunion Risk	Investigators Expenses	89.90
Triangle Properties	Welfare Rent	500.00
Tschetter & Adams	Attorney Fees	8,549.58
Tschetter & Adams	Child Defense Attorney	1,741.70
Tyler Technologies	Software	5,071.72
Vogel Motors	Automotive/Small Equip	20.00
Wall Lake Sanitary	Water - Sewer	70.00
Walmart Stores	Pharmacies	7.39
Walsh, Mike	Education & Training	139.00
Waste Management	Trash Removal	15.67
Wheelco	Parts Inventory	135.78
Windsor Heights Apt	Welfare Rent	500.00
Woods Fuller Shultz	Professional Svcs	3,502.86
Xcel Energy	Electricity	3,285.79
Xcel Energy	Welfare Utilities	1,690.28
Yankton County	Attorney Fees	498.50
Yankton County	Return Of Svc	200.00
Yellow Cab	Transportation	42.60

September Salaries Paid

Commission	Salaries	40,925.30	Auditor	Salaries	69,396.35
Treasurer	Salaries	71,801.35	Information Tech	Salaries	71,248.90
States Attorney	Salaries	272,688.67	Public Defender	Salaries	168,356.28
Public Advocate	Salaries	54,327.30	Facilities	Salaries	49,650.73
Equalization	Salaries	72,633.22	Register Of Deeds	Salaries	46,072.06
Human Resources	Salaries	24,772.87	Sheriff	Salaries	931,330.26
Emergency	Salaries	16,640.00	Juvenile Detention	Salaries	160,754.85
Highway	Salaries	150,297.71	Human Services	Salaries	128,602.52
Museum	Salaries	69,622.02	Planning	Salaries	40,700.20
Extension	Salaries	3,355.20			

Commissioner Bender returned to the meeting.

REPORT

The Highway Department Construction Project Monthly Report for October 2018 was received and placed on file in the Auditor’s Office.

PERSONNEL

MOTION by Beninga, seconded by Karsky, to approve the following personnel changes. 5 ayes.

1. To correct the rate of pay for Jake Russell, variable hour Correctional Officer for the Jail, to \$17.35/hour effective 8/3/18.

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Step Increases

1. Alison Nelson – Deputy State’s Attorney – State’s Attorney’s Office – 22/4 – 10/2/18 - \$2,615.20/bi-weekly
2. Robert Olson – Correctional Officer – Jail – 13/16 – 9/12/18 - \$25.54/hour
3. Rebecca Bradfeldt – Caseworker – Human Services – 16/14 – 9/25/18 - \$28.19/hour

Special Personnel Action

Upon the request of Jen Adix, Human Resources Generalist, MOTION by Bender, seconded by Karsky, to approve immediate recruitment and hiring for the Legal Office Assistant position included in the 2019 payroll budget for the Public Advocate’s Office. 5 ayes.

ABATEMENT

MOTION by Karsky, seconded by Bender, to approve the following abatement representing tax exempt status for 2017 property taxes: Minnehaha County, Parcel ID 52481, E50 Lots 8 & 9 & All Lots 10, 11 & 12 Block 1 West Sioux Falls Addn to City of Sioux Falls, in the amount of \$1,364.10. 5 ayes.

NOTICE

Upon the request of Bob Litz, Auditor, MOTION by Karsky, seconded by Barth, to authorize the Auditor to publish a Request for Proposals for Bond Counsel. 5 ayes.

PROCLAMATION

Amy Carter, Operations Director of Children’s Inn, was present to request the Minnehaha County Commission issue a proclamation recognizing the month of October as Domestic Violence Awareness Month. Ms. Carter read the proclamation. Upon the request of Commissioner Beninga, the following members of the Minnehaha County Family Violence Council introduced themselves: Michelle Markgraf, Compass Center Executive Director; Kelli Peterson, Minnehaha County Victim Witness Assistant; Heather Reid, Outreach for Children’s Inn; and Travis Stauffacher, Minnehaha County Deputy Sheriff. It was noted that Take Back the Night is on Thursday, October 11, 2018, at 5:30 p.m. at the Multi-Cultural Center. MOTION by Barth, seconded by Bender, to issue a proclamation recognizing the month of October as Domestic Violence Awareness Month. 5 ayes.

JAIL BOND

Bob Litz, Auditor, gave a briefing on the jail bond investment proceeds to date noting a realized interest earnings of \$230,192 through August 31, 2018.

AGREEMENTS

DJ Buthe, Highway Superintendent, presented three agreements between Minnehaha County and the South Dakota Department of Transportation (SDDOT) for the Railroad Crossing Improvement Program (RCIP), State Project Numbers PS 6364(07), PS 6148(04), and PS 8050(75). The agreements would provide funding for three railroad crossing improvements on County Highways 130, 122, and 110. The estimated total cost for improvements are as follows: \$44,404.60 for HWY 130; \$47,781.30 for HWY 122; and \$56,109.40 for HWY 110. The County’s share of the cost is 10%, which is estimated to be \$14,829.53. The work shall include the removal of dilapidated wooden railroad crossing timbers and new concrete pre-cast panels. MOTION by Bender, seconded by Barth, to authorize the Chair to sign three Railroad Crossing Improvement Program Agreements for

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State Project Numbers PS 6364(07), PS 6148(04), and PS 8050(75) with the SDDOT at an estimated cost to Minnehaha County of \$14,829.53. 5 ayes.

PURCHASE

DJ Buthe, Highway Superintendent, requested approval for the purchase of two Henke 12' Snow Plows, two Henke hydraulics and controls, two Henke 10' Underbody Scrapers, and two Henke 10' Wings off of Minnesota State Contract Release S-863(5), Contract 144738 from J-Craft by TBEI in Lake Crystal, MN, at a total cost of \$51,384. The equipment will be used to finish building the recently purchased sander trucks. MOTION by Beninga, seconded by Karsky, to approve the purchase of two Henke 12' Snow Plows, two Henke hydraulics and controls, two Henke 10' Underbody Scrapers, and two Henke 10' Wings off of Minnesota State Contract Release S-863(5), Contract 144738 from J-Craft by TBEI, at a total cost of \$51,384. 5 ayes.

SURPLUS

DJ Buthe, Highway Superintendent, requested two 2005 Sterling LT9500 (w/underbody) Plow Trucks with their attachments be declared as surplus. One of the plow trucks will be donated to the Sioux Empire Fair with the following attachments: 2008 Henderson Sander, 2004 Falls Express XPR-12 Plow, and 2004 Falls Rear Wing SDL8A. The other plow truck will be sold at auction on Iron Planet with the following attachments: 2008 Henderson Sander, 2004 Falls Express XPR-12 Plow, and 2004 Falls Rear Wing SDL8A. MOTION by Barth, seconded by Beninga, to declare one 2005 Sterling LT9500 (w/underbody), Unit #0547, Serial/VIN #2FZHAZDE45AN60984, Asset #O460 with the following attachments as surplus: one 2008 Henderson Sander WSHX13X68, Unit #2455, Serial/VIN #WSH26262, Asset #O762; one 2004 Falls Express XPR-12 Plow, Unit #1847, Serial/VIN #R3303T04, Asset #O466; and one 2004 Falls Rear Wing SDL8A, Unit #8847, Serial/VIN #941804, Asset #O468. To declare one 2005 Sterling LT9500 (w/underbody), Unit #0544, Serial/VIN #2FZHAZDE25AN60983, Asset #O459 with the following attachments as surplus: one 2008 Henderson Sander WSHX13X68, Unit #2454, Serial/VIN #WSH26261, Asset #O761; one 2004 Falls Express XPR-12 Plow, Unit #1844, Serial/VIN #R3302T04, Asset #O465; and one 2004 Falls Rear Wing SDL8A, Unit #8844, Serial/VIN #941904, Asset #O467. 5 ayes. MOTION by Barth, seconded by Beninga, to authorize the following surplus items be donated to the Sioux Empire Fair: one 2005 Sterling LT9500 (w/underbody), Unit #0547, Serial/VIN #2FZHAZDE45AN60984, Asset #O460, one 2008 Henderson Sander WSHX13X68, Unit #2455, Serial/VIN #WSH26262, Asset #O762, one 2004 Falls Express XPR-12 Plow, Unit #1847, Serial/VIN #R3303T04, Asset #O466, and one 2004 Falls Rear Wing SDL8A, Unit #8847, Serial/VIN #941804, Asset #O468. By roll call vote: 5 ayes.

AGREEMENTS

DJ Buthe, Highway Superintendent, presented five Right-Of-Way Purchase Agreements for land owned by the following: Johanna Overman, Jeffrey E. and Christine K. Niessink, Gerald F. and Marie E. Kuhnert, Donna R. Webster, and Sandra Peters. These agreements will allow for additional right-of-way needed during and after the rebuild of County Highway 146 from South Dakota Highway 11 seven miles to the Minnesota border. The Overman property is a total of 0.46 acres legally described as the Southeast Quarter of Section 21, Township 101 North, Range 47 West of the 5th P.M., Minnehaha County, South Dakota, and will be sold to the County at a total cost of \$4,512.51. The Niessink property is 0.06 acres legally described as Lot H-1 in Tract 1 of Walter's Addition in the Southwest Quarter of Section 23, Township 101 North, Range 48 West of the 5th P.M., Minnehaha County, South Dakota, and will be sold to the County at a cost of \$1,395.64. The Kuhnert property is 0.19 acres legally described as the South 487 Feet of the East 675 Feet of the Southeast Quarter of Section 21, Township 101 North, Range 47 West of the 5th P.M., Minnehaha County, South Dakota, and will be sold to the County at a cost of \$4,419.51. The Webster property is 0.19 acres legally described as the West Half of the Northwest Quarter of Section 25, Township 101 North, Range 48 West of the 5th P.M., Minnehaha County, South Dakota, and will be sold to the County at a cost of \$1,863.86. The Peters property is 0.21 acres legally described as the East Half of the Northwest Quarter of Section 25, Township 101 North, Range 48 West of the 5th P.M.,

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Minnehaha County, South Dakota, and will be sold to the County at a cost of \$2,060.06. MOTION by Karsky, seconded by Bender, to authorize the Chair to sign a Right-Of-Way Purchase Agreement with Johanna Overman at a cost of \$4,512.51; the Right-Of-Way Purchase Agreement with Jeffrey E. Niessink and Christine K. Niessink at a cost of \$1,395.64; the Right-Of-Way Purchase Agreement with Gerald F. Kuhnert and Marie E. Kuhnert at a cost of \$4,419.51; the Right-Of-Way Purchase Agreement with Donna R. Webster at a cost of \$1,863.86; and the Right-Of-Way Purchase Agreement with Sandra Peters at a cost of \$2,060.06. 5 ayes.

BRIEFING

Craig Dewey, Assistant Commission Administrative Officer, gave an update on County fleet management efforts highlighting the following two areas: 1) vehicle acquisition and motor pool management and 2) inventory management software. In response to a question posed by Commissioner Barth, DJ Buthe, Highway Superintendent, stated the funding for fleet management would be through the Highway Department.

LIAISON REPORTS

Commissioner Karsky reported on the Thursday, October 4, 2018, Detox Center Advisory Board Quarterly Meeting where action items were discussed.

Commissioner Barth reported on the October 4, 2018, Museum Board Meeting where an increased cost to the sidewalk approved for the Irene Hall Museum Resource Center was discussed. Commissioner Barth made comments on a fire at a junk yard south of Hartford. The final report was on a new road in front of the Split Rock Fire Station that may require the fire trucks to turn in one direction.

Commissioner Heiberger reported on meeting with a staff member, Lincoln County Commissioners, and the Lincoln County State's Attorney regarding how the Public Safety Assessment may help in controlling their jail population.

NEW BUSINESS

Commissioner Karsky inquired about how Election Day on Tuesday, November 6, 2018, affects the Commission Meetings. Commissioner Heiberger responded stating the County does not hold a Commission Meeting on Election Day.

MOTION by Karsky, seconded by Barth, to recess the Minnehaha County Commission Meeting at 9:29 a.m. 5 ayes.

MOTION by Bender, seconded by Karsky, to reconvene the Minnehaha County Commission Meeting at 9:38 a.m. 5 ayes.

MOTION by Barth, seconded by Bender, to enter into Executive Session pursuant to SDCL 1-25-2 (1) and (3) Executive or closed meetings--Purposes--Authorization--Violation as misdemeanor. Executive or closed meetings may be held for the sole purposes of: (1) Discussing the qualifications, competence, performance, character or fitness of any public officer or employee or prospective public officer or employee. The term "employee" does not include any independent contractor; and (3) Consulting with legal counsel or reviewing communications from legal counsel about proposed or pending litigation or contractual matters. 5 ayes.

Commissioner Barth left the meeting.

MOTION by Bender, seconded by Karsky, to adjourn at 10:55 a.m. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, October 16, 2018.

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APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor