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THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. November 27, 2018, pursuant to adjournment on November 20, 2018. Commissioners present were: Barth, Bender, Beninga, Heiberger, and Karsky. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Beninga, seconded by Bender, to approve the agenda. 5 ayes.

MINUTES APPROVAL

MOTION by Bender, seconded by Barth, to approve the November 20, 2018, Commission Minutes. 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Bender, to approve the following bills totaling \$5,722,203.37. 5 ayes. Kim Adamson, Finance and Budget Officer, reported on the bond payments that included the semi-annual interest and annual principal payments.

A&B Business	Lease-Rental Agreement	504.76
Advancing Real Chang	Professional Svcs	1,348.15
Affordable Housing	Welfare Rent	788.00
Ahlers, Sue	Hospital Preparedness Grant	27.50
Airgas USA	Bridge Repair & Maint	33.75
Airway Svc	Automotive/Small Equip	1,023.60
Airway Svc	Gas Oil & Diesel	153.66
Allied Oil & Tire	Truck Repairs & Maint	79.00
American Polygraph	Memberships	150.00
Aplus Towing	Professional Svcs	130.00
Argus Leader Media	Professional Svcs	78.34
Argus Leader Media	Publishing Fees	1,759.93
Armor Correctional	Contract Svcs	244,722.85
AT&T	Safety & Rescue Equip	43.23
Aurora Venture	Welfare Rent	800.00
Automatic Building	Program Activities	140.00
Avera McKennan	Blood Withdrawal	135.00
Avera McKennan	Hospitals	8,001.16
Axis Forensic Toxicol	Lab Costs	800.00
Banner Associates	Architects & Engineers	175.00
Barth, Jeff	Business Travel	84.00
Baumgartners Electric	Correction Ctr Repairs & Maint	142.86
Belitz, Clarence H	Welfare Rent	600.00
BerryDunn	Consultants	5,009.99
Bosman, Joseph	Uniform Allowance	104.45
Brooke Goodale	Misc Expense	240.16
Buthe, DJ	Business Travel	163.00
Cabrera, Maria	Education & Training	60.00
Carroll Institute	Misc Expense	9,277.50
Cartridge World	Data Processing Supplies	176.97
Cartridge World	Office Supplies	75.99
CBM Managed Svcs	Board Of Prisoners-Meals	39,327.29
CBM Managed Svcs	Inmate Supplies	104.84
Century Business	Lease-Rental Agreement	699.43
Century Business	Maint Contracts	1,800.77
Century Business	Office Supplies	489.72
Centurylink	Telephone	54.00
Chagolla, Albert	Interpreters	75.00
Charles Mix County	Board of Prisoners-Housing	18,050.00
Cluckin Good Chicken	Jury Fees	150.53
Columbia Dam	Welfare Rent	470.00
Dakota Riggers & Too	Truck Repairs & Maint	32.70
Decastro Law	Attorney Fees	5,386.20
Disburg, Julia	Business Travel	177.45

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Dive Rescue Intl	Volunteer Pers Items	4,011.90
Diversified Property	Welfare Rent	300.00
Dynamic Svcs	Welfare Rent	500.00
Eastgate Towing	Investigators Expenses	135.00
Easy Badges	Inmate Supplies	450.00
Eich Law	Attorney Fees	1,333.33
Eich Law	Child Defense Attorney	2,666.66
Electric Construction	Electrical Repairs & Maint	71.43
English Law	Attorney Fees	1,333.33
Exhaust Pros	Automotive/Small Equip	178.50
Faulk County	Board of Prisoners-Housing	38,590.00
First National Bank	Office Supplies	210.54
First National Bank	Welfare Rent	658.00
Fit My Feet	Uniform Allowance	100.00
Friedman, Fred Theod	Education & Training	324.24
Fully Promoted	Uniform Allowance	1,170.42
General Election	Elections	83,517.15
George, Aaron	Welfare Rent	500.00
Girard, Julie	Hospital Preparedness Grant	66.00
Goebel Printing	Printing/Forms	178.56
Goodhue MN County	Return Of Svc	75.00
Grant Square	Welfare Rent	400.00
Great Plains Psych	Medical Records	94.75
Griese Law	Attorney Fees	444.44
Guzman, Sandra V	Interpreters	250.00
Haber Comp	Welfare Rent	1,715.00
Hammer, Ralph	Education & Training	100.00
Hansen, Kathy	Hospital Preparedness Grant	59.40
Happy Investments	Welfare Rent	500.00
Heidepriem, Purtell	Attorney Fees	717.39
Hisel, Lori	Hospital Preparedness Grant	105.60
Horizon Agency	Insurance Admin Fee	2,600.00
Horizon Apts	Welfare Rent	500.00
HyVee	Jury Fees	109.27
HyVee	Pharmacies	96.91
HyVee	Program Activities	69.59
Innovative Office	Office Supplies	2,587.60
Interim Healthcare	Professional Svcs	1,350.00
Interstate Office	Office Supplies	906.01
ISI	Interpreters	45.00
Janet C Olson	Attorney Fees	3,681.57
JCL Solutions	Inmate Supplies	744.00
JCL Solutions	Kitchen/Cleaning Supplies	1,466.21
JCL Solutions	Program Activities	95.52
Jeff Salmen	Hospital Preparedness Grant	114.40
Jefferson Partners	Transportation	2,357.50
JLG Architects	Jail Expansion Prof Svcs	32,985.97
Johnson, Richard L	Attorney Fees	559.30
Katheryn Cranbrook	Professional Svcs	600.00
Kindrick, Jerimiah	Gas Oil & Diesel	5.03
Konda, Yousif	Interpreters	229.15
Kruse Law	Child Defense Attorney	2,666.66
Laughlin Law	Attorney Fees	844.00
Ledd Properties	Motels	625.00
Lisa Carlson Report	Court Reporters	76.80
Lori Ehlers	Misc Expense	52.00
Luther, Jeff	Medical Director	2,500.00
Lutheran Social Svcs	Interpreters	52.50
Madison Apts	Welfare Rent	1,240.00
Maria Cabrera	Hazmat Committee	575.00
Mark Hodges	Misc Expense	52.00
Mary Beth Sik	Hospital Preparedness Grant	93.50
Mcgovern, Mike	Uniform Allowance	536.55
Midamerican Energy	Natural Gas	2,070.42
Minnehaha County	Prisoner/Bond Accounts	171.05

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Minnehaha Petty Cash	Child Care Items	35.51
Minnehaha Petty Cash	Gas Oil & Diesel	18.09
Minnehaha Petty Cash	Supplemental Food	13.95
Monroe Systems	Office Supplies	53.99
Motorola Solutions	Homeland Security	91,913.45
Multicultural Center	Interpreters	563.75
Napa Auto Parts	Automotive/Small Equip	124.00
Nerud, David	Hospital Preparedness Grant	93.50
Osborn, Roxane R	Court Reporters	72.00
Oxbow/Terrace Hills	Welfare Rent	700.00
P&G Townhomes	Welfare Rent	1,220.00
Pennington County	Extradition & Evidence	8,100.45
Pettigrew Heights	Welfare Rent	700.00
Pharmchem	Testing Supplies	1,971.85
Phoenix Supply	Inmate Supplies	1,112.00
Pioneer Enterprises	Burials	2,000.00
Pottawattamie County	Return Of Svc	36.00
Reed Alan Construct	Parking Repairs & Maint	4,459.19
Risty, Maxine J	Court Reporters	864.40
Rock County MN	Return Of Svc	120.00
Russell, Mark	Education & Training	180.00
Ryan Duffy Law	Attorney Fees	3,841.80
Safe N Secure	Communication Equip Repair	321.43
Sanford	Medical Records	20.23
Sanford Clinic	Blood Withdrawal	40.00
Sanford Clinic	Misc Expense	24,684.58
Sanford Health Plan	Insurance Admin Fee	2,862.50
Satellite Tracking	Program Supplies	5,700.50
SD State Bar	Memberships	15,390.00
SF Leased Housing	Welfare Rent	245.00
Shi International	Software	43,949.50
Sioux Empire Fair	Misc Expense	12,500.00
Sioux Falls Area	Misc Expense	3,269.14
Sioux Falls City	Gas Oil & Diesel	61,085.55
Sioux Falls City	HIDTA Grant	476.76
Sioux Falls City	Water Sewer	857.95
Sioux Falls Rubber	Office Supplies	31.70
Sioux Falls Seminary	Professional Svcs	554.00
Sioux Falls YMCA	Welfare Rent	1,255.00
Solomon, Ghirmay Z	Interpreters	50.00
State Of SD	Amts Held-Daily Scram	3,881.00
State Of SD	Telephone	297.00
Szameit, Alexandra	Interpreters	150.73
Tally Ho Apts	Welfare Rent	270.00
Tammen Auto & Tire	Gas Oil & Diesel	90.36
TCN	Telephone	49.64
Tegra Group	Jail Expansion Prof Svcs	18,801.15
Testpoint Medical	Blood Withdrawal	5,040.00
The Keg	Jury Fees	118.80
Thomson Reuters	Amounts Held For Others	675.00
Thomson Reuters	Books	49.16
Thomson Reuters	Legal Research	4,477.41
Turning Leaf	Welfare Rent	1,170.00
Two Way Solutions	Communication Equip Repair	125.98
Tyler Technologies	Software	5,806.10
US Bank	Bond Interest	1,094,571.26
US Bank	Bond Principal	3,700,000.00
US Bank	Cash With Trustee	-200.97
US Bank	Lease-Rental Agreement	136.72
US Foods	Professional Svcs	323.83
Ver Beek, Kelsey	Attorney Fees	366.60
Walmart Stores	Medical Equip	35.07
Walmart Stores	Pharmacies	182.34
Waste Management	Trash Removal	250.93
Weber Law	Child Defense Attorney	2,666.66

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West Briar Commons	Welfare Rent	500.00
Wheelco	Truck Repairs & Maint	223.92
Williams, Jessica	Welfare Rent	1,400.00
Willow Partners	Welfare Rent	780.00
Winner Police Depart	Board Of Prisoners-Meals	385.00
Winner Police Depart	Extradition & Evidence	136.00
Wittrock, Craig	Education & Training	180.00
Woodall, Kristin A	Court Reporters	75.00
Xcel Energy	Electricity	39,942.74
Yankton Rexall Drug	Pharmacies	41.24
Yemam, Nassir	Interpreters	50.00
Zishka, Adam	Education & Training	605.00

PERSONNEL

MOTION by Bender, seconded by Karsky, to approve the following personnel changes. 5 ayes.

1. To promote Jackson Neal from Correctional Officer in Training (12/1) to Correctional Officer (13/1) for the Jail at \$18.53/hour effective 11/27/18.
2. To place Jackson Neal, Correctional Officer for the Jail, on Military Leave without pay effective 12/2/18 to 9/9/19.
3. To accept the resignation of Derek Kuchenreuther as Deputy Sheriff for the Sheriff's Office effective 11/30/18.

Step Increases

1. Molly Engquist – Curator of Exhibits – Museum – 19/9 – 11/29/18 - \$2,428.80/bi-weekly
2. Thomas Beck – Museum Interpreter – Museum – 9/2 – 11/27/18 - \$15.59/hour

Special Personnel Action

Upon the request of Carey Deaver, Human Resources Director, MOTION by Karsky, seconded by Bender, to approve the hire of Henry Trumble Jr. as Operations Manager (20/7) for the Highway at \$2,428.80/bi-weekly effective 12/3/18. 5 ayes.

LIEN COMPROMISE

Deferred from November 20, 2018:

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 66079 in the amount of \$4,000. Public Defender and Public Advocate services were provided to the applicant between March 2008 and March 2015. The applicant is in the process of purchasing a duplex to live in and make supplemental income. Due to a delay in the provision of settlement documents by the seller's representative for the duplex, a closing date is not set. The applicant has made regular monthly payments on the lien since 2015. Recent paychecks, the home purchase contract, and a 2017 income tax return have been provided by the applicant. The applicant claims a salary of \$27,000, assets totaling \$6,098.86, and liabilities totaling \$19,102.05. The applicant is requesting a compromise and release of the lien in full upon payment of \$1,000. Ms. Storley stated she recommended to the applicant and the applicant's loan representative to wait until the closing date is set and all the documents are in order before moving forward with the compromise request. Commissioners discussed deferring the item until a closing date has been set and an updated purchase agreement has been prepared for the purchase of the duplex. In response to questions from the Commission, Margaret Gillespie, Senior Deputy State's Attorney, advised the Commissioners on the actions they could take in regard to deferments. MOTION by Barth,

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seconded by Karsky, to defer action on DPNO 66079 until the closing date has been set and documentation has been provided. 5 ayes.

PRESENTATIONS

Amy Carter, Children's Inn Operations Director, gave a presentation on the Children's Inn highlighting the following areas: emergency shelter services, client departures, crisis intervention, additional services provided, client demographics, and funding sources. Sara Kindvall, emotional/psychological and physical abuse survivor, spoke on her history with abuse and how Children's Inn was able to help her in her time of need.

AGREEMENT

DJ Buthe, Highway Superintendent, presented a Professional Services Agreement between Minnehaha County and Civil Design Inc. for final design services for the replacement of Structure 50-245-050, located on 249th Street approximately 0.5 miles east of County Highway 121, and Structure 50-198-085, located on Norway Street approximately 1.2 miles west of State Highway 115. The cost of services is not to exceed \$66,595, which will be billed at hourly rate increments. MOTION by Karsky, seconded by Beninga, to authorize the Chair to sign the Professional Services Agreement between Minnehaha County and Civil Design Inc. for final design services to replace Structures 50-245-050 and 50-198-085 at a cost not to exceed \$66,595. 5 ayes.

BRIEFING

Craig Dewey, Assistant Commission Administrative Office, gave a briefing on the Minnehaha County property insurance review. The County's current property insurance provider is Travelers.

LIAISON REPORTS

Commissioner Heiberger reported on attending a breakfast with Commissioner Bender where representatives from local municipalities and legislators were present to discuss legislative action items.

Commissioner Heiberger reported on her plans to attend a Juvenile Detention Center Alternatives Initiative Conference in Florida next week that is funded by the Annie E. Casey Foundation.

OLD BUSINESS

Commissioner Heiberger offered a reminder that the Joint City of Sioux Falls/Minnehaha County Meeting will take place on November 27, 2018, at 4:00 p.m. in the Commission Meeting room of the County Administration Building.

MOTION by Bender, seconded by Barth, to recess the Minnehaha County Commission Meeting at 9:37 a.m. 5 ayes.

MOTION by Karsky, seconded by Beninga, to reconvene the Minnehaha County Commission Meeting at 9:49 a.m. 5 ayes.

MOTION by Karsky, seconded by Beninga, to enter into Executive Session pursuant to SDCL 1-25-2 (1) and (3). 5 ayes.

MOTION by Karsky, seconded by Bender, to adjourn at 10:30 a.m. 5 ayes.

The Commission adjourned until 4:00 p.m. on Tuesday, November 30, 2018.

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APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor