

04/16/2019

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. April 16, 2019, pursuant to adjournment on April 9, 2019. Commissioners present were: Barth, Beninga, Heiberger, and Karsky. Commissioner Bender was absent. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Barth, seconded by Heiberger, to approve the agenda. 4 ayes.

#### MINUTES APPROVAL

MOTION by Beninga, seconded by Barth, to approve the April 9, 2019, Commission Minutes. 4 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Heiberger, to approve the following bills totaling \$3,338,842.06. 4 ayes.

A&B Business	Lease-Rental Agmt	82.50
A&B Business	Maint Contracts	182.86
A&B Business	Office Equip Repair	77.41
Active Generations	Advertising	47.00
Advanced Pest	Maint Contracts	70.00
Airgas USA	Gas Oil & Diesel	123.12
Airgas USA	Lease-Rental Agmt	54.84
Airgas USA	Small Tools & Shop Supplies	47.69
Airgas USA	Truck Repairs & Maint	55.19
Airway Svc	Automotive/Small Equip	266.95
Airway Svc	Gas Oil & Diesel	130.86
Alcohol Monitoring	Electronic Monitoring	118.80
All Star Investigat	Professional Svcs	3,593.75
Allied Oil & Tire	Parts Inventory	890.00
Anderson Pub	Publishing Fees	2,108.89
Apts On Majest	Welfare Rent	500.00
Appeara	Program Activities	43.16
Applied Engineering	Software	2,150.00
Argus Leader Media	Advertising	553.98
Argus Leader Media	Publishing Fees	6,812.80
Armor Correctional	Contract Svcs	214,028.82
Avera McKennan	Hospitals	1,754.54
Axis Forensic Toxic	Lab Costs	365.00
Balampaki, Nabin	Interpreters	50.00
Boyer Trucks	Automotive/Small Equip	91.85
Brandon Valley	Publishing Fees	2,032.50
Braun, Mason	Investigators Exps	110.88
Brentwood Apts	Welfare Rent	500.00
Buthe, Dj	Business Travel	58.00
BX Civil & Construct	Bridge Repair & Maint	250.00
Carpenter, Donovan	Business Travel	32.56
CBM Managed Svcs	Child Care Food	5,631.02
Centurylink	Contract Svcs	13.43
Centurylink	Data Communications	1,275.67
Centurylink	Telephone	1,749.67
Certified Languages	Interpreters	832.85
Chagolla, Albert	Interpreters	25.00
Chris Cam	Janitorial Chemical Supplies	287.30
Computer Forensic	Professional Svcs	1,220.00
Danko Emergency Equip	Maint Contracts	90.07
Dean Schaefer Court	Court Reporters	1,383.00
Diversified Property	Welfare Rent	300.00
Dust Tex Svc	Janitorial Chemical Supplies	8.10
Eastgate Towing	Donations	181.00
EH Hospitality	Motels	625.00
Ertz, Dewey J	Psych Evals	1,725.00

04/16/2019

Etterman Enterprises	Small Tools & Shop Supplies	48.38
Family Svc	Insurance-Other Costs	845.00
Fastenal	Sign Supply Inventory	74.13
Fastenal	Small Equip Purchases	2,249.10
Fred The Fixer	Building Repairs & Maint	45.00
Galls Quartermaster	Safety & Rescue Equip	96.51
Galls Quartermaster	Uniform Allowance	134.12
Garretson Gazette	Publishing Fees	2,283.39
Goebel Printing	Printing/Forms	204.92
Goodhue MN County	Return Of Svc	75.00
Great Plains Psych	Psych Evals	3,440.00
Grode Brothers	Automotive/Small Equip	74.02
Guzman, Sandra V	Interpreters	50.00
Heimdal, Marie Ann	Court Reporters	1,774.60
Heirigs, Mary Ellen	Bd Exp Fees (Minnehaha)	256.00
Helseth, Ramona G	Bd Exp Fees (Minnehaha)	96.00
Holiday Inn	Witness Fees/Exps	110.00
Howe Electric	Bldg/Yard Repair & Maint	287.51
Hurtgen, Timothy T	Welfare Rent	700.00
Innovative Office	Office Supplies	698.11
Interim Healthcare	Professional Svcs	2,272.00
Interstate Office	Office Supplies	1,393.39
Iosty, James	Bd Exp Fees (Minnehaha)	6,852.60
Iosty, James	Crisis Intervention Program	357.20
Iowa SFK Leasing	Truck Repairs & Maint	311.47
JD Property Solution	Welfare Rent	190.00
Jeff Larson Law	Attorney Fees	1,587.15
Jeff Larson Law	Child Defense Attorney	7,382.45
Jered Broesder	Business Travel	66.00
Jim & Rons Svc	Automotive/Small Equip	70.00
Katterhagen, Mark	Bd Exp Fees (Yankton)	15.00
Kirschbaum, Mark	Business Travel	47.68
Kolbeck Law	Attorney Fees	8,527.94
Konda, Yousif	Interpreters	25.00
Kone	Maint Contracts	938.10
Kyra Enterprises	Welfare Rent	1,067.00
Lamp	Interpreters	291.00
Languageline Solution	Interpreters	1,364.65
Languageline Solution	Telephone	145.27
Laughlin Law	Attorney Fees	148.00
Lewis Drugs	Pharmacies	2,653.40
Lewno Law	Bd Exp Fees (Yankton)	166.50
Lightning Towing	Investigators Exps	320.00
Locators & Supplies	Parts Inventory	116.01
Locators & Supplies	Truck Repairs & Maint	89.06
Lockwood, Darcy	Bd Exp Fees (Yankton)	15.00
Lutheran Social Svcs	Interpreters	183.75
Mailway Printers	Publishing Fees	238.93
Marsh & McLennan	Notary Exp	50.00
Matthew Aanenson	Business Travel	66.00
Maverick Drone	Engineering Supplies	16,713.00
McGowan, Kevin	Business Travel	35.08
McKesson Medical	Clinics Auxiliary Svcs	415.73
Megan Dauer	Business Travel	90.72
Meinders, Ray	Welfare Rent	400.00
Menard	Road Maint & Material	39.64
Metro Com	Attorney Fees	80.00
Micheals Purple	Building Repairs & Maint	100.00
Microfilm Imaging	Furniture & Office Equip	165.00
Microfilm Imaging	Lease-Rental Agmt	405.00
Midamerican Energy	Natural Gas	1,198.81
Midamerican Energy	Welfare Utilities	230.00
Midcontinent	Telephone	85.00
Multicultural Center	Interpreters	110.00
Napa Auto Parts	Automotive/Small Equip	29.03

04/16/2019

Nebraska Salt & Grain	Road Material Inventory	5,599.53
Newcomb, Joe	Welfare Rent	600.00
Newman Signs	Sign Supply Inventory	173.36
Norberg Paints	Building Repairs & Maint	126.14
Norberg Paints	Exhibit Materials	16.70
Novak	Trash Removal	986.24
Nybergs Ace Hardware	Exhibit Materials	36.07
Olinger Lovald Mccah	Attorney Fees	1,793.40
Olivier Miles Holtz	Attorney Fees	333.60
Olivier Miles Holtz	Child Defense Attorney	740.20
Oriette Rentschler	Election School	15.00
Osborn, Roxane R	Court Reporters	405.00
Parsai, Bal	Interpreters	25.00
Pfeifer Implement	Parks/Rec Repair & Maint	28.20
Phoenix Supply	Child Care Uniforms	293.90
Pioneer Enterprises	Burials	3,500.00
R&L Supply	Building Repairs & Maint	7.20
Record Keepers	Professional Svcs	132.99
Reynolds Law	Attorney Fees	537.00
Ricci, Kiel	Business Travel	90.00
Salem, Karla R	Bd Evals (Minnehaha)	1,642.50
Sanford	Clinics Auxiliary Svcs	39.67
Sanford	Lab Costs	573.00
Sanford	Other Medical Svcs	87.48
Sanford Clinic	Insurance-Other Costs	288.00
Sanford Home Medical	Medical Equip	48.91
Sanitation Products	Truck Repairs & Maint	1,804.55
SDACO	Due To Other Governments	3,798.00
Sechser, Jenna	Court Reporters	495.60
Share	Small Tools & Shop Supplies	100.76
Sioux Equip	Gas Oil & Diesel	853.13
Sioux Falls City	Blood/Chemical Analysis	3,780.00
Sioux Falls City	Gas Oil & Diesel	583.80
Sioux Falls City	Water Sewer	98.98
Sioux Falls Housing	Welfare Rent	396.00
Sioux Falls Rubber	Office Supplies	65.90
Sky Dragon Chinese	Interpreters	62.45
Smith, Traci M	Business Travel	98.28
Solheim, Virginia	Business Travel	39.28
Southeastern Behavior	Crisis Intervention Program	6,993.19
Splitrock Square	Sign Deposits	50.00
St Francis House	Professional Svcs	86.94
State of IA	Copy Fees	22.00
State of SD	Amts Held-Daily Scram	3,413.00
State of SD	Amts Held-Remote Breath	306.00
State of SD	Blood/Chemical Analysis	1,530.00
State of SD	Commitment HSC	23,199.99
State of SD	Commitment Redfield	1,080.00
State of SD	Due To Other Governments	2,922,300.16
State of SD	Miscellaneous Exp	317.00
State of SD	Notary Exp	30.00
State of SD	Sign Supply Inventory	170.00
State of SD	Store Sales	59.56
Sure Test	Professional Svcs	699.00
Szameit, Alexandra	Interpreters	75.00
TCN	Telephone	40.47
Testpoint Medical	Blood Withdrawal	4,200.00
Thomas, Michelle	Business Travel	1,032.41
Thomson Reuters	Legal Research	740.20
Three In One	Professional Svcs	3,120.00
Titan Machinery	Truck Repairs & Maint	682.37
Tomacelli'S Too	Jury Fees	116.63
Two Way Solutions	Automotive/Small Equip	1,325.00
Two Way Solutions	Communication Equip Repair	345.49
Two Way Solutions	HIDTA Grant	280.00

04/16/2019

Two Way Solutions	Truck Repairs & Maint	617.50
Van Peurse, Kevin	Welfare Rent	500.00
Vandervliet, Rodney	Business Travel	50.20
Vavra, Jeff	Welfare Rent	360.00
Verizon Wireless	Data Processing Equip	1,138.48
Verizon Wireless	HIDTA Grant	84.12
Verizon Wireless	Miscellaneous Exp	172.31
Verizon Wireless	Safety & Rescue Equip	124.52
Verizon Wireless	Telephone	4,530.97
Vogel Motors	Gas Oil & Diesel	33.00
Wagner, Heidi	Bd Evals (Minnehaha)	630.00
Wilkison Properties	Welfare Rent	500.00
Xcel Energy	Electricity	1,284.92
Xcel Energy	Welfare Utilities	2,781.98
Yankton County	Return Of Svc	150.00
Yemam, Nassir	Interpreters	25.00
Zahrbock Kool Law	Attorney Fees	228.42

## REPORTS

The Minnehaha County Monthly Sheriff's Report for March 2019, the February 2019 Minnehaha County Coroner Report, and the March 2019 Register of Deeds Official Statement of Revenue Report were received and placed on file in the Auditor's Office. In response to a request from Commissioner Heiberger, Joe Bosman, Deputy Sheriff Captain, stated he would work on creating a report for the Commissioners regarding the jail population.

## PERSONNEL

MOTION by Heiberger, seconded by Beninga, to approve the following personnel changes. 4 ayes.

### Promotions

1. Amber Mauricio and David Powers, Appraisers in Training to Appraisers for Equalization, at \$21.39/hour (15/2) effective 4/18/19.
2. Gage Plueger, Correctional Officer in Training to Correctional Officer for the Jail, at \$18.90/hour (13/1) effective 2/5/19.
3. Jesus Chagolla, Correctional Officer in Training to Correctional Officer for the Jail, at \$18.90/hour (13/1) effective 3/26/19.
4. Cheri Scharffenberg, Senior Deputy Public Defender to Senior Trial Attorney for the Public Defender's Office, at \$3,250.40/biweekly (23/6) effective 4/17/19.
5. Katheryn Ryan, Senior Deputy Public Defender to Senior Trial Attorney for the Public Defender's Office, at \$3,171.20/biweekly (23/5) effective 4/17/19.

### Step Increases

1. Skyler Earley Stonearrow – Deputy Sheriff – Sheriff's Office – 17/3 – 2/25/19 - \$24.19/hour
2. Phillip Ryan – Deputy Sheriff – Sheriff's Office – 17/2 – 3/5/19 - \$23.60/hour
3. Michelle Boyd – Chief Deputy Sheriff – Sheriff's Office – 25/14 – 4/12/19 - \$4,824.80/biweekly
4. Jeffrey Gromer – Warden – Jail – 24/11 – 4/20/19 - \$4,060.00/biweekly
5. Kurt Schaunaman – Deputy Sheriff Sergeant – Jail – 20/5 – 3/28/19 - \$29.48/hour

04/16/2019

6. Timothy Gustafson – Corporal – Jail – 17/6 – 2/18/19 - \$26.05/hour
7. Kyle Johnson – Corporal – Jail – 17/2 – 3/10/19 - \$23.60/hour
8. Joel Mueller – Correctional Officer – Jail – 13/16 – 1/10/19 - \$27.38/hour
9. David Eaton – Correctional Officer – Jail – 13/2 – 2/27/19 - \$19.37/hour
10. Jessica Bjorke – Correctional Officer – Jail – 13/3 – 2/15/19 - \$19.86/hour
11. Alexander Voisin – Deputy Public Defender – Public Defender’s Office – 22/2 – 4/18/19 - \$2,667.20/biweekly

#### Other Salary Changes

1. To end SWAT specialty pay for Adam Zishka, Deputy Sheriff for the Sheriff’s Office, effective 4/6/19, resulting in a rate of \$26.71/hour.
2. To change specialty pay for Kyle Ricci, Deputy Sheriff for the Sheriff’s Office, from Hostage Negotiations to SWAT, effective 4/6/19.
3. To begin SWAT specialty pay for Cody Lowe, Deputy Sheriff for the Sheriff’s Office, effective 4/6/19, resulting in a rate of \$25.19/hour.
4. To begin Hostage Negotiation specialty pay for Corrie Alexander, Deputy Sheriff for the Sheriff’s Office, effective 4/6/19, resulting in a rate of \$25.19/hour.
5. To begin Interpreter specialty pay for Nhan Tu effective 4/6/19, resulting in a rate of \$18.48/hour.

#### ABATEMENT

MOTION by Heiberger, seconded by Beninga, to approve the following abatements for 2018 property taxes: representing tax exempt status, South Dakota Department of Transportation, Parcel ID 40794, in the amount of \$10,775.18, W 115.5’ 18 & All 19 North Side Gardens Addn to City of Sioux Falls; and representing the Elderly Assessment Freeze, Parcel ID 46218, in the amount of \$455.40, 719 E 4<sup>th</sup> Street. By roll call vote: 4 ayes.

#### APPEAL

David Heinold, Planner, announced that the appeal filed by Mark Kuca on the Planning Commission’s decision to approve Conditional Use Permit (CUP) #19-16 to allow a dog breeding and training kennel on property legally described as the NW1/4 NW1/4 NW1/4, Section 23-T101N-R48W was withdrawn by Mr. Kuca. Steve Kielman, 48209 265<sup>th</sup> Street, CUP applicant, was present and spoke on the original request for the CUP, his intention for the business, and his communications with Mr. Kuca. No one came forward to speak in opposition to the CUP. Commissioner Barth made a motion to uphold that Planning Commission’s decision. In response to questions from Commissioners Heiberger and Barth, Maggie Gillespie advised the Commission that the public hearing was held, the item is moot, and action does not need to be taken at the present time. Commissioner Barth withdrew his motion.

04/16/2019

## GRANTS

Joe Bosman, Deputy Sheriff Captain, requested authorization to submit an application for funding through the South Dakota Department of Public Safety Highway Safety Grant program for FFY2020. The funds will support overtime activities including sobriety checkpoints, saturation patrols, and special event patrols. This item requires a soft match. However, additional funds will not be necessary in the budget process due to the amount requested being below the budgeted amount of funds for wages allocated by the County. Additionally, traffic equipment will be requested through the grant to include two breath testing devices that are used during impaired driver investigations. The devices require an 80/20 hard match. The funds, if awarded, will be available for use beginning October 1, 2019 until September 30, 2020. MOTION by Beninga, seconded by Heiberger, to authorize the submission of the FFY2020 South Dakota Department of Public Safety Highway Safety Grant application. 4 ayes.

Joe Bosman, Deputy Sheriff Captain, requested authorization to submit a grant application for the 2019 State Criminal Alien Assistance Program (SCAAP). The funds are designated by the Federal Government to be used for reimbursement of costs for detaining individuals whom are believed to be criminal aliens based on investigative and other information, for which no formal DHS documentation of alien status is available. MOTION by Heiberger, seconded by Barth, to authorize submission of the 2019 SCAAP application. 4 ayes.

## BID AWARD

DJ Buthe, Highway Superintendent, reported on the April 3, 2019, bid opening for Bid #19-10, Project MC16-04, Highway 137 Reconstruction, Surfacing. Nine bids were received from the following companies: Complete Concrete, Inc., \$4,355,701.46, Schedule A; Reede Construction, Inc., \$4,569,590.40, Schedule A; BX Civil & Construction, Inc, \$4,999,000.00, Schedule A; Bituminous Paving, Inc., \$2,905,804.60, Schedule B; Double H Paving, Inc., \$2,950,838.65, Schedule B; Black Top Paving, \$3,113,959.10, Schedule B; Asphalt Surfacing Co., \$3,129,785.48, Schedule B; Duinick, Inc., \$3,159,059.20, Schedule B; and Central Specialties \$3,164,992.60, Schedule B. Based on a lifecycle cost analysis between concrete pavement (Schedule A) and asphalt concrete pavement (Schedule B), staff determined asphalt concrete pavement (Schedule B) to be the lowest cost option. Bituminous Paving, Inc. was the low bidder for Schedule B, however, their bid did not adhere to the South Dakota Department of Transportation's specifications. Therefore, staff recommended awarding the bid to the next low bidder, Double H Paving, Inc. The engineer's estimate for Schedule B was \$3,154,418.00, and \$4,436,512.00 for Schedule A. The completion date of the project is set for August 23, 2019. MOTION by Heiberger, seconded by Barth, to award Bid #19-10, Project MC16-04, Highway 137 Reconstruction, Surfacing to Double H Paving, Inc. in the amount of \$2,950,838.65, and to authorize the Vice-Chair to sign the contractor contract. By roll call vote: 4 ayes.

## LIAISON REPORTS

Commissioner Heiberger reported on last week's tour of the County Facilities with Mark Kriens, Facilities Director, and Craig Dewey, Assistant Commission Administrative Officer. The County Facilities were very clean and organized.

Commissioner Heiberger reported on last week's meeting with the Siouxland Libraries where they discussed needed renovations to the exterior of the library in Crooks that would be funded by the levy. They also discussed the need to inform rural residents on the importance of having a library card.

Commissioner Heiberger reported on meeting with 4-H to discuss projects that are being finished and new projects for the summer.

04/16/2019

Commissioner Heiberger reported on attending a MacArthur Grant Policy Workshop in Maryland to discuss the use of the Justice & Safety Grant where state and local representatives worked on projects such as the triage center and the efficient use of data.

Commissioner Heiberger reported that she was called for jury duty for the month of April and stated that the Unified Judicial System does an excellent job.

Commissioner Heiberger reported that she will attend two meetings next week. One meeting will be with the State Mental Health Criminal Justice Oversight Board in Chamberlin. The second meeting will be with the South Dakota Association of County Commissioners Board of Directors.

Commissioner Barth commented on the Library levy, the importance of having a library service, and the fact that there is currently no levy for ambulance services.

#### NEW BUSINESS

Commissioner Barth commented on the work of the first responders and crews who work on disasters in the County and thanked them for their work. Commissioner Karsky reminded the public, in the interest of everyone's safety, to fight the urge to go looking at the affected areas. Commissioner Heiberger commented on the areas that lost power during the most recent storm and the areas that are still without power. Upon the request of Commissioner Heiberger, DJ Buthe, Highway Superintendent, spoke on the conditions of the County roads noting that weight load limits have been placed on two sections of roadway. Commissioner Barth commented on receiving a call from a local dairy operator who had to use a generator and dispose of milk due to the recent weather disasters.

MOTION by Barth, seconded by Beninga, to adjourn. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, April 23, 2019.

#### APPROVED BY THE COMMISSION:

Dean Karsky

Vice-Chair

ATTEST:

Olivia Larson

Deputy Auditor