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THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. November 19, 2019, pursuant to adjournment on November 12, 2019. Commissioners present were: Barth, Bender, Beninga, and Karsky. Commissioner Heiberger was absent. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Beninga, to approve the agenda. 4 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Karsky, to approve the November 12, 2019, Commission Minutes. 4 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$863,227.59. 4 ayes.

A&B Business	Lease-Rental Agmt	557.65
A&B Business	Maint Contracts	125.84
AGP Studios	Motels	245.00
Airgas USA	Gas Oil & Diesel	31.73
Airgas USA	Lease-Rental Agmt	58.56
Airgas USA	Small Tools & Shop Sup	8.88
Airway Svc	Auto/Small Equip	964.26
Airway Svc	Gas Oil & Diesel	479.18
All Nations Interp	Interpreters	4,235.80
American Planning	Memberships	273.00
Anderson, Jennifer	Bd Evals Minnehaha	765.00
Angel, Edward P	Attorney Fees	209.00
Anna Schreurs	Business Travel	72.00
Argus Leader Media	Publishing Fees	2,898.56
Ascend Properties	Welfare Rent	800.00
Audie Murphy	Business Travel	324.96
Automatic Building	HHS Maint	93.88
Avera Mckennan	Blood Withdrawal	31.20
Avera Mckennan	Hospitals	21,123.00
Avera Mckennan	Other Medical Svcs	1,661.59
Avera Mckennan	Physicians	75.20
Axis Forensic Toxicol	Lab Costs	1,523.00
B&B Rentals	Welfare Rent	500.00
Barnes & Noble	Education & Training	1,799.86
Barnett Lewis Funeral	Burials	2,000.00
Bauer Built	Auto/Small Equip	707.35
Book Bridge Press	Store Invent	3,800.00
Bosman, Joseph	Uniform Allowance	49.98
Boyer Ford Trucks	Truck Repairs & Maint	264.25
Brentwood Apts	Welfare Rent	650.00
Builders Supply	JDC Maint	610.00
C & R Supply	Truck Repairs & Maint	1,784.79
Caliber Creative	Professional Svcs	3,000.00
Carpenter, Donald Le	Right Of Way	1,591.03
Cartridge World	Data Processing Sup	917.96
Century Business	Contract Svcs	794.93
Centurylink	Contract Svcs	13.50
Centurylink	Telephone	1,743.25
Certified Languages	Interpreters	230.75
Chagolla, Albert	Interpreters	255.00
Classic Convenience	Gas Oil & Diesel	122.95
Computer Forensic	Professional Svcs	400.00
Concrete Materials	Road Maint & Material	2,768.19
Constellation	Natural Gas	2,924.16
Country View MHC	Welfare Rent	700.00
Culligan Water	Maint Contracts	35.00

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Dakota Fluid Power	Auto/Small Equip	8.66
Dakota Forensic Cons	Expert Witness Fee&Exp	200.00
Dakota Law	Attorney Fees	2,019.00
Dakota Law	Child Defense Attorney	797.00
Dedula, Carla F	Court Reporters	1,231.20
Donahoe Law	Attorney Fees	427.50
Dynamic Svcs	Welfare Rent	800.00
Elizabeth Callies	Misc Exp	16.88
Empire Plastics	Program Activities	212.00
Evans, Jerald L	Welfare Rent	467.00
Family Svc	Insurance-Other Costs	585.00
Feit, Brian	Welfare Rent	800.00
Fox & Youngberg	Attorney Fees	3,038.37
Garretson Gazette	Publishing Fees	1,655.06
Gaylord Bros	Program Activities	97.16
George, Aaron	Welfare Rent	495.00
Geotek Engineering	Coliseum Maint	456.40
Graham Tire Co North	Auto/Small Equip	540.00
Grainger	Electric Repair & Maint	90.33
Grainger	Jail Repairs & Maint	16.38
Grainger	Sign Supply Invent	38.20
Grainger	Small Tools & Shop Sup	116.54
Griesse, Chris	Road Maint & Material	3,724.79
Grocott, Troy	Right Of Way	4,863.80
Guzman, Sandra V	Interpreters	175.00
Haak, Duane	Welfare Rent	450.00
Hancock Concrete	Contracted Construction	36,157.65
Hancock Concrete	Road Maint & Material	8,311.24
Harms Oil	Gas Oil & Diesel	16,569.68
Hartford'S Best Pain	Auto/Small Equip	801.95
Hasseler, Kenneth D	Professional Svcs	1,545.00
Heart Hosp of SD	Other Medical Svcs	1,517.86
Helseth, Ramona G	Bd Exp Fees Minnehaha	80.00
Hoekstra, Denise	Court Reporters	76.00
Horizon Agency	Insurance Admin Fee	2,736.50
Hov Svcs	Microfilming	276.25
Hurtgen, Timothy T	Welfare Rent	256.00
Idemia Identity	Lease-Rental Agmt	2,416.17
Institutions Svc	Jail Repairs & Maint	12.62
Interprecorps	Interpreters	180.00
Interstate Office	Office Sup	3,021.76
ISI	Interpreters	400.00
Jacks Uniforms	Uniform Allowance	221.99
Jb-Mmak	Welfare Rent	500.00
JCL Solutions	Janitorial Chemical Sup	47.04
Jeffrey Or Carol Bre	Attorney Fees Repaid	50.00
Johnson, Richard L	Attorney Fees	1,121.37
Johnson, Richard L	Child Defense Attorney	174.80
Jones Caulking & Tuc	Fairgrounds	35,306.19
Kats And Swier	Welfare Rent	1,300.00
Katterhagen, Mark	Bd Exp Fees Yankton	63.00
Kauffman, David W Ph	Psych Evals	3,477.50
Kibble Equip	Auto/Small Equip	735.08
Knecht, Andrew J	Attorney Fees	1,311.00
Kolbeck Law	Attorney Fees	4,694.13
Kyra Enterprises	Motels	265.00
Kyra Enterprises	Welfare Rent	1,100.00
Lacey Rentals	Lease-Rental Agmt	111.00
Languageline Solution	Interpreters	469.54
Languageline Solution	Telephone	259.13
Lawson Products	Small Tools & Shop Sup	120.69
Leaf Capital Funding	Office Sup	137.02
Ledd Properties	Motels	330.00
Lewno Law	Bd Exp Fees Yankton	676.00
LG Everist	Bridge Repair & Maint	131.96

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LG Everist	Road Maint & Material	459.08
Libengood, Anny	Business Travel	93.66
Litz, Bob	Business Travel	72.00
Lockwood, Darcy	Bd Exp Fees Yankton	63.00
Loving, Philip	Bd Evals Minnehaha	1,860.00
Madison Apts	Welfare Rent	500.00
Majestic View Apt	Welfare Rent	700.00
Malloy Electric	Jail Repairs & Maint	675.74
Meghan Mccauley	Business Travel	120.00
Metro Coms	Misc Exp	29,970.50
Michael Park	Investigators Exp	98.80
Midamerican Energy	Natural Gas	181.05
Midcontinent Com	Data Coms	248.00
Midcontinent Com	Telephone	85.00
Miles, Donald R	Right Of Way	2,490.00
Minnehaha Community	Welfare Utilities	111.25
Minnehaha Community	Welfare Utilities	50.00
Montis, Lori K	Business Travel	102.56
Multicultural Center	Interpreters	605.00
Nebraska Salt & Grain	Road Material Invent	8,295.33
Nobles County MN	Return Of Svc	65.00
Northeast Invest	Welfare Rent	500.00
Novak	Lease-Rental Agmt	140.19
Nyangamoi, Andrew	Welfare Rent	960.00
Overhead Door	Bldg/Yard Rep & Maint	1,195.00
Parsons Transport	Truck Repairs & Maint	11,049.48
Prestox	Outside Repair	130.00
Rachel Slaven	Misc Revenue	150.00
Record Keepers	Records Storage	2,277.70
Red Oak Properties	Welfare Rent	450.00
Redwood Estates	Welfare Rent	1,675.00
Reliance Telephone	Telephone	1.29
Renner Fire Rescue	Renner Fire Dept	30,408.00
Resolution Treatment	Psych Evals	5,250.00
Richmond II	Welfare Rent	650.00
Ridgeview East Town	Welfare Rent	500.00
Roberts, Yvonne	Welfare Rent	950.00
Sanford	Lab Costs	479.21
Sanford	Other Medical Svcs	1,880.96
Sanford	Welfare Rent	500.00
Sanford Clinic	Blood Withdrawal	40.00
Satellite Tracking	Program Sup	3,932.50
Schmuck, Jan	Bd Exp Fees Minnehaha	96.00
SD Assoc Of County	Due To Other Gov'ts	6,844.00
SD State Bar	Memberships	10,535.00
Security Labs	Maint Contracts	325.00
SF Leased Housing	Welfare Rent	700.00
Sioux Falls City	Contract Svcs	293,750.00
Sioux Falls City	Gas Oil & Diesel	12,416.89
Sioux Falls City	HIDTA Grant	464.67
Sioux Falls City	Misc Exp	788.72
Sioux Falls City	Professional Svcs	95,003.28
Sioux Falls City	Water Sewer	84.26
Sioux Falls City	Welfare Utilities	298.00
Sioux Falls LIHTC	Welfare Rent	1,152.00
Sioux Falls Rubber	Notary Exp	35.95
Social Security Admin	Clinics Auxiliary Svcs	106.00
St Francis House	Professional Svcs	26.82
Stan Houston Equip	Coliseum Maint	190.00
Stan Houston Equip	Electric Repair & Maint	1,076.39
State of SD	Amts Held Daily Scram	2,386.00
State of SD	Amts Held Remote Breath	867.00
State of SD	Auditing	67,116.60
State of SD	Blood/Chemical Analysis	1,535.00
State of SD	Misc Exp	321.62

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State of SD	Outside Repair	18.90
State of SD	Printing/Forms	123.98
State of SD	Telephone	384.00
Strange Farrell John	Attorney Fees	9,539.10
Strum, Steve A	Welfare Rent	625.00
Sunday Roozenboom	Sign Deposits	50.00
Swenby, Roger	Welfare Rent	800.00
Swier, Troy	Welfare Rent	500.00
Sycamore Village Apt	Welfare Rent	685.00
Tally Ho Apts	Welfare Rent	1,041.66
Tammen Auto & Tire	Auto/Small Equip	167.28
Tammen Auto & Tire	Gas Oil & Diesel	43.97
Terveen, Mike	Welfare Rent	700.00
Tessman Seed Comp	Grounds & Parking Rep	2,247.50
The Lodge At Deadwood	Business Travel	279.00
Thomson Reuters	Amounts Held For Others	708.75
Thomson Reuters	Legal Research	1,674.12
Timberland Village	Welfare Rent	500.00
Tomacelli'S Too	Jury Fees	251.65
Tschetter & Adams	Attorney Fees	389.90
Tschetter & Adams	Child Defense Attorney	476.85
Tzadik	Welfare Rent	500.00
US Foods	Professional Svcs	455.01
Van Asselt, Mark	Right Of Way	6,390.90
VB Falls Park Apts	Welfare Rent	3,290.00
Verizon Wireless	Administrative Charges	44.36
Verizon Wireless	Data Processing Equip	1,193.37
Verizon Wireless	HIDTA Grant	44.61
Verizon Wireless	Misc Exp	104.67
Verizon Wireless	Safety & Rescue Equip	166.73
Verizon Wireless	Telephone	4,787.17
VOA	Welfare Rent	455.00
Westport Investors	Welfare Rent	700.00
Windsor Heights Apt	Welfare Rent	500.00
Woodbury County IA	Return Of Svc	90.00
Xcel Energy	Electricity	1,004.16
Xcel Energy	Road Maint & Material	16.88
Xcel Energy	Welfare Utilities	1,265.94
Yankton County	Return Of Svc	350.00
Yemam, Nassir	Interpreters	75.00

REPORTS

The September 2019 Minnehaha County Coroner Report and the October 2019 Register of Deeds Official Statement of Revenue Report were received and placed on file in the Auditor's Office.

PERSONNEL

MOTION by Barth, seconded by Beninga, to approve the following personnel changes. 4 ayes.

New Hires

1. Melissa Godber, Museum Interpreter for the Museum, at \$16.30/hour (9/3) effective 11/30/19.

Step Increases

1. James Goering, Mechanic Team Member for the Highway, at \$21.39/hour (14/4) effective 11/7/19.
2. Darrell Jonas, Road Maintenance Team Member for the Highway, at \$22.47/hour (12/10) effective 11/9/19.
3. Staci Peters, Museum Events Coordinator for the Museum, at \$23.60/hour (14/8) effective 10/31/19.

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4. Eli Show, Museum Preparator for the Museum, at \$24.80/hour (17/4) effective 11/2/19.
5. Justin Cave, Deputy Sheriff for the Sheriff's Office, at \$23.60/hour (17/2) effective 11/19/19.
6. Samuel Hemenway, Correctional Officer for the Jail, at \$26.71/hour (13/15) effective 11/20/19.
7. Daniel Burzlaff, Correctional Officer for the Jail, at \$21.39/hour (13/6) effective 11/23/19.
8. Erica Opland, Correctional Officer for the Jail, at \$19.37/hour (13/2) effective 11/18/19.
9. Melissa Beek, Human Resources Generalist for Human Resources, at \$25.42/hour (17/5) effective 11/26/19.
10. Ashley Trankle, Senior Deputy State's Attorney for the State's Attorney's Office, at \$2,872.80/biweekly (22/5) effective 9/30/19.

PUBLIC COMMENT

Jay Masur, 25968 476th Ave, Sioux Falls, Med-Star Paramedic Ambulance President & CEO, spoke on the operations of his business, spoke on issues regarding funding, and commented on County funding of ambulance services.

ZONING HEARING

Kevin Hoekman, Planner, was present for the public hearing to consider the adoption of the 2018 International Building Code, the 2018 International Residential Code, and the 2018 International Existing Building Code Ordinances. Mr. Hoekman requested a deferral of the public hearing to allow the State's Attorney's Office more time to review the materials. MOTION by Barth, seconded by Beninga, to defer the public hearing to consider the adoption of the 2018 International Building Code, the 2018 International Residential Code, and the 2018 International Existing Building Code Ordinances to December 17, 2019. By roll call vote: 4 ayes.

SPECIAL EVENT LICENSE

Olivia Larson, Deputy Auditor, was present for a public hearing on a Special Event On-Sale Liquor License Application submitted by the Izaak Walton League of America, Sioux Falls Chapter. The license would allow the sale and consumption of liquor at the Izaak Walton League's Christmas Party to be held on December 14, 2019, for the members of their organization and their families at the Izaak Walton League facility, 5000 N Oakview Place, Sioux Falls. The Izaak Walton League holds a Retail On-Off Sale Malt Beverage & SD Farm Wine License, RB-26572. In order to sell liquor to raise funds during their event, the Izaak Walton League is applying as a charitable entity. Pat McCart, CEO of the Izaak Walton League of America, Sioux Falls Chapter, spoke on the request and the fundraisers the organization does throughout the year. No one spoke in opposition. MOTION by Karsky, seconded by Barth, to approve the Special Event On-Sale Liquor License for the Izaak Walton League of America, Sioux Falls Chapter for the event taking place on December 14, 2019, on the property legally described as E520 W880 N850 SW1/4 SE1/4 10149 Sioux Falls Township. By roll call vote: 4 ayes.

CHRISTMAS EVE

Carol Muller, Commission Administrative Officer, requested the Commission consider declaring the morning of Christmas Eve, December 24, 2019, as a holiday for Minnehaha County Employees. Current County policy states the afternoon of Christmas Eve is a holiday for employees. The State of South Dakota and the Unified Judicial

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System have awarded December 23, 2019, and December 24, 2019, as additional time off. The City of Sioux Falls and Lincoln County have both declared the morning of Christmas Eve as an additional holiday. MOTION by Karsky, seconded by Beninga, to declare the four hours of Christmas Eve morning as an administrative holiday for County Employees. 4 ayes.

LIAISON REPORT

Commissioner Barth reported on attending the November 18, 2019, Towns & Township Meeting where agricultural valuations were discussed. Commissioner Bender; DJ Buthe, Highway Superintendent; Jason Gearman, Emergency Management Director; and Chris Lilla, Director of Equalization, were also present for the meeting.

Commissioner Karsky reported on attending the November 18, 2019, Legislative Breakfast with Commissioner Beninga at the invitation of Judge Robin Houwman. At the meeting, a new magistrate judge was sworn in and challenges of the court system were discussed. Commissioner Beninga also reported on the Legislative Breakfast noting that the court system is in need of support staff to keep up with growth.

Commissioner Karsky reported on attending the November 14, 2019, Safe Home Meeting where they met at and toured The Arch, a transitional living facility.

Upon the request of Commissioner Barth, Judge Robin Houwman came forward to speak on the court system's legislative priorities for the next fiscal year. Judge Houwman noted the additional staff that will be requested, and commented on the hardship of finding court reporters.

OLD BUSINESS

Jason Gearman, Emergency Management Director, reported on the Presidential Disaster Declaration for parts of South Dakota, including Minnehaha County, due to the September storm damages. A meeting will be set up with applicants to receive funds for public assistance such as public roadways and infrastructure. Individual assistance was also approved.

MOTION by Beninga, seconded by Barth, to adjourn. 4 ayes.

The Commission adjourned until 9:30 a.m. on Tuesday, November 19, 2019.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor