

Agenda

Wednesday, May 17, 2023

11:30 a.m.

Safe Home 320 W. 3rd St

Commissioners Present included: Tiffany Butler, Carol Twedt, and Cole Robbins. Also present were Brent Hamilton, Joy West, and Tyler Klatt

I. Approval of Agenda

Motion to approve the agenda by Robbins, Seconded by Twedt, unanimous approval.

II. Public input for items not on the agenda

No public input

III. Minutes from March 2, 2023 HRC meeting

Motion to approve the minutes from March 2, 2023 by Robbins, seconded by Twedt, unanimous approval.

IV. Bills and Communications

- a. MC HRC Account Balance as of 05/12/23: \$27,065.65
- b. Financial Report

The financial report included an update on the replacement reserve account. Lloyd Co. is waiting for quotes for flooring replacement. Additional quote being obtained by County Facilities department. Half of the payment has been made for the new card reader system. Financial statements noted that utility expenses have been higher than budgeted. Staff has monitored these systems with no identification of observable issues. Motion by Robbins, seconded by Twedt to accept the financial report, unanimous approval.

V. Old Business

- a. Card reader system update

New card reader system has been ordered and half of the payment has been made. Anticipate that this system will be delivered by August.



VI. New Business

a. Capital Expense Fund

Discussion around the capital expenses of Safe Home included first determining the expense for flooring replacement, then developing a capital improvement plan to highlight the upcoming major expenses. Finally, this plan will look at the potential for investment opportunities using the replacement reserve cash as a means to prepare for capital improvements. These investments may include Certificates of Deposit or money markets, with the goal of keeping a percentage liquid to be available for unanticipated expenses. The HRC agreed that this plan should be discussed with the County Commission before implementation.

b. Property Appraisal

A property appraisal of county facilities has been included in the FY24 County Commission Office budget. As part of this appraisal, Safe Home may be included for \$250. The HRC agreed that Safe Home should be made part of the appraisal.

Joy West updated the Commission on staffing, residents, and the work her and her staff are doing related to community outreach and staff development.

VII. Adjourn

Motion by Twedt, seconded by Robbins to adjourn. Unanimous approval.