

02/04/2020

THE MINNEHAHA COUNTY BUILDING COMMITTEE CONVENED AT 7:30 A.M. February 4, 2020, pursuant to adjournment on January 7, 2020. Committee Members present were: Barth, Bender, Heiberger, Karsky, Kriens, Litz, and Muller. Committee Member Beninga was absent.

MOTION by Heiberger, seconded by Karsky, to approve the January 7, 2020, Building Committee Meeting Minutes. 7 ayes.

INSURANCE

Todd Flickema, SilverStone Group Director of Professional Risk Services, and Ryan Gebauer, SilverStone Group Vice President of Retail Risk Services, gave a briefing on the current status of the Work Release Center claim settlement from the fire that took place on September 16, 2018.

METRO COMMUNICATIONS

Scott McMahon, Metro Communications Director, provided an update on future facilities for Metro Communications. Topics included Metro Communications being part of the design phase for the City of Sioux Falls' public safety training campus, the cost share between the City and the County for a new facility, equipment and technical needs, space needs, and a projected timeline. Auditor Bob Litz and Kim Adamson, Finance & Budget Officer, spoke on the proposed cost share between the County and the City and the projected impact to the County's budget. Sheriff Mike Milstead and Ms. Adamson spoke on costs paid for other jointly used buildings. Craig Dewey, Assistant Commission Administrative Officer, clarified the recommendations of the Facilities Taskforce in regard to Metro Communications.

GRAVEL PIT

Craig Dewey, Assistant Commission Administrative Officer, and DJ Buthe, Highway Superintendent, gave a briefing on the County's gravel pit including the status of the property survey, boring tests, the Facilities Taskforce's recommendation to surplus the land, and the desire to preserve the Sheriff's Office shooting range. Sheriff Mike Milstead spoke on the use of the gravel pit as a shooting range and the good communication among himself, Mr. Dewey, and the Highway Department regarding the plans for the gravel pit.

FACILITIES RENOVATION & CONSTRUCTION

Carol Muller, Commission Administrative Officer, presented the proposed committee assignments. The Facility Construction & Renovation Executive Committee would include Commissioner Jean Bender; Auditor Bob Litz (Kim Adamson, Finance & Budget Officer); Carol Muller, Commission Administrative Officer (Craig Dewey, Assistant Commission Administrative Officer); Mark Kriens, Facilities Director; and Dick Strassburg, Tegra Group. The Administration Building/Extension Building Renovation Committee would include Commissioner Jean Bender; Commissioner Jeff Barth; Mr. Dewey; Chris Lilla, Equalization Director; Mr. Kriens; Carey Deaver, Human Resources Director; Monte Watembach, Information Technology Director; State's Attorney Crystal Johnson; Public Advocate Julie Hofer; and Mr. Strassburg. The Highway Facility Construction Committee would include Commissioner Dean Karsky; Commissioner Gerald Beninga; Mr. Dewey; Mr. Kriens; DJ Buthe, Highway Superintendent (Shannon Schultz, Assistant Highway Superintendent); and Mr. Strassburg. The JDC Courtroom and Sally Port Renovation Committee would include Commissioner Cindy Heiberger; Ms. Muller; Mr. Kriens; and Jamie Gravett, Juvenile Detention Center Director. Ms. Muller reported that Scott Anderson, Planning Director, would attend meetings regarding the Administrative Building/Extension Building Renovation as requested. Additionally, Judge Clark intends to make time to be involved in the JDC Courtroom and Sally Port Renovation discussions.

Committee Member Jean Bender reported that a draft project charter has been started. The Committees will be able to provide input once the drafts are complete.

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Committee Member Carol Muller reported the initial scope of service and costs provided by Tegra Group have been received and need to be reviewed. In response to a question from Committee Member Karsky, Kim Adamson, Finance & Budget Officer, spoke on the utilization of the building fund levy. Sheriff Milstead spoke on the need for a place to park the mobile command posts and other first responder vehicles. Sheriff Milstead also inquired about reviewing the process used to determine where the Emergency Management Department would be housed. The Committee directed Sheriff Milstead to bring these items forward for further discussion at the next Building Committee Meeting.

MOTION by Barth, seconded by Heiberger, to adjourn. 7 ayes.

APPROVED BY THE BUILDING COMMITTEE:

Jean Bender

Building Committee Chair

ATTEST:

Olivia Larson

Deputy Auditor

Published at the approximate cost of \$____.