

11/24/2020

THE MINNEHAHA COUNTY COMMISSION CONVENEED AT 9:00 A.M. November 24, 2020, pursuant to adjournment on November 18, 2020. Commissioners present were: Bender, Beninga, Heiberger, and Karsky. Commissioner Barth was present via Zoom Videoconference. Also present were Olivia Larson, Commission Recorder, and via Zoom Videoconference Maggie Gillespie, Senior Deputy State's Attorney.

MOTION by Karsky, seconded by Beninga, to approve the agenda. By roll call vote: 5 ayes.

MINUTES APPROVAL

MOTION by Beninga, seconded by Heiberger, to approve the November 17, 2020, Commission Minutes. By roll call vote: 5 ayes.

MOTION by Heiberger, seconded by Karsky, to approve the November 17, 2020, Special Commission Minutes. By roll call vote: 5 ayes.

MOTION by Heiberger, seconded by Beninga, to approve the November 18, 2020, Special Commission Minutes. By roll call vote: 5 ayes.

VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$7,003,316.03. By roll call vote: 5 ayes. Kim Adamson, Finance & Budget Officer, spoke on the bond payments within the bills to be paid.

9Th Street Designs	Store Inventory	355.91
A&B Business	Maint Contracts	138.42
A&B Business	Office Sup	289.79
Aberdeen My Place	Business Travel	-8.76
Advanced Pest Solut	Maint Contracts	70.00
Airgas USA	Gas Oil & Diesel	67.23
Airway Svc	Auto/Small Equip	1,325.32
Airway Svc	Gas Oil & Diesel	211.48
All Nations Interp	Interpreters	4,628.25
Alterations & Tailor	Uniform Allowance	80.00
Amazon Digital Svc	Data Processing Sup	367.96
Amazon Digital Svc	Furniture & Office Equip	134.99
Amazon Digital Svc	Office Sup	75.75
Amazon Digital Svc	Other Sup	224.92
Amazon Digital Svc	Safety & Rescue Equip	48.95
Amazon Digital Svc	Uniform Allowance	-119.95
Amazon Digital Svc	Uniform Allowance	119.95
Amazon.Com	Child Care Items	163.40
Amazon.Com	Clinics Auxiliary Svcs	218.57
Amazon.Com	COVID Exps	4,511.38
Amazon.Com	Data Processing Equip	837.00
Amazon.Com	Data Processing Sup	1,480.82
Amazon.Com	Education & Training	704.16
Amazon.Com	Furniture & Office Equip	401.53
Amazon.Com	Inmate Sup	26.96
Amazon.Com	Insurance Other Costs	174.08
Amazon.Com	Investigators Exps	25.54
Amazon.Com	Jail Repairs & Maint	570.88
Amazon.Com	Office Sup	1,536.97
Amazon.Com	Other Sup	207.36
Amazon.Com	Park & Recreation Material	27.99
Amazon.Com	Program Activities	192.93
Amazon.Com	Safety & Rescue Equip	57.03
Amazon.Com	Supplemental Food	134.56

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Amazon.Com	Uniform Allowance	551.51
Americ Inn	Business Travel	1,044.40
American Air	Business Travel	172.20
American Society Of	Memberships	290.00
Americinn Okoboji	Business Travel	211.20
Amzn Mktp US	Comm Equip Repair	182.71
Amzn Mktp US	COVID Exps	119.98
Amzn Mktp US	Data Processing Sup	11.99
Amzn Mktp US	Furniture & Office Equip	9.89
Amzn Mktp US	Inmate Sup	31.96
Amzn Mktp US	Misc Exp	5.99
Amzn Mktp US	Office Sup	129.88
Amzn Mktp US	Road Maint & Material	17.99
Anderson, Jennifer	Bd Evals Minnehaha	5,224.98
Angel, Edward P	Attorney Fees	1,797.90
Armor Correctional	Contract Svcs	31,711.88
Associated Consultin	Architect, Engineers, and PMgt	16,284.00
Avera McKennan	Hospitals	20,339.93
Avera McKennan	Professional Svcs	193.50
Baeteforseth HVAC	Jail Repairs & Maint	175.63
Banner Associates	Architects & Engineers	1,526.60
Barnett Lewis Funera	Burials	2,000.00
Battery Junction	Other Sup	131.53
Belitz, Clarence H	Welfare Rent	325.00
Billion Chevrolet	Auto/Small Equip	286.28
Boyer Ford Trucks	Truck Repairs & Maint	46.93
BP Products	Gas Oil & Diesel	32.76
BP Products	HIDTA Grant	38.91
BP Products	Misc Exp	13.00
Brandon Fire Dept	Brandon Fire Dept	100,292.00
Braun, Mason	Investigators Exps	299.04
Brevik Law	Attorney Fees	399.55
Builders Supply	Building Repairs & Maint	937.50
Builders Supply	Jail Repairs & Maint	594.50
Burns, Jason	Investigators Exps	84.42
C&R Supply	Truck Repairs & Maint	97.44
Caseys Fort Pierre	Gas Oil & Diesel	21.13
Cemcast Pipe & Preca	Road Maint & Material	4,678.00
Center For Family Me	Professional Svcs	546.73
Century Business	Lease Rental Agmt	1,498.04
Century Business	Maint Contracts	652.87
Centurylink	Telephone	58.82
Centurylink Long Dis	Telephone	120.74
Chagolla, Albert	Interpreters	75.00
CHS	Gas Oil & Diesel	27.59
Claims Associates	Deductibles	2,566.57
Colton Fire & Rescue	Colton Fire Dept	21,656.00
Colton Redimix	Bridge Repair & Maint	198.00
Concrete Materials	Road Maint & Material	480.24
Constellation	Natural Gas	13,039.72
Corner Pantry	Gas Oil & Diesel	50.00
Costco Wholesale	Janitorial Chemical Sup	33.48
Costco Wholesale	Office Sup	29.99
Costco Wholesale	Water Sewer	17.94
Covenant Management	HS Donations	50.00
Cowboy Store	Gas Oil & Diesel	20.67
Crooked Pint	Misc Exp	120.31
Crooks Volunteer Fir	Crooks Fire Dept	33,859.00
Dakota Auto Parts	Motor/Machine/Equip Repair	9.85
Dakota Fluid Power	Truck Repairs & Maint	229.59

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Dakota Fresh	Store Inventory	82.50
Dakota Riggers & Too	Bridge Repair & Maint	52.12
Dakota Toner & Ink	Data Processing Sup	1,124.94
Dean Schaefer Court	Court Reporters	357.00
Dell Rapids Fire Dep	Dell Rapids Fire Dept	29,962.50
Desert Newco	Subscriptions	499.98
Direct Companies	Repair/Renovations	12,265.00
DirectTV Holdings	Subscriptions	138.99
Dive Rescue Intl	Safety & Rescue Equip	240.52
Double H Paving	Snow Removal	4,195.00
Dust Tex Svc	Janitorial Chemical Sup	8.10
Dynamsoft Corp	Maint Contracts	1,099.00
EB 2020 Mnafpm Conf	Education & Training	50.00
Eich Law	Child Defense Attorney	4,166.67
Ekeren, Marvin R	Bd Exp Fees Yankton	15.00
Election Systems	Printing/Forms	2,153.00
Electric Innovations	Outside Repair	450.00
Emma Otterpohl	Business Travel	23.18
Engbrecht, Roger	Welfare Rent	1,000.00
English Law	Attorney Fees	6,000.00
Esri	Maint Contracts	11,000.00
Exxonmobil	Gas Oil & Diesel	55.99
Fairfield Inn & Suit	COVID Exps	140.00
Fastenal	Jail Repairs & Maint	80.04
Fastenal	Small Tools & Shop Sup	199.93
Fastsigns	Advertising	125.00
Ferguson Enterp	JDC Maint	93.43
First Premier Bank	Investigators Exps	610.00
First Rate Excavate	Contracted Construction	60,794.32
Fit My Feet	Uniform Allowance	100.00
Foxfury	Other Sup	99.98
Foxtail Creek II	One Sioux Falls-Shelter	2,320.00
Freedom Realty	Welfare Rent	650.00
G&R Controls	Heat, Vent & AC Repairs	47.00
G&R Controls	HHS Maint	3,597.97
G&R Controls	JDC Maint	297.73
Galls Quartermaster	Uniform Allowance	538.30
Gannett	Office Sup	20.77
Gannett	Professional Svcs	46.55
Gannett	Subscriptions	58.95
Garretson Fire Dept	Garretson Fire Dept	49,678.00
Garretson Fire Dept	Sherman Fire Dept	5,783.00
Gaylord Bros	Program Activities	140.49
George, Aaron	Welfare Rent	995.00
Goebel Printing	Printing/Forms	170.79
Gordys	Gas Oil & Diesel	83.67
Gourley Properties	Welfare Rent	1,380.00
Grainger	Building Repairs & Maint	21.20
Grainger	Election & Office Equip	629.56
Grainger	Electrical Repairs & Maint	127.92
Grainger	Jail Repairs & Maint	494.70
Grainger	Small Tools & Shop Sup	425.36
Gregory County	Board of Prisoners Housing	480.00
Griese Law	Child Defense Attorney	758.60
Gross, Jeffrey P	Welfare Rent	1,400.00
Guardrail Enterprise	Bridge Repair & Maint	505.00
Guardrail Enterprise	Road Maint & Material	32,300.00
Guzman, Sandra V	Interpreters	288.33
Harms Oil Company	Gas Oil & Diesel	18.08
Hartford Area Fire	Hartford Fire Dept	78,835.00

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Heimdal, Marie Ann	Court Reporters	65.20
Heritage Funeral Hom	Burials	6,000.00
Hidden Hills Apt	Welfare Rent	223.00
Holiday Inn Express	Business Travel	661.76
Hollinger Metal Edge	Program Activities	295.95
Hometown Investments	One Sioux Falls-Shelter	440.00
Humboldt Fire & Amb	Humboldt Fire Dept	20,118.00
Hurtgen, Timothy T	Welfare Rent	700.00
HyVee	Insurance-Other Costs	222.00
Innovative Office	COVID Exps	596.10
Innovative Office	Jail Repairs & Maint	34.95
Innovative Office	Janitorial Chemical Sup	61.27
Innovative Office	Office Sup	85.50
Intab	Election & Office Equip	210.13
Integrated Technolog	Election & Office Equip	580.30
Integrated Technolog	Repair/Renovations	4,311.74
Intek	COVID Exps	360.00
Interstate All Batte	JDC Maint	47.10
Interstate All Batte	Plumbing & Welding	157.00
Interstate Office	Office Sup	1,322.89
ISG	Architect, Engineers, and PMgt	65,852.90
ISI	Interpreters	100.00
Jaymar	Printing/Forms	85.48
JCL Solutions	COVID Exps	1,350.00
JCL Solutions	Janitorial Chemical Sup	12.05
JCL Solutions	JDC Custodial Sup	1,903.62
JCL Solutions	Kitchen/Cleaning Sup	300.00
Jefferson Partners	Transportation	1,641.50
JH Larson Company	HHS Maint	727.98
JH Larson Company	JDC Maint	101.42
Jim & Rons Svc	Professional Svcs	1,340.00
Karl's TV	Furniture & Office Equip	5,625.00
Katterhagen, Mark	Bd Exp Fees Yankton	79.50
Kauffman, David W Ph	Psych Evals	1,750.00
Kelolandemployment.C	Publishing Fees	549.00
Kennedy Pier & Loftu	Attorney Fees	1,047.60
Kibble Equip	Auto/Small Equip	1,785.08
Konop, Brett	Welfare Rent	500.00
Krause Gentle	Business Travel	84.72
Krause Gentle	Gas Oil & Diesel	134.26
Krause Law	Child Defense Attorney	113.27
Kruse Law	Child Defense Attorney	4,166.67
Kwik Trip	Gas Oil & Diesel	24.67
Lacroix Law	Attorney Fees	146.80
Laughlin Law	Child Defense Attorney	3,024.50
Leads Online	Investigators Exps	2,148.00
Lewis Drugs	Auto/Small Equip	2.99
Lewis Drugs	Clinics Auxiliary Svcs	1,628.66
Lewis Drugs	Office Sup	74.75
Lewis Drugs	Postage	165.00
Lewis Drugs	Supplemental Food	13.25
Lewno Law	Bd Exp Fees Yankton	844.50
Lexjet Corp	Program Activities	332.50
LG Everist	Road Maint & Material	960.81
Little Caesars	Supplemental Food	25.00
Litz, Bob	Misc Exp	181.83
Litz, Bob	Office Sup	11.38
Lockwood, Darcy	Bd Exp Fees Yankton	64.50
Lopez, Rebeca	Interpreters	112.50
Loving, Philip	Bd Evals Minnehaha	5,724.92

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Lowes Home Centers	Small Tools & Shop Sup	299.00
Luther, Jeff	Medical Director	2,500.00
Lyons Volunteer Fire	Lyons Fire Dept	7,024.00
M3D	Furniture & Office Equip	213.95
M3D	Office Sup	20.00
Mac's Hardware	Building Repairs & Maint	4.59
Mac's	Park & Recreation Material	22.23
Mailchimp	Advertising	49.99
Malloy Electric	Correction Ctr Repairs & Maint	1,104.94
McKissock	Education & Training	599.94
Medstar Paramedic	Transportation	2,400.00
Menard	Bridge Repair & Maint	76.05
Menard	Building Repairs & Maint	251.18
Menard	JDC Maint	2.49
Menard	Other Sup	27.93
Menard	Program Activities	108.86
Menard	Tea-Ellis Range	309.78
Midamerican Energy	Natural Gas	2,932.13
Midcontinent Com	Data Comms	350.00
Midstates Utility	Small Tools & Shop Sup	80.28
Midwayusa Com	Safety & Rescue Equip	9.13
Midwayusa Com	Uniform Allowance	139.90
Midwest Fidelity	Auto/Small Equip	34.95
Midwest Oil	Fuel Oil	1,325.49
Minneapolis Forensic	Attorney Fees	5,000.00
Monoprice	Data Processing Sup	10.49
Motorola Solutions	Automobiles	3,548.86
Multicultural Center	Interpreters	880.00
Murray Properties	Welfare Rent	486.00
NACDL	Memberships	134.10
Napa Auto Parts	Parts Inventory	68.40
Napa Auto Parts	Small Tools & Shop Sup	8.72
Nebraska Law Enforce	Clinics Auxiliary Svcs	15.00
Nguyen, Lam	Interpreters	50.00
Nies Properties	One Sioux Falls-Shelter	550.00
Norberg Paints	Building Repairs & Maint	92.07
Norberg Paints	Program Activities	55.12
North American Truck	Truck Repairs & Maint	32.00
Nybergs Ace Hardware	Election & Office Equip	57.44
Nybergs Ace Hardware	Jail Repairs & Maint	16.97
Nybergs Ace Hardware	Other Sup	4.27
Nybergs Ace Hardware	Park & Recreation Material	31.44
Nybergs Ace Hardware	Uniform Allowance	139.99
Oakwood Estates	Welfare Rent	1,000.00
Office Depot	Office Sup	1,041.51
Officemax	Publishing Fees	15.00
Officemax/Officedept	Office Sup	263.92
Olson, Dawn	Court Reporters	742.50
Osborn, Roxane R	Attorney Fees	15.00
Osborn, Roxane R	Court Reporters	1,717.00
Paypal NTOA	Education & Training	199.00
Paypal	Recruitment	200.00
Pharmchem	Testing Sup	1,236.00
Phillips 66	Gas Oil & Diesel	103.70
Phoenix Supply	Inmate Sup	1,112.00
Piedmont Plastics	Program Activities	72.00
Pierre Ramkota	Business Travel	-18.90
Pilot	Gas Oil & Diesel	18.45
Pioneer Enterprises	Burials	5,000.00
Prep Blast	Education & Training	214.00

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Prestox	Professional Svcs	61.00
Price Land & Cattle	Welfare Rent	500.00
Professional Develop	Education & Training	5,085.00
Qualified Presort	Postage	200.00
Quality Efficiencies	Motels	195.00
R&L Supply	Building Repairs & Maint	46.24
R&L Supply	HHS Maint	31.05
R&L Supply	JDC Maint	1,221.80
R&L Supply	Small Tools & Shop Sup	37.50
RAC Rentals	One Sioux Falls-Shelter	795.00
Ramkota Hotel	Business Travel	222.85
Reede Construction	Contracted Construction	958,421.00
Renner Fire Rescue	Renner Fire Dept	31,637.00
Residence	Business Travel	416.68
Reynolds Law	Child Defense Attorney	4,166.67
Richard Ewing Equip	Jail Repairs & Maint	813.50
Riverview Park	Welfare Rent	168.00
Rochester Armored	Armored Car Svc	407.96
Rotorooter	Trash Removal	355.00
Running Supply	Safety & Rescue Equip	99.94
Sanford	Professional Svcs	107.56
Sanford Clinic	Contract Svcs	25,180.73
Sanford Clinic	Insurance Other Costs	990.00
Scheels All Sports	Other Sup	29.98
Scheels All Sports	Uniform Allowance	250.00
SD Assoc County Weed	Memberships	50.00
SD Human Svcs	Clinics Auxiliary Svcs	39.40
SD State Bar	Memberships	3,110.00
Secure Enterprise	Trash Removal	896.80
Sherwin Williams	Building Repairs & Maint	-4.16
Sherwin Williams	HHS Maint	54.04
Sinclair Oil	Gas Oil & Diesel	85.22
Sioux Empire Fair	Misc Exp	12,500.00
Sioux Falls Area Hum	Misc Exp	3,215.85
Sioux Falls City	Water Sewer	9,259.02
Sioux Falls City	Welfare Utilities	889.53
Sioux Falls Woman	Advertising	595.00
Sioux Valley Energy	Road Maint & Material	1,593.69
Southeastern Behav	Crisis Intervention Program	6,031.22
Speedway	Gas Oil & Diesel	19.31
Splitrock Fire Dept	Split Rock Fire Dept	22,677.50
Staples	COVID Exps	368.91
Staples	Data Processing Sup	59.99
Staples	Office Sup	10.00
State of SD	Amts Held Daily Scram	2,999.00
State of SD	Amts Held Remote Breath	895.00
State of SD	Data Comms	255.00
State of SD	Education & Training	-100.00
State of SD	Lab Costs	80.00
State of SD	Misc Exp	396.00
State of SD	Telephone	409.50
Summit Fire Protect	Jail Repairs & Maint	108.00
Summit Food Svc	Board Of Prisoners Meals	67,975.70
Summit Food Svc	Child Care Food	630.98
Summit Food Svc	Inmate Sup	114.19
Summit Food Svc	School Lunch Program	1,025.26
Supplyhouse.Com	Jail Repairs & Maint	115.96
Talas	Program Activities	61.80
Target	Diversion Programs	41.99
TCN	Telephone	78.76

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Team Auto	Auto/Small Equip	41.58
Tegra Group	Architect, Engineers, and PMgt	29,494.49
Terrones, Jared	Investigators Exps	39.90
Terveen Manufactured	Welfare Rent	230.00
The Home Depot	Other Sup	125.60
The Priceline Group	Business Travel	167.26
The Rushmore Hotel	Business Travel	817.60
The UPS Store	Postage	40.34
Tiede, Pamela	Bd Exp Fees Minnehaha	232.00
Time Ly	Subscriptions	98.00
Timekeeping Systems	Safety & Rescue Equip	125.00
Tires Tires Tires	Motor/Machine/Equip Repair	22.99
Tires Tires Tires	Truck Repairs & Maint	142.80
Tomacellis Pizza	Misc Exp	133.52
Tomacelli's Too	Misc Exp	51.47
Traffic And Parking	Road Maint & Material	402.50
Transource Truck	Truck Repairs & Maint	39.76
Tristate Garage Door	HHS Maint	235.00
Tri-State Nursing	Professional Svcs	1,369.82
True Care Family Pha	Pharmacies	18.00
Tst Camille S Sidew	Misc Exp	98.00
Two Way Solutions	Comm Equip Repair	2,365.64
Tzadik Sioux Falls	Welfare Rent	525.00
Uptown At Uptown	Welfare Rent	500.00
US Bank	Bond Interest	1,008,121.26
US Bank	Bond Principal	3,865,000.00
US Bank	Cash With Trustee	-0.50
US Foods	Professional Svcs	538.87
USPS	Postage	637.40
USPS	Store Sales	28.11
US Testing Equip	COVID Exps	2,678.00
Valley Springs Volun	Valley Springs Fire Dept	27,874.00
VB Tower	One Sioux Falls-Shelter	1,308.00
VerBeek, Kelsey	Attorney Fees	463.71
Verizon Wireless	Safety & Rescue Equip	40.01
Vern Eide Motorcars	HIDTA Grant	590.00
Villas At Canyon	One Sioux Falls-Shelter	890.00
Vioc	Misc Exp	48.38
Vogel Motors	Gas Oil & Diesel	40.00
Voisin, Alexander	Business Travel	40.32
Walmart Stores	Election & Office Equip	1,847.30
Walmart Stores	Inmate Sup	36.96
Walmart Stores	Misc Exp	188.93
Walmart Stores	Office Sup	296.66
Walmart Stores	Program Activities	413.37
Walmart Stores	Safe Home Donations	127.02
Walmart Stores	Supplemental Food	249.14
Walton, Marcus	Attorney Fees	929.50
Wayne Township	Wayne Township Fire Dept	24,665.00
Weerheim Law	Bd Exp Fees Minnehaha	2,631.50
Weerheim Law	Crisis Intervention Program	57.00
Weinstein, Daniel B	Attorney Fees	814.80
Wheeler Manufacturin	Store Inventory	343.75
Whittier Apts	Welfare Rent	456.00
Wholestyle Packaging	Store Sales	117.70
Woods Fuller Shultz	Architect, Engineers, and PMgt	7,200.00
Wpy Mountainplains	Program Activities	106.00
Xcel Energy	Electricity	58,486.92
Xcel Energy	Welfare Utilities	623.74
Yankton County	Return Of Svc	100.00

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Yemam, Nassir	Interpreters	100.00
Zetx	Education & Training	300.00
Zoom.Us	COVID Exps	195.84

REPORTS

The October 2020 Minnehaha County Monthly Sheriff's Report, the October 2020 Juvenile Detention Center Report, and the Auditor's Office Financial Reports for October 2020 were received and placed on file in the Auditor's Office. Vicki Huitt, Accounting Manager, reported on the following Auditor's Office Financial Reports: General Fund Cash Balance Report, Highway Fund Cash Balance Report, the General Fund YTD Expenditures Report, the General Fund YTD Revenue Report, and the General Fund Tax Collection Chart for the last three years.

PERSONNEL

MOTION by Karsky, seconded by Beninga, to approve the following personnel changes. By roll call vote: 5 ayes.

New Hires

1. To hire Kyle Kleinschmit, Deven Weinkauf, Manuel Bernal, and Dylan McKee as Correctional Officers for the Jail at \$19.47/hour (13/1) effective 11/30/2020.
2. To hire Mary Stratman and Sharon Saint Fleur as Corrections System Operators for the Jail at \$16.79/hour (10/1) effective 11/30/2020.
3. Robin Brust, Senior Property Technician for the Equalization Office, at \$18.99/hour (12/2) effective 12/2/2020.
4. Sydney Hoffman, Juvenile Correctional Officer I for the Juvenile Detention Center, at \$18.52/hour (12/1) effective 12/2/2020.
5. Jason Kelly, variable hour Juvenile Correctional Worker for the Juvenile Detention Center, at \$15.70/hour effective 12/2/2020.

Promotions

1. To promote Brianna Cutright from Deputy State's Attorney to Senior Deputy State's Attorney for the State's Attorney's Office, at \$2,817.60/biweekly (22/3) effective 11/21/2020.

Step Increases

1. Molly Engquist, Curator of Exhibits for the Museum, at \$2,681.60/bi-weekly (19/11) effective 11/29/2020.
2. Melissa Godber, Museum Interpreter for the Museum, at \$17.21/hour (9/4) effective 11/30/2020.
3. Jessie Nesseim, Curator of Collections for the Museum, at \$2,146.40/bi-weekly (19/2) effective 10/19/2020.
4. Cody Lowe, Deputy Sheriff for the Sheriff's Department, at \$26.18/hour (17/5) effective 10/22/2020.
5. Leanne Harries, Paralegal for the State's Attorney's Office, at \$32.69/hour (16/16) effective 10/16/2020.
6. Bowan Chang, Correctional Officer for the Jail, at \$20.46/hour (13/3) effective 11/18/2020.

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7. Kevin Keegan, Corporal for the Jail, at \$26.83/hour (17/6) effective 11/7/2020.
8. Daniel Burzloff, Correctional Officer for the Jail, at \$22.58/hour (13/7) effective 11/23/2020.
9. Erin Friedericks, Correctional Officer for the Jail, at \$20.46/hour (13/3) effective 11/18/2020.
10. Crystal Shaffer, Correctional Officer for the Jail, at \$20.46/hour (13/3) effective 11/27/2020.
11. Melissa Sommers, Senior Deputy Public Defender for the Public Defender's Office, at \$2,887.20/biweekly (22/4) effective 11/18/2020.
12. Jeffrey Yarbrough, Safe Home Manager for Safe Home, at \$2,681.60/biweekly (19/11) effective 11/30/2020.
13. Nathan Krueger, Correctional Officer for the Jail, at \$26.18/hour (13/13) effective 10/4/2020.
14. Melissa Beek, Human Resource Generalist for Human Resources, at \$26.83/hour (17/6) effective 11/26/2020.

Special Personnel Action Requests

Upon the request of Carol Muller, Commission Administrative Officer, MOTION by Heiberger, seconded by Beninga, to approve Pretrial Services to transition from the Commission Office to the Sheriff's Office effective November 24, 2020. By roll call vote: 5 ayes.

MOTION by Heiberger, seconded by Beninga, to eliminate the position of Pretrial Coordinator Team Lead and to classify Janel Ingalls as a Pretrial Coordinator at a rate of \$28.20/hour effective 11/24/2020. By roll call vote: 5 ayes.

NOTICE

Notification was received from both the Tea Area School District 41-5 and the Lennox School District 41-4 of a school district boundary change in Lincoln County. The notification packets are on file in the Minnehaha County Auditor's Office.

PUBLIC COMMENT

Kris Swanson, newly elected Minnehaha County Treasurer, spoke on looking forward to taking her position as County Treasurer, working with the County Commission, and shadowing with other counties to get insight on the position.

AGREEMENTS

Jamie Gravett, Juvenile Detention Center Director, presented an agreement between Minnehaha County, Lutheran Social Services, and fifteen (15) partner counties for juvenile inmate housing services. These services will be made available at a daily rate of \$244.00 per bed, per day for Juvenile Detention Center (JDC) housing and Shelter Care housing. Lincoln County will be charged a daily rate of \$66.55 for Community Supervision and a daily rate of \$22.65 for Evening Report Center services. MOTION by Beninga, seconded by Heiberger, to authorize the Chair to sign the 2021 JDC Partner County Agreements for juvenile inmate housing services between Minnehaha County, Lutheran Social Services, and the following counties beginning on January 1, 2021, and ending on December 31, 2021: Bon Homme, Brookings, Clay, Charles Mix, Davison, Hanson, Hutchinson, Lake, Lincoln, McCook, Miner, Moody, Turner, Union, and Yankton. By roll call vote: 5 ayes.

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GRANT

Bob Litz, Auditor, requested the acceptance of two grant awards and the corresponding budget supplements related to the Elections Budget. The first grant award was from the HAVA Cares Act as an 80/20 match of eligible expenses through the South Dakota Secretary of State's Office to alleviate election costs related to COVID-19. The eligible expenses equaled \$39,342.24 resulting in an award of \$31,473.00. The second grant award was a Center for Tech and Civic Life (CTCL) Grant offered by private businesses to assist local election offices. Minnehaha County applied for funds and was awarded \$91,266.00. The expenditures to be supplemented from grant funds would be postage, printing, precinct officials, election equipment, and overtime. MOTION by Heiberger, seconded by Beninga, to approve the grant agreement with Center for Tech and Civic Life and to accept the following grant awards and corresponding automatic budget supplements and:

- 1) HAVA Cares Act funds in the amount of \$31,473.00 from Federal Grant Revenue (1000000-331000) to Postage (1210000-426005) in the amount of \$11,540.00, to Printing (1210000-426010) in the amount of \$3,477.00, and to Overtime (1210000-411005) in the amount of \$16,456.00.
- 2) CTCL Grant funds in the amount of \$91,266.00 from Private Grant Revenue (1000000-369025) to Postage (1210000-426005) in the amount of \$50,000.00, to Precinct Officials (1210000-422335) in the amount of \$27,266.00, and to Election Equipment (1210000-434335) in the amount of \$14,000.00.

Vote on Motion by roll call: 5 ayes.

TAX DEED PAYMENT PLAN

Upon the request of Bob Litz, Auditor, MOTION by Karsky, seconded by Beninga, to approve Resolution MC20-68. By roll call vote: 5 ayes.

**RESOLUTION MC20-68
APPROVAL OF PROPERTY TAX PAYMENT PROPOSAL ON
PARCEL RECORD 045803**

WHEREAS, Minnehaha County has received notice from the owner of record that property taxes are delinquent by four years; and

WHEREAS, a total of \$7,457.04 in back taxes, penalties, and interest is owed on the property; and

WHEREAS, the owner of record has requested support from the county to assist with re-payment options over a thirty-six (36) month period; and

WHEREAS, the owner of record, Karen Baumgartner, proposed the following payment plan to the county commission for consideration in order to satisfy all outstanding taxes, penalties, and interest:

- Payment of \$207.14 due by the 15th day of each month beginning December 15, 2020 through December 2023.
- Final Payment of any additional unpaid property taxes, plus any additional accrued interest and penalties due by the 30th of December 2023.

WHEREAS, in the event that the owner of record does not pay all back taxes, penalties and interest owing on property record 045803 in accordance with the aforementioned terms, Minnehaha County may proceed with the tax deed process.

NOW, THEREFORE BE IT RESOLVED, by the Minnehaha County Board of Commissioners, the proposed payment plan, as described above is hereby approved for property record 045803.

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Dated this 24th day of November, 2020.

APPROVED BY THE COMMISSION

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor

AGREEMENT

Joe Bosman, Deputy Sheriff Captain, presented a Vehicle Lease Agreement renewal between the Minnehaha County Sheriff's Office and Vern Eide Motorcars Inc. for use by the drug investigator. The cost per vehicle, per month for a leased vehicle will stay at \$295.00. The new lease will expire on December 31, 2022. The High Intensity Drug Trafficking Areas program provides funding for personnel, equipment, and training to agencies that commit resources to responding to the drug trafficking problems in their area, which will provide funding for the lease agreement. MOTION by Heiberger, seconded by Beninga, to authorize the Chair and the Minnehaha County Sheriff to sign the Vehicle Lease Agreement with Vern Eide Motorcars Inc. at a cost of \$295.00 per month per vehicle through December 31, 2022. By roll call vote: 5 ayes.

Mike Mattson, Jail Warden, presented a contract between the Minnehaha County Sheriff's Office and NAVEX Global for PolicyTech, a policy management program. The program allows the Jail to manage policies, document staff acknowledgement of policies, and provide electronic training. A cloud-based version of Policy-Tech will replace the version currently utilized by the Jail beginning on January 1, 2021. The contract would have a term of 5 years at a cost of \$5,028 for the first year with 1% annual increases. MOTION by Beninga, seconded by Heiberger, to authorize the Chair to sign the contract (Order Form 436262) between the Minnehaha County Sheriff's Office and NAVEX Global, Inc. for a five-year term beginning on January 28, 2021, at a cost of \$5,028 for the first year with 1% annual increases. By roll call vote: 5 ayes.

SURPLUS

DJ Buthe, Highway Superintendent, presented a resolution to declare scrap iron as surplus to dispose of through recycling. The scrap materials have an estimated value of \$1,000.00. Per the Minnehaha County Policy and Procedure Manual, the County Commission must authorize the disposal of property if the property is valued over \$500.00. Mr. Buthe further requested the Commission provide direction on where to deposit the proceeds. MOTION by Heiberger, seconded by Barth, to approve Resolution MC20-69, and to deposit the proceeds resulting from the sale of the recyclable or scrap materials into the Highway Fund. By roll call vote: 5 ayes.

RESOLUTION MC20-69

WHEREAS, Minnehaha County supports the recycling of materials which result in responsible use of taxpayer dollars for recyclable materials or scrap materials that are no longer usable; and

WHEREAS, South Dakota law provides that any property which will be destroyed does not need to be appraised; and

WHEREAS, SDCL § 34A-6-63.1 allows local government agencies who wish to dispose of recyclable and scrap materials through recycling to establish policies, requirements and procedures for the purchase, acquisition, sale or transfer of recyclable materials and scrap materials in conformance with state law; and

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WHEREAS, SDCL § 34A-6-63.1 exempts certain recyclable materials and scrap materials from the requirements of SDCL Chapters 5-18A and 6-13; and

WHEREAS, SDCL § 34A-6-63.1 further provides authority for a governing body of such local government agency to determine that, if it is in the local government's best interest, the governing body may identify buyers other than local governmental agencies for such recyclable materials and scrap materials and to negotiate the terms of any such transaction, such as price, delivery, transport, quantity, and term of contract, in order to obtain the most advantageous price for the local government, within the restrictions set forth therein; and

WHEREAS, the Highway Department proposes to sell approximately \$1,000 of scrap iron to TJN Enterprises, Inc.;

NOW THEREFORE BE IT RESOLVED, the aforementioned sale of scrap materials to TJN Enterprises is authorized and determined to have been in Minnehaha County's best interest and such sale is hereby authorized.

Approved this 24th day of November, 2020.

APPROVED BY THE COMMISSION:

Jean Bender
Commission Chair

ATTEST:
Olivia Larson
Deputy Auditor

RESOLUTION

DJ Buthe, Highway Superintendent, gave a briefing on a resolution to establish fees for overweight/oversize permits. The Highway Department has seen an increase in the number of annual permits versus single trip permits. MOTION by Heiberger, seconded by Beninga, to approve Resolution MC20-70. By roll call vote: 5 ayes.

MC20-70
RESOLUTION REVISING MC16-74
ESTABLISHING NEW FEES FOR
HIGHWAY OVERWEIGHT/OVERSIZE PERMITS

WHEREAS, the Minnehaha County Highway Department currently administers Highway Overweight/Oversize Permits to the public at specified fees according to Resolution MC12-72; and

WHEREAS Resolution MC16-74 established fees for single trip, multiple trip, and annual trip overweight and oversize permits as administered through the Minnehaha County Highway Department; and

WHEREAS, the Minnehaha County Board of Commissioners finds it necessary to periodically adjust fees to keep pace with rising costs for these services;

NOW THEREFORE BE IT RESOLVED by the Minnehaha County Board of Commissioners that the Minnehaha County Highway Department is hereby authorized to charge the following fees:

- Single Trip Permit..... \$22.00 + \$ 0.50 per ton overweight / mile
- Multiple Trip Permit \$22.00 + \$ 9.00 per ton overweight / month
- Annual Trip Permit\$22.00 + \$36.00 per ton overweight

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Single Trip Over-size Only.....\$22.00
Annual Over-size Only.....\$66.00

All fees collected shall be deposited into the County Highway Fund.

Approved this 24th day of November, 2020.

APPROVED BY THE COMMISSION:
Jean Bender
Chairman

ATTEST: Bob Litz, Auditor
Olivia Larson
Deputy Auditor

BRIEFING

DJ Buthe, Highway Superintendent, via Zoom Videoconference, introduced Dave Bratton, Infrastructure Management Services. Mr. Bratton gave a presentation, via Zoom Videoconference, on the County’s pavement management highlighting the methodology of pavement management, the results of the condition analysis, and recommendations.

CONTRACT

Mark Kriens, Facilities Director, presented an agreement between Minnehaha County and Krier & Blain, Inc. for RFP MC20-03, Minnehaha County Energy Plant Chiller Replacement. On November 10, 2020, Minnehaha County awarded the contract to Krier & Blain, Inc. with the contract to follow. The total cost for the project is \$1,887,800.00. Per the contract, the substantial completion date of the entire project is April 1, 2021. In addition to the contract, is a maintenance contract to be billed annually for the second through the fifth years that was included in Krier & Blain’s proposal with an annual cost of \$86,100.00. MOTION by Barth, seconded by Beninga, to authorize the Chair to sign the contract between Minnehaha County and Krier & Blain, Inc. for RFP MC20-03, Minnehaha County Energy Plant Chiller Replacement, at a cost of \$1,887,800.00, and to approve the included maintenance contract for the second through the fifth year to be billed annually. By roll call vote: 5 ayes.

ALCOHOL BEVERAGE LICENSING

Olivia Larson, Deputy Auditor, presented the liquor and wine license renewal applications for the 2021 licensing year. The applications were reviewed by the State’s Attorney’s Office, the Sheriff’s Office, and the Planning & Zoning Department. There were no violations, objections, or concerns reported. MOTION by Heiberger, seconded by Beninga, to approve the following 2021 Liquor and Wine Renewal License Applications:

Applicant/Business Name	Legal Description	Type of License
Baltic Corner	N 440' E 198' NE 1/4 NE 1/4 4-103-49	Retail On-Sale Liquor - Sunday Sales
Blue Haven Barn	Track 3 (ex#1) Krell’s Addition SE ¼ 36-101-51 Wall Lake Township	Retail On-Sale Liquor - Sunday Sales
Bottom's Up	S 25' Lot 1 & All of Lot 2 Blk 1 Corson Fauskes Addn 22-102-48	Retail On-Sale Liquor - Sunday Sales
Chasers Food & Spirits	Wittrock Tr 1 & TR 2 NW 1/4 NW 1/4 22-102-50	Retail On-Sale Liquor - Sunday Sales

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Garretson Sportsmen's Club	Track 1 NW 1/4, NW 1/4 33 103 47 Palisades Township	Retail On-Sale Liquor - Sunday Sales
Greatlife @ Rocky Run Golf Course	Madsen's Tr 2 of Outlot A (Ex E400) NW 1/4 SE 1/4 8-104-49	Retail On-Sale Liquor - Sunday Sales
Monarch Lounge & Monarch Package Store	E 12' N 120' Lot 9 & All Lot 10 Mapleton TWP G L Renner Addn	Retail On-Sale Liquor - Sunday Sales and Package Off-Sale Liquor
Red Rock Bar	Tract 1B McBeth Addn in the NE1/4 and SE1/4 27-101-48	Retail On-Sale Liquor - Sunday Sales
River Ridge Golf Club	NW1/4 (EX S9.64 AC & EX Part Lying E of RY & EX Part Lying W of H-1 & EX River Ridge Golf Club Addn TR1) 29-103- 47	Retail On-Sale Liquor - Sunday Sales
Safari Bar & Grill	The N 100' of County Auditor's Tract 2 in the SE 1/4 of the SE 1/4 of Section 9 T102N R49W of the 5th PM Minnehaha County, SD	Retail On-Sale Liquor - Sunday Sales
Sioux Empire Fair	W.H. Lyon Fairgrounds, Tracts 1, 2, & 3, WH Lyon Addition to the City of Sioux Falls	Retail On-Sale Liquor - Sunday Sales
The Alibi	Lot A of Lots 1, 2, & 3 (EX H-2) Blk Pleasant View Acres N 1/2 SE 1/4 & S 1/2 NE 1/4 19-101-48	Retail On-Sale Liquor - Sunday Sales
TDC Enterprises	Lot A Tract 1, Laurel Ridge Addition, SE 1/4, SE 1/4 Section 23, T102N, R49W, Minnehaha County, SD	Retail On-Sale Liquor - Sunday Sales
Crooks Conservation & Gun Club Inc	SW 1/4 SW 1/4 Ex H-2 & W 825' SE 1/4 SW 1/4 18-102-49	Retail On-Off Sale Wine & Cider – Sunday Sales
Wild Water West Waterpark	W600', E1400', S790', NE 1/4, S36-T101N- R51W; AND E1/2 NW1/4 SE1/4 & NE1/4 SE1/4 (Ex H-1 & Ex Tr 1 Alvine's Addn) 36-101-51	Retail On-Off Sale Wine & Cider – Sunday Sales
Emerald Pines Barn LLC	Lot 4 of Olson's Addition in the W1/2 of the NE1/4 of Section 10, Township 101N, R50W, Minnehaha County, South Dakota	Retail On-Off Sale Wine & Cider – Sunday Sales

Vote on Motion by Roll Call: 5 ayes.

LIAISON REPORT

Commissioner Bender reported a Department Head Meeting will be held on November 25, 2020. The County continues to monitor COVID-19. The emergency operations center is back open. Department heads are being encouraged to keep their staff healthy, keep their departments open to serve the public, and do their part to minimize community spread.

Commissioner Barth made the following reports:

- 1) The Museum received a gift of \$150,000 to their endowment.

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- 2) The Planning Commission Meeting was held on November 23, 2020, where action on a campground for Huset's Speedway was tied three to three. Planning Commissioner Duffy broke the tie to defer action on the item.
- 3) The East Dakota Water Development District have made grants to cities and demonstrated technologies that would give early warning on flash floods.
- 4) Safe Home will not have a Christmas party this year, but they will be providing a boxed lunch. Additionally, there have been no positive cases for COVID-19 at Safe Home.

NEW BUSINESS

Commissioner Barth commented on being thankful this week. Not only for those working on COVID-19, but also for those who work on the Thanksgiving holiday such as the Jail staff, the Highway Department staff, and the Sheriff's Office staff.

MOTION by Heiberger, seconded by Karsky, to recess the Minnehaha County Commission Meeting at 9:59 a.m. By roll call vote: 5 ayes.

MOTION by Karsky, seconded by Beninga, to reconvene the Minnehaha County Commission Meeting at 10:10 a.m. By roll call vote: 5 ayes.

MOTION by Barth, seconded by Beninga, to enter into Executive Session pursuant to SDCL 1-25-2 (1), (3) and (4). By roll call vote: 5 ayes.

MOTION by Karsky, seconded by Beninga, to adjourn. 5 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday December 1, 2020.

APPROVED BY THE COMMISSION:

Jean Bender

Chair

ATTEST:

Olivia Larson

Deputy Auditor