

12/15/2020

THE MINNEHAHA COUNTY BUILDING COMMITTEE CONVENED AT 8:00 A.M. December 15, 2020, pursuant to adjournment on November 24, 2020. Committee Members present were: Bender, Beninga, Heiberger, Karsky, and Kriens. Committee Members Barth and Muller were present via teleconference. Committee Member Litz was absent.

MOTION by Beninga, seconded by Heiberger, to approve the November 24, 2020, Building Committee Meeting Minutes. By roll call vote: 5 ayes.

OFFICE STANDARDS

Craig Dewey, Assistant Commission Administrative Officer, gave a briefing on a proposal from JLG Architects to conduct a furniture study. The study was proposed to assist with future decision making on office standards due to a lack of information on current County owned furniture. The cost of the study would be approximately \$85,500 and would include inventory, design, documentation, and spec and bid for any new items needed. Direction was given to staff to move forward with preparing a contract to move forward with the study.

INSURANCE

Craig Dewey, Assistant Commission Administrative Officer, introduced Todd Flickema, SilverStone Group Director of Professional Risk Services. Mr. Flickema presented the 2021 property liability insurance policy rates from Travelers. Multiple levels of wind/hail deductible with All Other Perils was provided. Mark Kriens, Facilities Director, spoke on an instance of roof damage caused by wind in previous years. Kim Adamson, Finance & Budget Officer, spoke on the current budget in relation to insurance. Direction was given to Mr. Flickema to further negotiate with Travelers specific to a \$100,000 wind/hail deductible.

NEW BUSINESS

Craig Dewey, Assistant Commission Administrative Officer, requested direction regarding the audio/visual updates specific to monitors for the Commissioners and the number of controls for the Zoom Room. Direction was given to request quotes for the monitors, commercial grade televisions, and controls. Additionally, staff was directed to request the audio/visual company's recommendation on the minimum number of controls.

MOTION by Karsky, seconded by Beninga, to adjourn. By roll call vote: 5 ayes.

APPROVED BY THE BUILDING COMMITTEE:

Jean Bender

Building Committee Chair

ATTEST:

Olivia Larson

Deputy Auditor